



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1

BOARD OF COMMISSIONERS' REGULAR MEETING

KVH Conference Room A & B & Via Zoom

March 28, 2024

BOARD MEMBERS PRESENT: Matt Altman, Jon Ward, Terry Clark, Bob Davis, Erica Libenow

KVH STAFF PRESENT: Julie Petersen, Jason Adler, Manda Scott, Mandee Olsen, Ron Urlacher, Stacy Olea, Tricia Sinek, Nassar Basmeh, Jeff Yamada, Rhonda Holden, Dr. Tim O'Brien, Dr. Kevin Martin, Michele Wurl, Dede Utle, Kara Henderson, Carolyn McCain, Cindy Kelly, Suzette Johnson, Evan Schnitzius

MEDICAL STAFF PRESENT: Dr. Roberta Hoppe

1. At 5:00 p.m., President Matt Altman called the regular board meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the agenda as amended to discuss the Capital Expenditure Request for the Radio Hill Parking Expansion in executive session.

3. **Consent Agenda:**

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the consent agenda after pulling the minutes from February 20, 2024, Board meeting to be approved at the April Board meeting.

4. **Public Comment/Announcements:**

None.

5. **Presentation:**

President Altman presented Safe Catch Awards for 2023, 4th quarter; Clinical Award to Christine Ward, ARNP, Pediatrics for speaking up to ensure timely and accurate patient care; and Non-Clinical Award to Jody Morse and Terra Quicksall of Engineering for recognizing inconsistencies and waste with BP cuffs.

Jake Milstein, Chief Revenue Officer and Public Speaker of Critical Insight, reviewed the current cyberattack landscape. With cyberattacks on hospitals and healthcare, you can't just shut down the network because patient lives can be at stake. Jeff Yamada reviewed what is already in place at KVH and things they will be working on

in the future. Milstein reviewed the AHA takeaways and how an organization could do a tabletop exercise. He commended the KVH IT staff for their extraordinary efforts to secure the network.

6. Reports and Dashboards:

The Board members reviewed the Quality report with Mandee Olsen. Olsen stated that this includes the new dashboard this month that has a new look to it as well as changed categorization.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that we have not received any additional information from the Attorney General's Office on the Reproductive Privacy Act Compliance. A group is preparing for Congresswoman Schrier's visit tomorrow.

Jeff Yamada stated we are now five weeks into the cyberattack on Change Healthcare. We recently transitioned our clearing house to a new vendor and have seen significant progress over the past week. Jason Adler stated that today we started seeing some of our electronic claim payments. Julie Petersen commented that KVH itself was never breached.

The Board members reviewed the Human Resources and Staff Development report with Manda Scott.

Ron Urlacher reviewed the expansion project cost and the timeline changes. Urlacher stated that Phase 1 has a scheduled completion date of June 12th.

Cindy Kelly reviewed the highlights of the annual compliance report out. Kelly stated that most of the 2024 Compliance Work Plan matches the 2023 plan with some additional items.

ACTION: On motion of Terry Clark and second of Erica Libenow, the Board members unanimously approved the 2024 Compliance Work Plan.

The Board members reviewed the operations report with Dede Utlely, Rhonda Holden, and Stacy Olea. Utlely stated that the nursing assistant program has received eleven applicants, and they will start the first round with five. Holden stated that the CT was delivered today.

Nassar Basmeh reviewed the Recall Process Policy. Basmeh stated that they make sure that no product will jeopardize patient safety. Basmeh reviewed the three categories of product recalls and stated that the policy is required by WAC.

Chief of Staff Dr. Roberta Hoppe presented the MEC's recommendations for initial appointments and reappointments to the Board.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the initial appointments for Dr. James Chatham, Mary Kamai, ARNP, Annie Park, ARNP, Erin See, ARNP and the reappointments for Dr. Thomas Penoyar, Dr. Noureldin, Dr. Aaron Jun, Wendy Bridger, ARNP, and Jocelyn Judd, PA-C, as recommended by the Medical Executive Committee.

ACTION: On motion of Bob Davis and second of Erica Libenow, the Board members unanimously approved the Internal Medicine Delineation of Privileges.

ACTION: On motion of Terry Clark and second of Jon Ward, the Board members unanimously approved the Hospital Medicine Delineation of Privileges.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin.

Jason Adler reported on KVH's financial performance for February. Adler stated that we are still reporting at an operating loss and total charges are coming in a little less than last year. Adler stated that nursing labor costs continue to decrease as we don't have as many agency staff, and clinic visits continue to be below budget but are higher than they have been.

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved Resolution No. 24-02 for authorization of a line of credit.

ACTION: On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved the Capital Expenditure request for the Cle Elum Therapy Service Building.

ACTION: On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved the Capital Expenditure request for the Orthopedic/General Surgery Renovation.

The Board members reviewed the Community Relations report with Michele Wurl. Wurl reviewed the March Diamond Award winners.

President Altman announced a 3-minute break from 7:02 p.m. until 7:05 p.m.

7. Education and Board Reports:

None.

8. Old Business:

President Altman stated that the Board will have a special meeting on April 9th to conduct the Board self-evaluation.

Julie Petersen stated we are looking at holding a Strategic Planning Session at Red's in the Canyon in July, details to come.

9. New Business:

Julie Petersen stated that she recommended each commissioner decide if they would like to attend the 2024 AWPHD & WSHA Rural Leadership Conference in June as there will not be a group session this year.

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board approved all Board members that would like to attend the 2024 AWPHD & WSHA Rural Leadership Conference in June to attend. The motion passed 4-1, with Ward abstaining.

Commissioner Clark stated that he thought it would be good to have the Kittitas County Public Health Champion Award on our agenda. After further discussion, Julie Petersen will work with staff to recommend Rapid Access and the 4th Trimester.

10. Executive Session:

At 7:15 p.m., President Altman announced that there would be a 3-minute recess followed by a 10-minute executive session regarding real estate and personnel. RCW 42.30.110(b). No Action was anticipated.

At 7:28 pm, the meeting was reconvened into open session.

11. Adjournment:

With no further action and business, the meeting was adjourned at 7:29 p.m.

CONCLUSIONS:

1. Motion passed to approve the board agenda as amended.
2. Motion passed to approve the consent agenda as amended.
3. Motion passed to approve the 2024 Compliance Work Plan.

4. Motion passed to approve the reappointments as recommended by the Medical Executive Committee.
5. Motion passed to approve the Internal Medicine Delineation of Privileges.
6. Motion passed to approve the Hospital Medicine Delineation of Privileges.
7. Motion passed to approve Resolution No. 24-02 for authorization of a line of credit.
8. Motion passed to approve the Capital Expenditure request for the Cle Elum Therapy Service Building.
9. Motion passed to approve the Capital Expenditure request for the Orthopedic/General Surgery Renovation.
10. Motion passed to approve Commissioner Compensation and Travel Policy.
11. Motion passed to approve all Board members that would like to attend the 2024 AWPHD & WSHA Rural Leadership Conference in June to attend.

Respectfully submitted,

Mandy Weed/Terry Clark
Executive Assistant/Secretary - Board of Commissioners