



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1

BOARD OF COMMISSIONERS' REGULAR MEETING

KVH Conference Room A & B & Via Zoom

October 28, 2021

BOARD MEMBERS PRESENT: Bob Davis, Erica Libenow, Matt Altman, Jon Ward, Terry Clark

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Manda Scott, Jeff Yamada, Jason Adler, Carrie Barr, Mandeel Olsen, Tricia Sinek, Michele Wurl, Ron Urlacher, Linda Navarre

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Bob Davis called the Budget Hearing to order. The Board members reviewed the 2022 budget with Scott Olander.

ACTION: On motion of Erica Libenow and second of Jon Ward, the Board members unanimously approved Resolution No. 21-04 adopting the 2022 budget.

ACTION: On motion of Erica Libenow and second of Matt Altman, the Board members unanimously approved Resolution No. 21-05 authorizing the regular property tax levy.

President Bob Davis adjourned the Budget Hearing at 5:04 p.m.

2. At 5:05 p.m., President Bob Davis called the regular board meeting to order.

3. **Approval of Agenda:**

ACTION: Board member Matt Altman requested to amend the agenda, adding an update to the Regional Triage Team under Board Reports and Education. On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the agenda as amended.

4. **Consent Agenda:**

ACTION: On motion of Terry Clark and second of Erica Libenow, the Board members unanimously approved the consent agenda.

5. **Public Comment/Announcements:**

Julie Petersen stated that Washington State Hospital Association (WSHA) presented the 2021 Community Health Leadership Award to Kittitas Valley Healthcare and Kittitas Valley Incident Management Team for its community engagement and collaboration with community partners to serve the broader population.

6. Presentation:

Linda Navarre, Risk and Peer Review Manager, reviewed the 2021 Compliance Work Plan and the proposed dashboard. Navarre summarized the 2021 work of the Compliance Committee.

7. Reports and Dashboards:

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen reviewed the QAPI policy and the process for approving the QAPI plan. Board members should notify Olsen of suggested revisions to the QAPI plan draft before the next QI Council meeting on December 13. Olsen stated that we need to find a replacement for our QI representative from the community as well as find an additional PFAC member. Olsen stated that the employee flu vaccination rate is currently at seventy-two percent.

The Board members reviewed the CEO report with Julie Petersen. Petersen introduced Tricia Sinek to give an update on childcare as addressed in the Community Needs Assessment. Sinek stated that we are in a childcare desert, meaning that there are three children for every one spot available. Sinek stated that the county will be taking the lead to expand the zoning for the childcare designation and that she is asking for a commitment of \$250,000 for matching grant funds. Manda Scott gave an update on the PEBB and stated that we have decided to move forward with the PEBB and that we are hoping to announce open enrollment dates next week. Scott stated that they have also negotiated several MOU's for additional shifts for staff.

The Board members reviewed the operations report. Julie Petersen stated on behalf of Vicky Machorro that they thank the nursing staff for their flexibility and that they have recently began scheduling surgeries again. Julie Petersen stated on behalf of Rhonda Holden that Home Health and Hospice was hit pretty hard with the vaccine mandate. Carrie Barr stated that they are continuing to work on expanding specialty services in upper county.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board. The Board requested clarification regarding board certified versus board eligible and recommended that there be a policy regarding requirements for providers in order to remove the need for individual exceptions.

ACTION: On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved the initial appointments for Dr. Lance Adams, Dr. Amrou Ali Idris, Dr. Kristina Bowen, Dr. David Gonzalez, Dr. Rejeesh Menon, Ryan Beachy, PA-C, Michelle Smeback, ARNP and the reappointments for Dr. Tim O'Brien, Dr. Andrew Gustavson, Dr. David Jackson, Dr. Brian Cox, Dr. Eric Lauer, Dr. Sheila Lynam, Dr. Daniel Thorner, Dr. Dwight Townsend, Dr. Matthew Uhlman, Dr. Michael Witkosky, and Carissa Dahl, ARNP, as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report.

