



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING MINUTES

May 25th, 2023

BOARD MEMBERS PRESENT: Matt Altman, Terry Clark, Jon Ward, Erica Libenow and Bob Davis

KVH STAFF PRESENT: Julie Petersen, Mandeel Olsen, Scott Olander, Dr. Kevin Martin, Stacy Olea, Rhonda Holden, Dede Utle, Ron Urlacher, Dr. Roberta Hoppe, Michele Wurl, Jeff Yamada.

1. The meeting was called to order at 5:00 PM.

2. Approval of Agenda:

ACTION: On motion of Erica Libenow and second of Jon Ward, the Board members unanimously approved the agenda as submitted.

3. Consent Agenda:

ACTION: On motion of Bob Davis and second of Erica Libenow the Board members unanimously approved the consent agenda as submitted.

4. Public Comments/Announcements:

5. Presentations:

President Matt Altman and Vice President Terry Clark awarded two non-clinical SAFE catch awards to Seaira Roberts and Monique Mccready.

6. Reports and Dashboards:

Mandeel Olsen, the Chief Quality Officer, presented her report to the Board, focusing on the recent DNV unannounced survey and their findings. Olsen stated that the surveyors commented on how welcoming and transparent our staff was and that we did very well on closing out previous non conformities.

Julie Petersen, the CEO, shared her report with the Board, stating that she recently attended the FME provider meeting and that it went well and was very collaborative and positive. Petersen also asked for Board approval for the 2023 Compliance work plan.

ACTION: On motion of Erica Libenow and a second of Terry Clark, the Board unanimously approved the 2023 Compliance Work Plan.

Dede Utle, CNO, delivered her report to the Board, highlighting her busy schedule during the DNV visit. Utle mentioned that we are currently in the process of searching for a replacement for the Emergency Department Director position, with one candidate being seriously considered. Lastly, Utle expressed her positive feedback on AVADE, the de-escalation training program that

we are implementing for our staff, emphasizing its effectiveness. She confirmed that we will continue to prioritize and utilize this crucial training.

Rhonda Holden, CAO, provided an update on her report to the Board, mentioning that our Pharmacy Technicians have been successfully handling 80-100 medication refills per day since the program's launch on Monday. During the discussion, Petersen and Holden responded to Commissioner Davis' question regarding the Emergency Services Consulting International Meeting. They noted that although the perspective of the meeting primarily focused on fire services, half of the report addressed EMS in Upper County. Petersen and Holden further shared that they provided additional information to the ESCI meeting about the relationship between Hospital District 1 and 2, as well as the services offered by each.

Stacy Olea, CCO, presented her report to the Board, beginning with an update on the Rapid Access program. Olea mentioned that we have seen 136 patients since its launch and gave approval for the marketing team to create more awareness in the community about Rapid Access. Commissioner Libenow inquired about whether Women's Health is accepting new patients, but they are not. However, if the issue is complex, they are providing alternative options for referring the patients.

Michele Wurl, CPRO, shared her quarterly report with the Board, specifically on activities planned for the Farmer's Market, and Senior Health Fitness Day.

Jeff Yamada, CIO, presented his quarterly report to the Board, mentioning that Cerner visited two weeks ago with Dr. Michele Flemmings, the senior physician executive for Cerner. Dr. Flemmings made similar comments about our culture as the DNV did, highlighting that we are transparent, friendly, and collaborative.

Ron Urlacher, COF, provided his quarterly report to the Board, focusing on the progress of the Expansion Project. He informed the Board that the air handler conversion for the ED/Admin Wing and Med surge area has been completed, while the remaining work is scheduled for future phases of the Expansion Project. Urlacher further explained several delays that have been encountered, including issues with flooding, contaminated soil, and layout/phasing details.

Chief of Staff Dr. Hoppe, presented the MECs recommendations for initial appointment and re-appointments to the Board. Dr. Hoppe also asked the Board for approval of an updated delineation of privileges for Vascular Surgery.

ACTION: On motion of Terry Clark and second of Jon Ward, the Board members unanimously approved the initial appointments; Guernsey, Paul, DO, Knight, Joan, MD, Padilla, Robert, MD, Shnowske, Kristin, DO, and Wakemen, Karen, MD, and re-appointments; Sand, John, MD, Thomas, Andrew, MD, Chang, Michael, MD, Deffinbaugh, Zach, ARNP, Hauk, Norman, PA-C, and Pelman, Alexander, PA-C, as recommended by the Medical Executive Committee.

ACTION: On motion of Jon Ward and second of Bob Davis, the Board members unanimously approved the delineation of privileges for Vascular Surgery.

Dr. Kevin Martin, CMO, shared his report with the Board, announcing that KVH has reached an agreement with Evergreen Anesthesia. Dr. Martin also commented on the good work done by Dr. Hoppe, Dr. Penoyar and Dr. Zammit to establish the new delineation of privileges.

Scott Olander, CFO, introduced the accounting team to the Board, stating it was their good work that paved the way to have an outstanding audit for the 2022 financials. Olander then introduced Tom Dingus, of Dingus | Zarecor & Associates PLLC, who covered the 2022 financial audit. Lastly Olander went through April's financial performance with the Board, commenting there has been a slight shift from inpatient to outpatient services.

ACTION: On motion of Jon Ward and second of Erica Libenow, the Board unanimously approved to accept the 2022 Financial Audit.

ACTION: On motion of Bob Davis and a second of Terry Clark, the Board unanimously approved the capital expenditure request for the McKesson Vitek2/BacT Alert/Myla Management System.

ACTION: On motion of Jon Ward and second of Bob Davis, the Board unanimously approved the capital expenditure request for the Homecare Homebase EMR

7. Education and Board reports:

8. Old Business:

9. New Business:

10. Executive Session:

At 7:30 p.m. President Altman announced that there would be a 20-minute recess followed by a 20-minute executive session to discuss personnel/property per RCW 42.30.110(b) (g).

At 8:10 p.m. the Board came back from executive session.

11. Adjournment:

With no further business and no action taken, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Justin Becker / Jon Ward

Executive Assistant / Secretary - Board of Commissioners



Conclusions:

1. Motion passed to approve the agenda as submitted.
2. Motion passed to approve the consent agenda as submitted.
3. Motion passed to approve the 2023 Compliance Work Plan.
4. Motion passed to approve the Medical Executive Committee Recommendations for Appointment and Re-Appointment.
5. Motion Passed to approve the Delineation of Privileges for Vascular Surgery.
6. Motion Passed to approve the 2022 Financial Audit.
7. Motion Passed to approve the Capital Expenditure request for McKesson Vitek2/BacT Alert/Myla Management System.
8. Motion Passed to approve the Capital Expenditure request for the Homecare Homebase EMR.