



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING MINUTES

April 27th, 2023

BOARD MEMBERS PRESENT: Matt Altman, Jon Ward, Erica Libenow, Terry Clark (attended remotely - joined meeting at 5:20pm), and Bob Davis (attended remotely)

KVH STAFF PRESENT: Julie Petersen, Mandee Olsen, Scott Olander, Dr. Kevin Martin, Stacy Olea, Rhonda Holden, Dede Utley, Ron Urlacher, Dr. Roberta Hoppe, Michele Wurl, Jeff Yamada.

1. The meeting was called to order at 5:00 PM.

2. Approval of Agenda:

ACTION: On motion of Erica Libenow and second of Jon Ward, the Board members unanimously approved the agenda as amended (to include the introduction of Bonnie Vidonne, Director of Materials Management).

3. Consent Agenda:

ACTION: On motion of Jon Ward and second of Erica Libenow the Board members unanimously approved the consent agenda as amended (to remove the Finance committee and Board meeting minutes from March.)

4. Public Comments/Announcements:

5. Presentations:

Cindy Kelly, the Compliance Officer, presented the 2023 Compliance Committee Work Plan. Kelly highlighted the addition of two new items. The expansion of the scope of improvement and the need to ensure that all contract commitments are delivered in full compliance with regulations. The Board will vote to adopt this plan during the regular May Board meeting.

Bill Mannewitz and Marcus Jaffe from Rehab Visions presented their services and metrics to the Board. Their presentation covered patient satisfaction, accessibility, productivity, revenue, expense, and programming.

Terry Clark, Vice President, joined via Zoom at 5:20 and, thus, was not present for the agenda and consent agenda votes.

Ron Urlacher, COF, discussed issues with the fire main, water table, and contaminated soil found during the Expansion Project construction. Urlacher also updated the Board on the project's timeline status, citing delays due to the delivery of the new MRI and that the fire marshal suggested installing an audio voice mass notification system into the fire alarms.

6. Reports and Dashboards:

Mandee Olsen, the Chief Quality Officer, presented her report to the Board, which included updates on various aspects of the organization's performance. Julie Petersen, CEO, drew the Board's attention to the employee engagement survey questions that were being distributed to staff in the hospital and clinics. Olsen then proceeded to discuss the quality dashboards, highlighting Medicare Wellness visits, Internal Medicine's achievement of 100% on Fall Risk training, and FMCE meeting the goal for Diabetic Foot Checks. Olsen also informed the Board of the Safe Patient Handling Education Fair, which took place on 4/27/23, explaining that this education directly impacted the indicators on the dashboard. Lastly, Olsen touched upon the few different dashboards that DNV will inquire about, highlighting the progress made on Suicide Risk Assessment, Blood Product Documentation, and FBP's Pain Reassessment after Medication.

Julie Petersen, the CEO, brought to the Board's attention some concerns in Upper County and briefly discussed her recent experience at the AHA conference held in Washington, DC. She also addressed the Board's inquiries regarding the HR report, specifically regarding recruitment and hiring/transferring.

Dede Utley, the Chief Nursing Officer, presented her report to the Board, beginning with an overview of Clinical Education and Staff Development. Utley highlighted the successful outcome of the Safe Patient Handling Education Fair, reporting that a total of 88 staff members had successfully completed the training. She further informed the Board that there were plans to hold an additional fair at the Medical Arts Center for clinic employees. Utley also discussed the newly established Nursing Staff Development Committee, which was formed as a result of the WSNA bargaining Agreement. Lastly, Utley highlighted the Emergency Department and its ongoing training with the MRI machine and AVADE, underscoring the exceptional quality of training being conducted.

Rhonda Holden, CAO, informed the Board that the City of Cle Elum has initiated an open comment period for the 47 degrees north application until May 31st, 2023. She encouraged any volunteers who are inclined to write a letter to participate in this process. Secondly, Holden shared concerns about the proposed merger between fire district 6 of Ronald, Washington and the city of Roslyn, which is currently under discussion in Upper County. Furthermore, Holden reported on the special meeting held on April 19th, where representatives from Kittitas Valley Fire and Rescue (FD7) and Cle Elum (FD2) met to discuss regionalization efforts. Lastly, Holden explained that Hospital District 2 will hold a joint meeting with FD7 commissioners to address these concerns, with the exact date to be determined.

