



**KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**BOARD OF COMMISSIONERS' REGULAR MEETING MINUTES**

**March 23<sup>rd</sup>, 2023**

BOARD MEMBERS PRESENT: Matt Altman, Terry Clark, Jon Ward, Bob Davis, Erica Libenow.

KVH STAFF PRESENT: Julie Petersen, Mandee Olsen, Scott Olander, Dr. Kevin Martin, Dr. Andrew Thomas, Jeff Yamada, Vicky Machorro, Stacy Olea, Rhonda Holden, Dede Utley, Ron Urlacher, LeAnn Bolding

1. The meeting was called to order at 5:00 PM.

**2. Approval of Agenda:**

**ACTION:** On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the agenda as amended (to correct an error and add an item under Old Business).

**3. Consent Agenda:**

**ACTION:** On motion of Erica Libenow and second of Jon Ward the Board members unanimously approved the consent agenda as submitted.

**4. Public Comments/Announcements:**

Michael Barrow, of 101 S. Chestnut St. in Ellensburg, made comments to the Board regarding his experience while attempting to lobby Commissioner Clark. Barrow went on to describe his desire to see more social workers at KVH.

**5. Presentations:**

President Altman presented two Safe Catch awards, one to Erin Marshall, an Imaging Technician, and the second to Heidi Rhodes, LPN, from Home Health and Hospice.

LeAnn Bolding gave a presentation to the Board about "LEAN" at KVH and process improvement.

Ron Urlacher, COF, presented the Board with an update on the Expansion Project as well as the updated project phasing.

**6. Reports and Dashboards:**

Mandee Olsen, CQO, informed the Board on updated guidance from CMS when they survey and the conditions of participation from the Board. Olsen also presented the Board with the updated Quality dashboard, highlighting a few of the key changes such as the "Sepsis Bundle" and "Suicide Risk Assessment and Intervention" metrics. Olsen then informed the Board on the DOH masking guidance that is changing on April 3<sup>rd</sup>, 2023. Olsen explained that masks will continue to be recommended in healthcare settings and required if a person is sick, symptomatic, or has been exposed to COVID-19.

The Board members reviewed the CEO report with Julie Petersen. Petersen informed the Board about the integrated behavioral health summit taking place on April 6th, 2023. Petersen commented on the incredible work on quality metrics in the clinics and the onboarding processes for providers. Next, Petersen stated that the initiatives being used to make the MAs and PSRs feel more competent as well as the apprenticeship programs in the clinics are exceeding expectations. Petersen then shared the results from the remodel in the cafeteria and med-surge break room. Additionally, Petersen informed the Board that she will be speaking at a summit on Friday, March 24<sup>th</sup>, with the DOH regarding rural access to safe deliveries. Petersen also stated she will be on a panel at the Rural Health Conference in Spokane on Monday, the 27<sup>th</sup>, about retention and establishing culture.

Vicky Machorro, CNO, gave her final presentation to the Board before her retirement. Machorro stated that the interim ED director started a few weeks ago, alleviating the pressure from the Emergency Department. This allows her replacement, Dede Utley, to focus on her new role as CNO. Machorro then took the time to thank the Board for the opportunities she has had over her career and expressed her appreciation and pride in the hospital, her retirement celebration will be held on April 4<sup>th</sup>.

Rhonda Holden, CAO, informed the Board about the pharmacy technician apprenticeship program which had 30 applicants and is now narrowed down to two. One applicant is internal and one is external. Holden then shared that the Cle Elum/Roslyn school district had a presentation from CHCW for a school-based medical and dental clinic. Holden will be meeting with them next week about how KVH can help facilitate. Next, Holden explained that 47\* North had submitted their application to the city of Cle Elum and it is available to view online. Holden pointed out that the SEIS supplemental environmental impact addendum, completed by 47\* North, stated that their project would not have much impact on Hospital District #1. Lastly, Holden shared that HRSA has accepted our 340b corrective action plan with our response due by September 2023.

Stacy Olea, CCO, shared that a new clinic Director of Nursing started this week, Jaime Georgeson. Next, Olea shared details about the rapid access clinic, explaining that there was a delay due to working around the notice incoming staff had to give to their current employers.

Vice Chief of Staff Dr. Thomas, presented the MECs recommendations for initial appointment and re-appointments to the board.

**ACTION:** On motion of Erica Libenow and second of Terry Clark, the Board members unanimously approved the initial Appointments; Sara Berg, MD, Craig Feeney, MD, Glen Pu, MD, Jonathan Schwartz, MD, Susan Svientek, MD, David White, MD, Wendy Bridger, ARNP, and the re-

appointments; Jonathan Hibbs, MD, Mark Larson, MD, Laine Murphey, MD, Zoe Birt, PA-C, Derek Henderson, PA-C, as recommended by the Medical Executive Committee.

Dr. Kevin Martin, CMO, shared his report with the Board, stating that the recruitment of new providers has been his work over the last month. Martin explained that through working with our recruiting consultants, he found there are more family physicians available than OBGYN providers. In response, we have broadened the parameters of our recruiting to target more family physicians trained in OB.

**ACTION:** On Motion of Jon Ward and second of Erica Libenow, the Board Members unanimously approved the amended agenda (to include three capital expenditure requests).

Scott Olander, CFO, shared his report with the Board. Olander covered February's financials, stating that even as business increases, temporary labor costs continue to decline. Olander pointed out that we are having trouble with the length of stay, attributing the difficulty to finding placements for patients needing long-term care.

**ACTION:** On motion of Jon Ward and second of Erica Libenow, the Board Members unanimously approved the Capital Expenditure request for the deSoutter Medical Orthopedic Equipment.

**ACTION:** On motion of Erica Libenow and second of Terry Clark, the Board Members unanimously approved the Capital Expenditure request for the Mindray Point of Care Ultrasound System.

**ACTION:** On motion of Jon Ward and second of Erica Libenow, the Board Members unanimously approved the Capital Expenditure request for the Beckman Coulter Chemistry Immunoassay System.

**ACTION:** On motion of Erica Libenow and second of Terry Clark, the Board Members unanimously approved Resolution 23-1 for Surplus Personal Property.

## **7. Education and Board reports:**

## **8. Old Business:**

The Board reviewed the draft agenda for its upcoming one-day retreat on June 3<sup>rd</sup>, 2023.

## **9. New Business:**

## **10. Executive Session:**

At 7:26 p.m. President Altman announced that there would be a 10-minute recess followed by a 30-minute executive session to discuss personnel/property per RCW 42.30.110(b).

At 8:06 p.m. President Altman announced that the executive session would be extended an additional 5 minutes.

At 8:11 p.m. the Board came back from executive session.

**11. Adjournment:**

With no further business and no action taken, the meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Justin Becker / Jon Ward

Executive Assistant / Secretary - Board of Commissioners

**Conclusions:**

1. Motion passed to approve the agenda as amended.
2. Motion passed to approve the consent agenda as submitted.
3. Motion passed to approve the Medical Executive Committee Recommendations for Appointment and Re-Appointment.
4. Motion Passed to approve the amended agenda to include three capital expenditure requests.
5. Motion Passed to approve the Capital Expenditure request for the deSoutter Medical Orthopedic Equipment.
6. Motion Passed to approve the Capital Expenditure request for the Mindray Point of Care Ultrasound System.
7. Motion Passed to approve the Capital Expenditure request for the Beckman Coulter Chemistry Immunoassay System.
8. Motion Passed to approve Resolution 23-1 for Surplus Personal Property.