



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1

BOARD OF COMMISSIONERS' REGULAR MEETING

KVH Conference Room A & B & Via Zoom

March 24, 2022

BOARD MEMBERS PRESENT: Erica Libenow, Matt Altman, Terry Clark, Jon Ward, Bob Davis

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Manda Scott, Jeff Yamada, Jason Adler, Mandee Olsen, Ron Urlacher, Rhonda Holden, Dr. Jonathan Hibbs, Linda Navarre, Stacy Olea, Dr. Kevin Martin, Brenda Hilligoss, John Bartlett

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Erica Libenow called the regular board meeting to order.

2. **Approval of Agenda:**

President Libenow stated that there are two additions to the agenda under the CEO report. The Teamsters four year contract for Central Sterile and a request for a second retention bonus for staff.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the agenda as amended.

3. **Consent Agenda:**

ACTION: On motion of Terry Clark and second of Davis, the Board members unanimously approved the consent agenda as presented.

4. **Public Comment/Announcements:**

None

5. **Presentation:**

Linda Navarre, Risk and Peer Review Manager, reviewed the 2021 Annual Compliance Report and the 2021 Compliance Work Plan Outcome Report. Navarre stated that Compliance can now be found on the monthly QI Dashboard.

6. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen stated that the packet now has the 2022 dashboards with data back to January.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that CompassDirect Healthcare has now vacated our building and moved downtown. Petersen stated that we still have Covid tests that are to be widely distributed and they are free.

ACTION: On motion of Matt Altman and second of Bob Davis, the Board members unanimously approved the Teamsters four-year contract for Central Sterile.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved Resolution No. 22-04 to purchase the vacant lot located at 611 S. Pearl Street in Ellensburg.

Petersen stated that the Board asked when preparing the 2022 budget to see if we could fund an additional retention bonus when the pandemic was ending. Petersen stated that she believes we are there and looking to recognize the team that is still here working with us.

ACTION: On motion of Terry Clark and second of Matt Altman, the Board members authorized retention bonuses to all Kittitas Hospital District No. 1 employees who meet the condition of being employed by the District on March 31, 2022 as discussed and consistent with the 2021 retention bonus calculations. The motion passed with two abstentions. Commissioner Davis and Commissioner Ward stated that they support the employees and are only recusing themselves from the vote to avoid a potential conflict of interest, because they have family members employed at KVH.

Julie Petersen stated that she would like to request board authorization to take the site improvement project to public bid. Ron Urlacher reviewed the project stating that it would redo the main hospital entry, transition the area by the ED, add pedestrian crossings to the clinics, add some additional parking and update the landscaping. Petersen stated that the rose garden would be maintained and a staff door would be added to access the healing garden. Petersen stated that the total cost for the project is \$2.1 million.

ACTION: On motion of Matt Altman and second of Bob Davis, the Board members unanimously authorized administration to take the KVH site improvement project to public bid.

Commissioner Altman questioned our open positions and employee turnover. Manda Scott stated that turnover was higher last year but we are starting get traction on some of the licensed hard to fill positions and HR has been working with Marketing to recruit for some of those positions.

The Board members reviewed the operations report with Rhonda Holden and Dr. Jonathan Hibbs. Rhonda stated that they have been interviewing for the lab and diagnostic imaging director positions with Stacy Olea's move to the clinics. Dr. Hibbs stated the clinics are very busy and have started placing Holter Monitors in the clinics.

Dr. Hibbs introduced Stacy Olea, Chief of Clinic Operations.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the initial appointments for Dr. Laine Murphey, Dr. Jaime Litvack, Zoe Birt, PA-C, Derek Henderson, PA-C and the reappointments for Dr. Thomas Penoyar, Dr. Nouredin Abdelhamid, Dr. Jesse Cone, Dr. Aaron Jun, Dr. Erik Monick, and Jocelyn Judd, PA-C, as recommended by the Medical Executive Committee.

ACTION: On motion of Matt Altman and second of Terry Clark, the Board members unanimously approved the Reappointment Policy and Procedure.

ACTION: On motion of Matt Altman and second of Terry Clark, the Board members unanimously approved the Initial Appointment Policy.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin. Dr. Martin stated that we are working to improve our messaging and the visibility of our messages in regards to provider recruiting.

Scott Olander reported on KVH's financial performance for February. Olander stated that in-patient volume was higher than expected, we exceeded the number of budgeted deliveries, Home Health and Hospice exceeded the number of budgeted home care visits, and clinic visits were ahead of budget.

Olander stated that no action is required for the capital item for the colposcopes.

No community relations report to review this month.

7. Education and Board Reports:

None.

8. Old Business:

Julie Petersen stated that Hospital District No. 2 did not have a quorum present at their last meeting so nothing to report this month regarding holding a joint meeting.

9. New Business:

President Libenow stated that the Board received a concern about the blue line flag. Petersen stated that the intent was for the 35 flag to be flown in remembrance of Ryan Thompson and the blue line flag being put up was unintentional. It was decided moving forward the 35 flag will be flown in remembrance of Ryan Thompson and President Libenow will respond to the email on behalf of the Board.

10. Executive Session:

At 7:42 p.m., President Libenow announced that there would be an 8-minute recess followed by a 45-minute executive session regarding real estate. RCW 42.30.110(b). No action was anticipated.

At 8:35 p.m., the meeting was reconvened into open session.

11. Adjournment:

With no further action and business, the meeting was adjourned at 8:36 p.m.

CONCLUSIONS:

1. Motion passed to approve the board agenda as amended.
2. Motion passed to approve the consent agenda.
3. Motion passed approve the Teamsters four-year contract for Central Sterile.
4. Motion passed approving Resolution No. 22-04 to purchase the vacant lot located at 611 S Pearl Street in Ellensburg.
5. Motion passed approving a retention bonuses to all Kittitas Hospital District No. 1 employees who meet the condition of being employed by the District on March 31, 2022 as discussed and consistent with the 2021 retention bonus calculations

6. Motion passed authorizing administration to take the KVH site improvement project to public bid.
7. Motions passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.
8. Motion passed to approve the Reappointment Policy and Procedure.
9. Motion passed to approve the Initial Appointment Policy

Respectfully submitted,

Mandy Weed/Terry Clark
Executive Assistant, Board of Commissioners