Stacy Olea, Chief Clinical Officer, presented additional cardiology statistics to the Board, highlighting the department's progress and success in improving access to care. President Altman inquired about the upcoming rapid access clinic starting on May 1st. Olea replied that it would be limited to established KVH patients, with the same billing structure as other clinics, as it is considered an extension of primary care. Commissioner Libenow inquired about the operating

hours and age range of patients eligible for the rapid access clinic. Olea stated that the clinic would operate from 7 a.m. to 6:30 p.m. and would accept patients of all ages, with the exception of OBGYN patients. Finally, Olea provided an update on the progress of the FME phone improvement project.

Chief of Staff Dr. Hoppe, presented the MECs recommendations for initial appointment and re-appointments to the board.

ACTION: On motion of Bob Davis and second of Terry Clark, the Board members unanimously approved the initial appointments; Bentley, Christine, PA-C, Dowling, Mary, ARNP, DuMontier, Edward, MD Eglin, Tom, MD Johnson, Joshua, DPM, Williams, Lance, MD and re-appointments; Romanko, Monica, MD, Young, Meghan, DO, Lucas Daniel, MD, Reed, Pelin, MD, Long, Aaron, ARNP, Mahre, Dena, PA-C, Newman, Chelsea, PA-C, as recommended by the Medical Executive Committee.

Dr. Kevin Martin, the Chief Medical Officer, announced that KVH had signed a contract with Emergency Associates of Yakima. This partnership will provide guidance and support to our Emergency Department staff. Additionally, Dr. Martin discussed the benefits of utilizing Chartis as a valuable tool for the Chief of Staff and MEC/Peer Review. The implementation of this tool could facilitate the restructuring of the Chief of Staff position, allowing for increased exposure to the MEC/Peer Review process among other staff members. Mande Olsén, CQO, mentioned that MDstat will be another useful tool along the same vein.

Scott Olander, CFO, presented the March financial report to the Board. Olander reported that while revenue remains steady, there has been a shift from inpatient to outpatient services, and temporary labor costs have continued to decline. Additionally, Olander noted that the length of stay decreased to within compliance standards. During the presentation, Julie Petersen, CEO, discussed site neutrality and its impact on public hospitals in comparison to ambulatory service centers. Then, Olander covered the state mandated charity guidelines and the state auditor's report.

Michele Wurl, CPRO, reviewed the new customer feedback response system, allowing customers to text a rating of their service, which goes immediately to Google. Next, Wurl discussed the next round of provider videos that would be utilized in our recruiting efforts. Lastly, Wurl noted the three different events on June 3rd, and requested participation from the Board and SLT.

7. Education and Board reports:

President Altman and CEO Petersen shared the highlights of their recent trip to the AHA Leadership Conference in Washington, D.C. Altman discussed the various issues addressed with Congresswoman Schrier's office, which included site neutrality, price transparency, staffing concerns, and 340b. CEO Petersen elaborated on the discussion points, noting that they remained consistent with those from the 2019 conference. She further explained that they took the opportunity to clarify certain misconceptions, specifically pertaining to the delay in payment by Medicare Advantage plans.

8. Old Business:

9. New Business:

10. Executive Session:

At 7:52 p.m. President Altman announced that there would be an 8-minute recess followed by a 45-minute executive session to discuss personnel/property per RCW 42.30.110(b).

At 8:45 p.m. President Altman announced that the executive session would be extended an additional 15 minutes.

At 9:00 p.m. the Board came back from executive session.

11. Adjournment:

With no further business and no action taken, the meeting was adjourned at 9:02 p.m.

Respectfully submitted,

Justin Becker / Jon Ward

Executive Assistant / Secretary - Board of Commissioners

Conclusions:

1. Motion passed to approve the agenda as amended.
2. Motion passed to approve the consent agenda as amended.
3. Motion passed to approve the Medical Executive Committee Recommendations for Appointment and Re-Appointment.