The board watched this month's spotlight video of Julia Riel, PA-C of KVH Family Medicine Ellensburg and KVH Dermatology.

Scott Olander reported on KVH's financial performance for September. The hospital continues to be very busy, especially in Med Surg and ICU. Olander stated that we also received some provider relief funds. Jason Adler stated that a budget amendment will be coming to the next meeting. Olander stated that Environmental Services has purchased a van to be able to transport supplies and heavy cleaning equipment to the various KVH sites they service, because we have started to employ staff rather than contracting for those services.

ACTION: On motion of Erica Libenow and second of Matt Altman, the Board members unanimously approved the administration's participation in the bond application with \$250,000 as matching funds.

ACTION: On motion of Terry Clark and second of Erica Libenow, the Board members unanimously approved the Capital Expenditure request for the CT scanner.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the Capital Expansion request for the energy efficiency project.

The Board members reviewed the Community Relations report with Michele Wurl. Wurl stated that a candidate has accepted the digital outreach position. The December hospital event is being cancelled due to COVID restrictions at the event venue.

8. Education and Board Reports:

Commissioner Clark reviewed his notes that he passed out from the bond levy and charity care education webinar he attended.

Commissioner Altman discussed the regional triage team and stated that the state has recently released new triage guidelines. Altman stated that the big uncertainty right now is how it is going to be administered and who will declare crisis standards of care.

9. Old Business:

President Davis stated that they will discuss the board self-evaluation at the December meeting and will conduct the CEO evaluation similar to last year.

10. New Business:

President Davis stated that he has been approached by several commissioners interested in being officers for 2022. Davis proposed the following slate: Erica Libenow for President, Matt Altman for Vice-President, and Terry Clark for Secretary. Jon Ward expressed interest in one of these leadership roles as well.

ACTION: Jon Ward nominated Jon Ward as President and second of Erica Libenow. The motion failed with 1 vote in favor, 2 against, and 1 abstention.

ACTION: Matt Altman nominated Erica Libenow as President and second of Erica Libenow. The motion passed with 3 in favor and 1 abstention.

ACTION: On motion of Erica Libenow and second of Matt Altman, the Board members approved Matt Altman as Vice-President. The motion passed with 3 in favor and 1 abstention.

ACTION: On motion of Matt Altman and second of Erica Libenow, the Board members approved Terry Clark as Secretary. The motion passed with 3 in favor and 1 abstention.

ACTION: On motion of Erica Libenow and second of Matt Altman, the Board members unanimously approved the Board Committee assignments.

The Board reviewed the 2022 Board Calendar.

President Davis stated that the CEO evaluation will be similar to last year and will include SLT, Hospital District 2, the Foundation, and KCHN.

9. Executive Session:

With no personnel or real estate issues to discuss, Executive Session was cancelled.

10. Adjournment:

With no further action and business, the meeting was adjourned at 8:20 p.m.

CONCLUSIONS:

1. Motion passed to approve Resolution No. 21-04 adopting the 2022 budget.
2. Motion passed to approve Resolution No. 21-05 authorizing the regular property tax levy
3. Motion passed to approve the board agenda as amended.
4. Motion passed to approve the consent agenda.
5. Motions passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.
6. Motion passed authorizing administration to participate in the bond application with \$250,000 as matching funds.
7. Motion passed authorizing the Capital Expenditure request for the CT scanner.
8. Motion passed authorizing the Capital Expansion request for the energy efficiency project.
9. Motion passed approving Erica Libenow as Board President for 2022.
10. Motion passed approving Matt Altman as Vice-President for 2022.
11. Motion passed approving Terry Clark as Secretary for 2022.
12. Motion passed approving the 2022 Commissioner Board Committee assignments.

Respectfully submitted,

Mandy Weed/Matt Altman
Executive Assistant, Board of Commissioners