



# KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1

## BOARD OF COMMISSIONERS' REGULAR MEETING

KVH Conference Room A & B & Via Zoom

June 23, 2022

BOARD MEMBERS PRESENT: Erica Libenow, Terry Clark, Jon Ward, Bob Davis

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Manda Scott, Jeff Yamada, Mandee Olsen, Ron Urlacher, Rhonda Holden, Stacy Olea, Dr. Kevin Martin, Michele Wurl, Vicky Machorro, Jennifer Strater

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Erica Libenow called the regular board meeting to order.

2. **Approval of Agenda:**

**ACTION:** On motion of Bob Davis and second of Jon Ward, the Board members unanimously approved the agenda as presented.

3. **Consent Agenda:**

**ACTION:** On motion of Terry Clark and second of Jon Ward, the Board members unanimously approved the consent agenda as presented.

4. **Public Comment/Announcements:**

None

5. **Presentation:**

Dr. Wageneck, Interim Site Director for Community Health of Central Washington introduced the two new residents: Edward Letellier, DO and Jacob Matheson, DO.

Manda Scott discussed the administration philosophy regarding compensation and stated that it is an art and science. Scott also reviewed the compensation guidelines. Jennifer Strater went over the market review and the comparable hospitals that we use for wage scales and stated that we receive new data every June. Scott also discussed the "Hot Jobs" referral program.

6. **Reports and Dashboards:**

Mandee Olsen stated that DNV surveyors arrived this week shortly after the Joint Commission arrived for the lab survey. Olsen stated that this was our first DNV survey and that they will come annually going forward. Olsen stated that they met

with staff, reviewed minutes, patient tracers, reviewed our strategic plan and more. Vicky Machorro stated that it was a very collaborative survey. Julie Petersen commented that she was very proud of our organization.

The Board members reviewed the QI dashboards and summary with Mandee Olsen.

The Board members reviewed the CEO report with Julie Petersen. Petersen that City of Ellensburg is behind on the approval process for the parking lot project but we will go to bid on June 27<sup>th</sup>.

**ACTION:** On motion of Jon Ward and second of Bob Davis, the Board members unanimously approved Resolution No. 22-07 for authorization to enter into an Interlocal Agreement with the Rural Collaborative in the Form of a Limited Liability Partnership Agreement.

**ACTION:** On motion of Bob Davis and second of Terry Clark, the Board members unanimously approved the Teamsters four-year contract for Respiratory Therapy.

Julie Petersen stated that the DNV brought to our attention the need for medical directors to be affirmed by the board.

**ACTION:** On motion of Jon Ward and second of Bob Davis, the Board members unanimously approved the list of medical directors: Cardiopulmonary – Dr. Hoppe, Emergency Department – Dr. Lindsey, Laboratory - Dr. Sandquist and our Medicine Department - Dr. Martin and Dr. Hibbs.

Dr. Martin stated that DNV also stated that we needed to appoint Nicole Hilderman as an Infection Preventionist and Dr. Jonathan Hibbs as our Leader for our Antibiotic Stewardship Program.

**ACTION:** On motion of Terry Clark and second of Jon Ward, the Board members unanimously approved Nicole Hilderman as an Infection Preventionist and Dr. Jonathan Hibbs as our Leader for our Antibiotic Stewardship Program.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden and Stacy Olea. Machorro stated that we are still short with RN staffing and both our census and acuity has been up. Holden stated that she is looking forward to our second CT scanner after ours was down again earlier this month. Holden stated that they are still short staffed at Home Health and Hospice and having a hard time finding travelers. Olea stated that they are starting to see the first of the

travelers on site in the clinics and that they have filled a few positions. Olea stated that they are looking at phone options for the clinics to reduce wait times and hang up and call backs.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

**ACTION:** On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the initial appointments for Dr. Hanafy Hanafy, Dr. Kevin Owens, Dr. Todd Davidson, Dr. Shannon Servin-Obert, Dr. Ian Strand and the reappointments for Dr. John Asriel, Dr. Jeremy Casey, Dr. Ada Cheung, Dr. Brian Staley, and Dustin Hurter, PA-C, as recommended by the Medical Executive Committee including the condition of proctoring for Dr. Hanafy.

**ACTION:** On motion of Jon Ward and second of Bob Davis, the Board members unanimously approved the Medical Staff Bylaws as presented.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin. Dr. Martin stated that Covid rates statewide are trending down, but locally they are trending up.

The board watched this month's provider spotlight videos of Dr. Ginger Longo of KVH Women's Health and Dr. Paul DeBusschere of KVH Pediatrics.

Scott Olander reported on KVH's financial performance for May. Olander stated that it was a very busy month with a positive variance and we continue to be very strong on our patient days.

The Board members reviewed the Community Relations report with Michele Wurl.

**7. Education and Board Reports:**

Julie Petersen stated that there is an upcoming AHA rural meeting in San Antonio and Bob and Matt are looking at teaming up to present on the work of the Values Alignment Committee.

**8. Old Business:**

Julie Petersen stated that we are looking to schedule a joint Hospital District 1 and 2 meeting for some time in September.

**9. New Business:**

None.

**10. Executive Session:**

At 7:20 p.m., President Libenow announced that there would be a 5-minute recess followed by a 10-minute executive session regarding personnel. RCW 42.30.110(g). No action was anticipated.

At 7:35 p.m., the meeting was reconvened into open session.

**11. Adjournment:**

With no further action and business, the meeting was adjourned at 7:36 p.m.

**CONCLUSIONS:**

1. Motion passed to approve the board agenda as presented.
2. Motion passed to approve the consent agenda as presented.
3. Motion passed approve Resolution No. 22-07 for authorization to enter into an Interlocal Agreement with the Rural Collaborative in the Form of a Limited Liability Partnership Agreement.
4. Motion passed to approve the Teamsters four-year contract for Respiratory Therapy.
5. Motion passes to affirm the list medical directors as required by DNV.
6. Motion passes to affirm an Infection Preventionist and Leader of our Antibiotic Stewardship Program.
7. Motions passed to approve the reappointments as recommended by the Medical Executive Committee.
8. Motion passed to approve the Medical Staff Bylaws as presented.

Respectfully submitted,

Mandy Weed/Terry Clark  
Executive Assistant, Board of Commissioners