



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' SPECIAL MEETING
Meeting in KVH Conference Room A/B/C with a call in option - 5:00 p.m.

Call in by phone: 253 215 8782 Meeting ID: 860 5328 4832 Passcode: 263711

December 1st, 2022

BOARD MEMBERS PRESENT: Erica Libenow, Matt Altman, Terry Clark, Jon Ward, Bob Davis

KVH STAFF PRESENT: Julie Petersen, Mandee Olsen, Scott Olander, Dr. Kevin Martin, Michele Wurl, Ron Urlacher, Jeff Yamada, Dede Utlely, Vicky Machorro, Stacy Olea.

1. The special meeting was called to order at 5:00 PM. President Erica Libenow announced that it was a special meeting because the regular meeting fell on the Thanksgiving holiday.

2. Approval of Agenda:

ACTION: On motion of Matt Altman and second of Terry Clark, the Board members unanimously approved to amend the consent agenda due to a name mistake on the first page.

ACTION: On motion of Matt Altman and second of Terry Clark, the Board members unanimously approved to amend the consent agenda to include minutes from November 28th, 2022 special meeting.

ACTION: On motion of Matt Altman and second of Bob Davis, the Board members unanimously approved the agenda as amended.

3. Consent Agenda:

ACTION: On motion of Jon Ward and second of Matt Altman, the Board members unanimously approved the consent agenda.

4. Presentation:

Jinger Haberer, Ellensburg School District Superintendent gave an update on local schools and their return to in-person classes. Superintendent Haberer reflected on and thanked KVH for its leadership during the pandemic.

5. Public Comment/Announcements:

None.

6. Reports and Dashboards:

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen reviewed the vaccination status of KVH employees as well as the rising numbers of respiratory illness in our Emergency department, Olsen shared several patient stories that were submitted from various areas of the hospital.

The Board members reviewed the CEO report with Julie Petersen. Petersen reported that she believes that the contract with the Kittitas County Anesthesia is coming to an end and other options for anesthesia are being explored. Petersen then went on to cover the RSV surge and the effect it is having on not just our hospital but state-wide, commenting on how we need to plan on the possibility of holding these patients longer than normal. Petersen explained that the hospital initiated incident command to plan for testing and treating patients at KVH Pediatrics as well as surge capacity in the Emergency Department. Petersen informed the Board that the WSNA membership had ratified a new three year agreement that reflects the evolving market and is consistent with other health systems. Petersen made a point of recognizing the hard work of Manda Scott, Jenn Strater and Ginger Macintosh who prepared the necessary data, she also pointed out that the nursing leadership team of Vicky Machorro, Dede Utley and Amy Krogstadt were instrumental in engaging with the bargaining team around the real issues that impact our nurses work life and stress.

ACTION: On motion of Matt Altman and second of Terry Clark the Board members unanimously approved a 3 year (2023-2025) WSNA contract.

Vicky Machorro Chief Nursing Officer, reported on the Emergency Department and Urgent Care staffing needs and volume, then reporting that the surgical out-patient team was fully staffed. Next Machorro gave an update for Food and Nutrition Services, finishing her report with an update on the Family Birthing center and Clinical education.

Rhonda Holden, Chief Ancillary Officer, was unable to attend so CEO Julie Petersen stepped in for her and gave Holden's report on the preliminary discussions for the expansion of the FMC, noting that there was a design contract proposal from KDA, and a formal offer on a piece of property near the FMC campus. Petersen touched on the 47* North project, stating that there is an in-person meeting being set with the City of Cle Elum to discuss issues of capacity surrounding the project. Petersen then went on to report that due to staffing constraints, NW PT is booking into January and Tamarak PT in Cle Elum has a 4-12 month wait list. Petersen next reported that the Pharmacy had a corrective action plan submitted for our 340B HRSA audit and our Board of Pharmacy inspection, finishing with a report on the diagnostic imaging facelift and that we have posted a position for Director of Cardiopulmonary since Jim Allen gave his formal resignation, Petersen made a point to thank Jim for 29 years of service to KVH and the community.

Stacy Olea, Chief of Clinics, reported that staffing continues to be a challenge at all the clinics and that days to third available appointments have had increases across the board. Olea then reported an incident at the dermatology clinic where staff showed up to the clinic with standing water and a burst pipe, Olea finished her report with updates on Internal and family medicine.

Dr. O'Brien, Chief of Staff, gave a list of provider's for appointment/re-appointment, that list is as follows; Dr's. Christopher Schmelzer, Colton Rishor-Olney, Jeremy Hutchins, Scott Chapman, Brad Blakley, Amber Anderson, Robert Wageneck, Ari Plosker, Steven O'Donnell, Thomas Mirch III, and Ginger Longo.

ACTION: On motion of Bob Davis and second of Matt Altman, the Board members unanimously approved the Medical Executive Committee Recommendations for Appointment and Re-Appointment.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the Tele Cardiology Delineation of Privileges.

Scott Olander, CFO, started his report with statistics surrounding surgeries, noting that our clinical staff and doctors have been working very hard. Olander mentioned surgery was driving a lot of revenue, the Emergency department had been extremely busy during October and November and Urgent Care were all in the positive for variance. He finished his report stating that through all the hard work of our staff we had a \$1.6MM positive revenue variance.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously voted to award the Expansion Project to Walker Construction, Spokane, WA. Commissioner Davis acknowledged the board and staff for doing their due diligence looking at all angles before making a decision. Commissioner Ward expressed that he wished more bids had come in but recognized the need for the expansion regardless.

ACTION: On motion of Bob Davis and second of Jon Ward, the Board members unanimously approved the addition of Resolution 22-13 for additional debt.

ACTION: On motion of Terry Clark and second of Bob Davis, the Board members unanimously approved the Capital Expenditure Request – Senographe Pristina 3D Mammography Machine.

7. Education and Board Reports

8. Old Business

9. New Business

10. Executive Session

At 7:06 p.m. President Libenow announced that there would be a 10-minute recess followed by a 30 minutes executive session to discuss personnel/property per RCW 42.30.110

At 7:36 p.m. President Libenow extended the executive session for an additional 60 minutes.

At 8:35 p.m. President Libenow extended the executive session for an additional 10 minutes.

At 8:45 p.m. the Board came back from executive session.

With no further business and no action taken, the meeting was adjourned at 8:46 p.m.

Respectfully submitted,

Justin Becker/Terry Clark
Executive Assistant, Board of Commissioners

11. Conclusions

1. Motion passed to amend the consent agenda due to a name mistake on the first page.
2. Motion passed to amend the consent agenda to include minutes from November 28th, 2022 special meeting.
3. Motion passed to approve the agenda as amended.
4. Motion passed to approve the consent agenda as amended.
5. Motion passed to approve a 3 year (2023-2025) WSNA contract.
6. Motion passed to approve the Medical Executive Committee Recommendations for Appointment and Re-Appointment.
7. Motion passed to approve the Tele Cardiology Delineation of Privileges.
8. Motion passed to award the Expansion Project to Walker Construction, Spokane, WA
9. Motion passed to approve the addition of Resolution 22-13 for additional debt.

10. Motion passed to approve the Capital Expenditure Request – Senographe Pristina 3D Mammography Machine.