



# KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1

## BOARD OF COMMISSIONERS' REGULAR MEETING

KVH Conference Room A & B & Via Zoom

February 24, 2022

BOARD MEMBERS PRESENT: Erica Libenow, Matt Altman, Terry Clark, Jon Ward, Bob Davis

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Manda Scott, Jeff Yamada, Jason Adler, Carrie Barr, Mandee Olsen, Ron Urlacher, Rhonda Holden, Dr. Jonathan Hibbs and Jennifer Mullins

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Erica Libenow called the regular board meeting to order.

2. **Approval of Agenda:**

**ACTION:** On motion of Terry Clark and second of Jon Ward, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

**ACTION:** On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the consent agenda. President Libenow stated she wanted to thank the Foundation for their support of the new blood pressure cuffs for the Family Birthing Place.

4. **Public Comment/Announcements:**

None

5. **Presentation:**

Julie Petersen, CEO stated that the conceptual designs are completed for the expansion project and that we are ready to start working on full construction documents. Petersen reviewed the site plan and where the addition would be built. Petersen stated this would allow for high efficiency for storage in materials management, bring the MRI inside, additional space for vascular and CT. Petersen reviewed the total project cost along with the debt schedules showing that we are able to do this project a number of ways including cash on hand versus adding additional debt. Commissioner Ward stated that a lot of thought has went into this project along with a lot of compromises from staff.

Petersen stated that she will be asking the board to approve the site improvement project at the March board meeting. Petersen stated that this project will refresh the exterior of the building and the landscaping as well as open up the entrance of the hospital and the installation of a digital sign.

**6. Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen stated that they will be digging into the sepsis timing and the individual measures at QI Council.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that we have a tentative agreement with Teamsters for Central Sterile. Petersen reviewed the updated Paid Time Off (PTO) & Extended Illness Benefits Policy stating that the revision would allow employees at the highest rate an annual option to either continue to accrue at that highest rate or elect to have KVH contribute an additional two percent into their pretax retirement fund. Manda Scott stated that they would like to trial it and stated that it will be totally optional for employees.

The Board members reviewed the operations report with Rhonda Holden and Carrie Barr.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

**ACTION:** On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the initial appointments for Dr. John Beard, Zach Deffinbaugh, DNP, Robert Monsees, PA-C and the reappointments for Dr. Andrew Peet, Dr. Atul Patel, and Dr. Richard Roux, as recommended by the Medical Executive Committee.

**ACTION:** On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the Internal Medicine Privileges.

The Hospital Medicine Privileges will be brought back to the next board meeting for further discussion.

The Board members reviewed the Chief Medical Officer report.

Scott Olander reported on KVH's financial performance for January. Olander stated that the financials were better than expected with having elective surgeries being

postponed. Olander stated that FTE's are also down which reflects a positive variance on wages.

**ACTION:** On motion of Bob Davis and second of Jon Ward, the Board members unanimously approved the capital expenditure request for the DEXA Machine.

**ACTION:** On motion of Terry Clark and second of Bob Davis, the Board members unanimously approved the capital expenditure request for the Stryker Stretchers.

**ACTION:** On motion of Jon Ward and second of Matt Altman, the Board members unanimously approved the capital expenditure request for the Critical Care Ventilators.

**ACTION:** On motion of Bob Davis and second of Terry Clark, the Board members unanimously approved Resolution No. 22-02 to Surplus Property.

**ACTION:** On motion of Jon Ward and second of Matt Altman, the Board members unanimously approved Resolution No. 22-03 authorizing official intent to reimburse capital expenditures from proceeds of a future borrowing in connection with acquiring, constructing, and equipping improvements and renovations to the District's hospital and clinic facilities, including its information systems.

The Board members reviewed the Community Relations report.

**7. Education and Board Reports:**

Julie Petersen stated that the AHA Annual Meeting and the WSHA Leadership Summit are coming up and to please let Mandy Weed know if you would like to attend.

**8. Old Business:**

Commissioner Davis talked about the recent AHA Conference and stated that they talked a lot on cyber security and ransom ware. Petersen commented on the DEI presentation she attended.

**9. New Business:**

None

**10. Executive Session:**

At 7:38 p.m., President Libenow announced that there would be a 7-minute recess followed by a 45-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g). Action was anticipated.

At 8:30 p.m., the meeting was reconvened into open session.

**ACTION:** On motion of Matt Altman and second of Bob Davis, the Board members unanimously approved authorization of administration to enter into negotiations for the two parcels as discussed for future development and expansion.

**11. Adjournment:**

With no further action and business, the meeting was adjourned at 8:34 p.m.

**CONCLUSIONS:**

1. Motion passed to approve the board agenda.
2. Motion passed to approve the consent agenda.
3. Motions passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.
4. Motions passed to approve the capital expenditure request for the DEXA machine.
5. Motions passed to approve the capital expenditure request for the Stryker Stretchers.
6. Motions passed to approve the capital expenditure request for the Critical Care Ventilators.
7. Motions passed to approve Resolution No. 22-02 to Surplus Property.
8. Motions passed to approve Resolution No. 22-03 authorizing official intent to reimburse capital expenditures from proceeds of a future borrowing in connection with acquiring, constructing, and equipping improvements and renovations to the District's hospital and clinic facilities, including its information systems.

9. Motion passed to approve authorization of administration to enter into negotiations for the two parcels as discussed for future development and expansion.

Respectfully submitted,

Mandy Weed/Terry Clark  
Executive Assistant, Board of Commissioners