



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1

BOARD OF COMMISSIONERS' REGULAR MEETING

KVH Conference Room A & B & Via Zoom

August 25, 2022

BOARD MEMBERS PRESENT: Erica Libenow, Matt Altman, Terry Clark, Jon Ward, Bob Davis

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Manda Scott, Jeff Yamada, Mandee Olsen, Ron Urlacher, Rhonda Holden, Stacy Olea, Dr. Kevin Martin, Michele Wurl, Vicky Machorro, Tricia Sinek, Linda Navarre, Nicole Hilderman, Nassar Basmeh

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Erica Libenow called the regular board meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Bob Davis and second of Jon Ward, the Board members unanimously approved the agenda as presented.

3. **Consent Agenda:**

ACTION: On motion of Matt Altman and second of Bob Davis, the Board members unanimously approved the consent agenda as presented.

4. **Public Comment/Announcements:**

None

5. **Reports and Dashboards:**

Mandee Olsen reviewed the Compliance Program Policy and stated that the Compliance Committee has already approved it.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the Compliance Program Policy.

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen stated that we had the onsite follow up survey last Friday from the DNV and they have since notified us that we no longer have a condition level survey as it has been closed. DNV will notify us in the next two weeks to let us know if we are accredited. Olsen read some positive feedback comments from patients. Olsen stated that we did our first testing of Monkeypox in the county.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that anesthesia staffing levels require four providers by November 1st and the current group is not having very good success with recruiting. Petersen stated that Hospital District No. 2 is moving forward with their two levies with help from AWPHD. Petersen stated that we are coming up on one year with RPG and she will be asking the finance to do a review for the Board. Vicky Machorro stated they have settled on a core group of doctors and that it is working well. Manda Scott discussed the work that has been done with benefits rates and the reduced premium rate for staff. Scott stated that the FTE requirement has been lowered to a .75 for full paid coverage. Scott stated we are continuing to work on being the Employer of Choice.

ACTION: On motion of Terry Clark and second of Bob Davis, the Board members unanimously approved Resolution No. 22-09 for authorization to purchase real estate located at 705 S. Whitman Street.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden and Stacy Olea. Machorro stated that the ED has been doing a lot of education. Holden stated the upper county is busy with development meetings and master site plan changes. Petersen stated that both Hospital District No. 1 and Hospital District No. 2 have engaged an attorney.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin. Dr. Martin stated that Memorial will no longer be admitting to Hospice or doing any screening colonoscopies.

Scott Olander reported on KVH's financial performance for July. Olander stated that we continue to be very busy and we also received some grant money.

ACTION: On motion of Jon Ward and second of Bob Davis, the Board members unanimously approved Resolution No. 22-08 to surplus property.

ACTION: On motion of Bob Davis and second of Jon Ward, the Board members unanimously gave approval of basic services to go out to bid for the Mediplex, Suite D Remodel of Orthopedics.

ACTION: On motion of Terry Clark and second of Matt Altman, the Board members unanimously approved the capital expenditure request for the GE Ultrasound Units (2).

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the capital expenditure request for the GE Panda Warmers (3).

ACTION: On motion of Matt Altman and second of Jon Ward, the Board members unanimously approved the capital expenditure request for the North Parking Lot.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the capital expenditure request to purchase the clinic assets of Orthopedics Northwest office equipment.

Olander stated that the Finance Committee had a presentation on financing debt for the surgery expansion project and the Board will have three options to consider at the meeting next month. Petersen stated that we may need a special meeting in early October to accept the apparent low bid.

The Board members reviewed the Community Relations report with Michele Wurl.

6. Education and Board Reports:

Julie Petersen stated that Rural Advocacy Days will be in Washington D.C. in September. Petersen stated that congress will be in session but not a lot of framework yet on how the meetings will happen at this time.

8. Old Business:

None.

9. New Business:

None.

10. Executive Session:

At 7:20 p.m., President Libenow announced that there would be a 5-minute recess followed by a 15-minute executive session regarding personnel. RCW 42.30.110(g). No action was anticipated.

At 7:40 pm, the meeting was reconvened into open session and President Libenow announced that an additional 30-minute executive session was needed.

At 8:10 pm, the meeting was reconvened into open session.

11. Adjournment:

With no further action and business, the meeting was adjourned at 8:13 p.m.

CONCLUSIONS:

1. Motion passed to approve the board agenda as presented.
2. Motion passed to approve the consent agenda as presented.
3. Motion passed to approve the Compliance Program Policy.
4. Motion passed to approve Resolution No. 22-09 for authorization to purchase real estate located at 705 S. Whitman Street.
5. Motion passed to approve Resolution No. 22-08 to surplus property.
6. Motion passed to approve to go out to bid for the Mediplex, Suite D Remodel of Orthopedics.
7. Motion passed to approve the capital expenditure request for the GE Ultrasound Units (2).
8. Motion passed to approve the capital expenditure request for the GE Panda Warmers (3).
9. Motion passed to approve the capital expenditure request for the North Parking Lot.
10. Motion passed to approve the capital expenditure request to purchase the clinic assets of Orthopedics Northwest office equipment.

Respectfully submitted,

Mandy Weed/Terry Clark
Executive Assistant, Board of Commissioners