



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1

BOARD OF COMMISSIONERS' REGULAR MEETING

KVH Conference Room A & B & Via Zoom

May 26, 2022

BOARD MEMBERS PRESENT: Erica Libenow, Matt Altman, Terry Clark, Jon Ward, Bob Davis

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Manda Scott, Jeff Yamada, Mandee Olsen, Ron Urlacher, Rhonda Holden, Stacy Olea, Dr. Kevin Martin, Michele Wurl, Vicky Machorro, Jason Adler, Kelli Goodian-Delys

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Erica Libenow called the regular board meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the agenda as presented.

3. **Consent Agenda:**

ACTION: On motion of Bob Davis and second of Matt Altman, the Board members unanimously approved the consent agenda as presented.

4. **Public Comment/Announcements:**

Ms. Lisa Bliss stated that she feels as a patient it is important to be asked about informed consent.

5. **Presentation:**

Tom Dingus, from Dingus, Zarecor & Associates, presented the 2021 comparative financial data/stats regarding the latest independent financial audit of Kittitas Valley Healthcare. He reported that there was also a single audit due to \$750,000 in Provider Relief Funds. He stated that there were no material findings or financial weaknesses reported for KVH.

Vicky Machorro, KVH Chief Nursing Officer discussed the Nurse Conference Committee and stated that the purpose of the committee is to foster problem solving with members of the WSNA union. Machorro stated that we are also required to have a Safe Staffing Committee and they meet monthly which helps address issues timely. The Safe Staffing Committee reviews the staffing matrix for

the ED twice a year which are then submitted to the state. Julie Petersen commented that these committees help with our good relationships with our WSNA employees.

6. Reports and Dashboards:

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen stated that a lot of work has went into improving documentation and that we are doing very well compared to others for Medicare Wellness Visits. Olsen stated that Employee Health calls have almost doubled from last month and that we have had 19 Covid positive employees so far this month.

The Board members reviewed the CEO report with Julie Petersen. Petersen that next month she will be bringing a resolution from The Rural Collaborative for a LLP which will allow them to partner with non-public hospitals. The LLP will be funded with reserves of the collaborative.

ACTION: On motion of Bob Davis and second of Matt Altman, the Board members unanimously approved Resolution No. 22-06 to purchase real estate located at 701 E. Mountain Avenue in Ellensburg.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden and Stacy Olea. Machorro stated that the café remodel will be starting June 6th. Holden stated that there is a shortage of CT contrast. Olea stated that they are struggling with staffing in the clinics and they are looking for travelers.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the initial appointments for Norman Hauk, PA-C, Alexander Pelman, PA-C and the reappointments for Dr. Susan Oldenkamp, Dr. Stuart Cardon, and Andy Schock, PA-C, as recommended by the Medical Executive Committee.

ACTION: On motion of Matt Altman and second of Bob Davis, the Board members unanimously approved the Medical Staff Organization and Functions Policy as presented.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin. Dr. Martin stated that Covid cases and hospitalization are both up about 50% in the last 10 days.

Scott Olander reported on KVH's financial performance for April. Olander stated that the ER has been very busy and that clinic visits are staying up. Olander stated that overall it was a good month and we are ahead of budget for in-patient revenue.

ACTION: On motion of Jon Ward and second of Matt Altman, the Board members unanimously approved the capital expenditure request for the Picture Archiving Communication System (PACS).

ACTION: On motion of Bob Davis and second of Terry Clark, the Board members unanimously approved the capital expenditure request for the IT Backup Storage Equipment.

Olander stated that the Financial Assistant Policy has been updated with our new sliding fee scale to meet new state law effective July 1, and these changes keep us in compliance. Further discussions regarding personal assets. It was determined if we asked for assets it would no longer make us eligible for National Health Service Corps (NHSC) provider loan repayment for underserved areas.

ACTION: On motion of Matt Altman and second of Terry Clark, the Board members unanimously approved the Financial Assistance Policy as presented.

The Board members reviewed the Community Relations report with Michele Wurl. Wurl stated that starting in July the Daily Record will be sending out a publication to new addresses.

7. Education and Board Reports:

President Libenow stated that the recent Board Retreat was great and was both team focused and strategic.

8. Old Business:

None.

9. New Business:

None.

10. Executive Session:

At 8:05 p.m., President Libenow announced that there would be a 5-minute recess followed by a 40-minute executive session regarding real estate and personnel. RCW 42.30.110(b)(g). No action was anticipated.

At 8:50 p.m., the meeting was reconvened into open session.

11. Adjournment:

With no further action and business, the meeting was adjourned at 8:51 p.m.

CONCLUSIONS:

1. Motion passed to approve the board agenda as presented.
2. Motion passed to approve the consent agenda as presented.
3. Motion passed approve Resolution No. 22-06 to purchase real estate located at 701 E Mountain Avenue in Ellensburg.
4. Motions passed to approve the reappointments as recommended by the Medical Executive Committee.
5. Motion passed to approve the Medical Staff Organization and Functions Policy as presented.
6. Motion passed to approve the capital expenditure request for the Picture Archiving Communication System (PACS).
7. Motion passed to approve the capital expenditure request for the IT Backup Storage Equipment.
8. Motion passed to approve the Financial Assistance Policy as presented.

Respectfully submitted,

Mandy Weed/Terry Clark
Executive Assistant, Board of Commissioners