



**KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**BOARD OF COMMISSIONERS' REGULAR MEETING**  
**KVH Conference Room A & B & Via Zoom**  
**September 28, 2023**

BOARD MEMBERS PRESENT: Matt Altman, Terry Clark, Jon Ward, Bob Davis, Erica Libenow

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Mandee Olsen, Dr. Kevin Martin, Michele Wurl, Jeff Yamada, Dr. Roberta Hoppe, Dede Utley, Stacy Olea, Nassar Basmeh, Jason Adler, Cindy Kelly, Suzette Johnson, Cody Staub, Brenda Hilligoss, Carolyn McCain

1. At 5:00 p.m., President Matt Altman called the regular board meeting to order.

2. **Approval of Agenda:**

**ACTION:** On motion of Jon Ward and second of Terry Clark the Board members unanimously approved the agenda as presented.

3. **Consent Agenda:**

**ACTION:** On motion of Bob Davis and second of Erica Libenow, the Board members unanimously approved the consent agenda as amended.

4. **Public Comment/Announcements:**

None.

5. **Presentations:**

Suzette Johnson and Cynthia Kelly presented the Compliance Work Plan Update for 2023.

6. **Reports and Dashboards:**

Julie Petersen introduced Carolyn McCain the new Director of Cardiopulmonary Services.

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen reviewed the QAPI process for this year. Olsen read a letter to the Board that was received by a patient who complimented Joey Castilla, Patient Service Representative and Olsen stated that it was a good reminder that everyone can make a difference to our patients.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that she along with Commissioners Ward and Clark attended the Advocacy Days in Washington DC and had the opportunity to meet with a number of our legislative representatives. Petersen stated that on October 18<sup>th</sup> our 13<sup>th</sup> Legislative District will be visiting KVH and the meeting will focus on the ED and length of stay as well as our OB staffing challenges. Petersen stated that we will be going to arbitration on a WSNA issue and that she wanted to acknowledge the concerns from a community member regarding Dr. Dawson's departure.

The Board members reviewed the Human Resources and Staff Development report with Manda Scott.

The Board members reviewed the operations report with Dede Utley and Stacy Olea.

Chief of Staff Dr. Roberta Hoppe presented the MEC's recommendations for initial appointments and reappointments to the Board.

**ACTION:** On motion of Erica Libenow and second of Terry Clark, the Board members unanimously approved the initial appointment for Dr. Andrea Batshon and the reappointments for Dr. Anthony Longo, Dr. Robert Greene, Lisa Benson, PA-C, Amy Claussen, PA-C, and Anna Phillips, PA-C, as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin.

Scott Olander reported on KVH's financial performance for August. Olander stated that for the month we were below budget for admissions, exceeded budget for observation patients, and were also below budget for deliveries. Olander stated that there were also a number of provider and staffing vacations resulting in less procedures for the month. Olander stated that the ED continues to be busy and that 340b was right on budget.

**ACTION:** On motion of Jon Ward and second of Bob Davis, the Board members unanimously approved the Capital Expenditure Request for the Phillips Telemetry System.

**ACTION:** On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved Resolution No. 23-03 for Designation of Treasurer.

The Board members reviewed the Community Relations report with Michele Wurl.

**7. Education and Board Reports:**

Commissioner Clark stated that he and Commissioner Altman are planning on attending the upcoming Annual WSHA meeting in October.

**8. Old Business:**

None.

**9. New Business:**

None.

**10. Executive Session:**

At 6:54 p.m., President Altman announced that there would be a 6-minute recess followed by a 60-minute executive session regarding real estate and personnel. RCW 42.30.110(b)(g). Possible action was anticipated.

At 8:00 p.m., the meeting was reconvened into open session.

**11. Adjournment:**

**ACTION:** On motion of Erica Libenow and second of Jon Ward, the Board members unanimously authorized administration to enter into negotiations for the acquisition of property identified as a suitable site for a future replacement healthcare campus.

With no further action and business, the meeting was adjourned at 8:01 p.m.

**CONCLUSIONS:**

1. Motion passed to approve the board agenda as presented.
2. Motion passed to approve the consent agenda as amended.
3. Motions passed to approve the reappointments as recommended by the Medical Executive Committee.
4. Motion passed to approve the Capital Expenditure Request for the Phillips Telemetry System.
5. Motion passed to approve Resolution No. 23-03 for Designation of Treasurer.
6. Motion passed to authorize administration to enter into negotiations for the acquisition of property identified as suitable as the site for a future replacement healthcare campus.

Respectfully submitted,

Mandy Weed / Jon Ward  
Executive Assistant / Secretary - Board of Commissioners