



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1

BOARD OF COMMISSIONERS' SPECIAL MEETING

KVH Conference Room A & B & Via Zoom

November 30, 2023

BOARD MEMBERS PRESENT: Matt Altman, Terry Clark, Jon Ward, Bob Davis, Erica Libenow,

KVH STAFF PRESENT: Julie Petersen, Jason Adler, Manda Scott, Mandee Olsen, Ron Urlacher, Stacy Olea, Michele Wurl, Dede Utley, Tricia Sinek, Nassar Basmeh, Jeff Yamada, Rhonda Holden, Dr. O'Brien, Dr. Martin, Brenda Hilligoss, James Sivonen

MEDICAL STAFF PRESENT: Dr. Roberta Hoppe

1. At 5:00 p.m., President Matt Altman called the regular board meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Jon Ward and second of Bob Davis, the Board members unanimously approved the agenda as amended.

3. **Consent Agenda:**

ACTION: On motion of Terry Clark and second of Jon Ward, the Board members unanimously approved the consent agenda as presented.

4. **Public Comment/Announcements:**

None

5. **Presentation:**

President Altman presented a Safe Catch Award for 2023; 3rd Quarter Clinical to Anna Phillips, PA-C, Family Medicine Ellensburg for identifying an incorrect interpretation of pathology.

6. **Reports and Dashboards:**

Mandee Olsen reviewed the QI dashboard and summary with the Board members. Olsen stated that we had an EMTALA compliant filed and reviewed the process of the survey. Olsen stated that we have to respond with a Plan of Correction by December 7th. Olsen stated that the QAPI's will go to QI in December and then to the Board for approval. Olsen reviewed the quarterly patient satisfaction dashboard and stated that all of the metrics are looking pretty great.

The Board members reviewed the CEO report with Julie Petersen. Petersen reviewed the letter we received from the Attorney General's Office regarding the Reproductive Privacy Act Compliance. Petersen stated that AWPHD sent an email out and most hospital received the same letter. Petersen stated that we are required to provide substantially equivalent benefits, services, or information to voluntarily terminate pregnancies if we provide OB services. Petersen stated that we believe we are in compliance and will continue to work with WSHA and AWPD on our response.

The Board members reviewed the Human Resources and Staff Development report with Manda Scott.

Ron Urlacher stated that the expansion project is four days behind schedule due to some weather. Urlacher stated that we continue to have weekly construction meetings.

The Board members reviewed the operations report with Dede Utley, Rhonda Holden and Stacy Olea. The Board requested an update on the phones at FME at the next meeting.

Chief of Staff Dr. Roberta Hoppe presented the MEC's recommendations for initial appointments and reappointments to the Board.

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the appointments for Dr. Jay Callarman, Dr. Byron Gatlin, Dr. Christopher Hampson, Leslie Hansen, ARNP, Dr. Catherine Harrington, Dr. Pierre Lanthiez, Michele Love-Wells, ARNP, Dr. Patrick McCarthy, Dr. Keith McGuire, Wendy Morley, CRNA, Jacob Sandefur, BRNA, Dr. Che-Yu Wang, Dr. Richard Williams, Dr. Louise Witherspoon, and the reappointments for Dr. Amber Anderson, Dr. Brad Dlakley, Dr. Scott Chapman, Dr. Holly Dawson, Dr. Jamin Feng, Dr. Jeremy Hutchins, Dr. Colton Rishor-Olney, Dr. Christopher Schmelzer, Dr. David Ishimitsu, Dr. Kelvin Ma, Dr. Fatima Mifred, Dr. Shawn Summers, Dr. Alix Vincent, Anna Collins, ARNP, Cassandra Gavin, ARNP, Randy McGee, CRNA, and Emma Jean Yoder, ARNP, as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin.

Jason Adler reported on KVH's financial performance for October. Adler stated that there are a few things that have impacted finances including the MRI being down and seven providers out. Adler stated that the expansion project is on target for the

revised schedule and on budget. Adler stated that overall we continue to have a positive year to date operating variance.

ACTION: On motion of Jon Ward and second of Bob Davis, the Board members unanimously approved to amend the 2023 operating budget to increase operating expenses by \$11,000,000 from \$121,100,000 to \$132,100,000.

ACTION: On motion of Jon Ward and second of Bob Davis, the Board members unanimously approved the capital expenditure request for the GE Precision 5000 X-Ray System.

The Board members reviewed the Community Relations report with Michele Wurl. Wurl stated that there are 282 participants signed up for the appreciation event on Saturday.

7. Education and Board Reports:

President Altman stated that he and Commissioner Davis along with Dede Utley will be attending the WSHA Advocacy Days in January.

9. Old Business:

President Altman stated that after the regular executive session tonight with the board he will then meet with members of the senior leadership team (SLT) to review the CEO evaluation. Once the review is complete, SLT will be excused and the Board will go back into executive session to discuss the evaluation. President Altman stated he will meet at a later date with Julie Petersen to review the evaluation.

10. New Business:

None.

11. Executive Session:

At 6:13 p.m., President Altman announced that there would be a 2-minute recess followed by a 5-minute executive session regarding real estate and personnel. RCW 42.30.110(b). No Action was anticipated.

At 6:20 pm, the meeting was reconvened into open session and President Altman announced there would be a 40-minute recess followed by a 60-minutes executive session regarding personnel. RCW 42.30.110(g). No Action was anticipated.

At 8:00 pm, the meeting was reconvened into open session.

12. Adjournment:

With no further action and business, the meeting was adjourned at 8:02 p.m.

CONCLUSIONS:

1. Motion passed to approve the board agenda as amended.
2. Motion passed to approve the consent agenda as presented.
3. Motion passed to approve the reappointments as recommended by the Medical Executive Committee.
4. Motion passed to amend the 2023 operating budget to increase operating expenses by \$11,000,000 from \$121,100,000 to \$132,100,000
5. Motion passed to approve capital expenditure request for the GE Precision 5000 X-Ray System.

Respectfully submitted,

Mandy Weed/Jon Ward
Executive Assistant, Board of Commissioners