



# KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1

## BOARD OF COMMISSIONERS' SPECIAL MEETING

KVH Conference Room A & B & Via Zoom

January 4, 2024

BOARD MEMBERS PRESENT: Matt Altman, Jon Ward, Terry Clark, Bob Davis, Erica Libenow,

KVH STAFF PRESENT: Julie Petersen, Jason Adler, Manda Scott, Mandee Olsen, Ron Urlacher, Stacy Olea, Tricia Sinek, Nassar Basmeh, Jeff Yamada, Rhonda Holden, Dr. Tim O'Brien, Dr. Kevin Martin, Rhonda Holden, James Sivonen, Kara Henderson

MEDICAL STAFF PRESENT: Dr. Roberta Hoppe

1. At 5:00 p.m., President Matt Altman called the special board meeting to order.

2. **Approval of Agenda:**

**ACTION:** On motion of Erica Libenow and second of Jon Ward, the Board members unanimously approved the agenda as presented.

3. **Consent Agenda:**

**ACTION:** On motion of Bob Davis and second of Erica Libenow, the Board members unanimously approved the consent agenda as amended.

4. **Public Comment/Announcements:**

Joan Bennett stated that she is grateful for the board's dedication and willingness to listen and would like them to consider making themselves more available to the public.

Commissioner Matt Altman congratulated Commissioner Jon Ward on his election win.

5. **Reports and Dashboards:**

Mandee Olsen reviewed the QI dashboard and summary with the Board members. Olsen stated that we are seeing a lot of respiratory illnesses circulating which has signaled that staff should be wearing face masks in patient rooms of known illness.

**ACTION:** On motion of Terry Clark and second of Erica Libenow, the Board members unanimously approved the 2024 QAPI Plans.

**ACTION:** On motion of Bob Davis and second of Jon Ward, the Board members unanimously approved the 2024 QI Measures.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that the Department of Health has challenged the hospital's ability to limit Charity Care within the geographic area and that there is a patient advocacy group surveying to see if hospitals are in compliance. Petersen stated that a group met again regarding the letter received from the AG's office regarding Reproductive Privacy Act compliance and we are working on a response.

The Board members reviewed the Human Resources and Staff Development report with Manda Scott. Scott stated that they have made some progress on some hard-to-fill positions.

Ron Urlacher stated that the expansion project is still four days behind schedule due to bad weather. Urlacher stated that the roofing will be complete on Monday (1/8) and then they will begin work on the exterior finish of the building. Urlacher stated that the helipad will re-open on Monday as the crane work is complete.

The Board members reviewed the operations report with Jeff Holdeman (filling in for Dede Utley), Rhonda Holden, and Stacy Olea. The Board requested an update on the phones at FME at the next meeting.

The Board reviewed the MEC's recommendations for initial appointments and reappointments with Chief of Staff, Dr. Roberta Hoppe.

**ACTION:** On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved the initial appointments for Jose Elzinga-Diaz, PA-C, Danielle Metz, ARNP, Dr. Inderpreet Sekhon, Dr. Satpreet Sekhon, Dr. Samuel Woodard, and the reappointments for, Dr. Kevin Martin, Dr. Mahdieh Assar, Dr. Supriya Gupta, Dr. Christin Reisenauer, and Auren O'Connell, ARNP, as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin.

Jason Adler reported on KVH's financial performance for November. Adler stated that we continue to have a number of providers on leave, resulting in clinic visits being down with an overall operating loss for the month. Adler reviewed the 2024 operating budget narrative with the board.

**ACTION:** On motion of Erica Libenow and second of Jon Ward, the Board members unanimously approved to adopt the 2024 operating budget as presented with total operating revenues of \$136,527,545 and total operating expenses of \$153,624,545, resulting in an operating income of \$2,900,000 or 2.12% operating margin.

The Board members reviewed the Community Relations report with Michele Wurl.

**6. Education and Board Reports:**

President Altman stated that he and Commissioner Davis along with Dede Utley will be attending the WSHA Advocacy Days in Olympia on January 30.

**9. Old Business:**

None.

**10. New Business:**

None.

**11. Executive Session:**

At 7:08 p.m., President Altman announced that there would be a 5-minute recess followed by a 17-minute executive session regarding real estate and personnel. RCW 42.30.110(b). No Action was anticipated.

At 7:30 pm, the meeting was reconvened into open session and President Altman announced there would be an additional 10-minutes executive session regarding personnel. RCW 42.30.110(g). No Action was anticipated.

At 7:40 pm, the meeting was reconvened into open session.

**12. Adjournment:**

With no further action and business, the meeting was adjourned at 7:41 p.m.

**CONCLUSIONS:**

1. Motion passed to approve the board agenda as presented.
2. Motion passed to approve the consent agenda as amended.
3. Motion passed to approve the 2024 QAPI Plans.
4. Motion passed to approve the 2024 QI Measures.
5. Motion passed to approve the reappointments as recommended by the Medical Executive Committee.
6. Motion passed to adopt the 2024 operating budget as presented with total operating revenues of \$136,527,545 and total operating expenses of

\$153,624,545 resulting in an operating income of \$2,900,000 or 2.12% operating margin.

Respectfully submitted,

Mandy Weed/Terry Clark  
Executive Assistant/Secretary - Board of Commissioners