



**KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**BOARD OF COMMISSIONERS' SPECIAL MEETING**  
**Virtual Zoom Meeting**  
**September 10, 2021**

BOARD MEMBERS PRESENT: Bob Davis, Erica Libenow, Matt Altman, Jon Ward, Terry Clark

KVH STAFF PRESENT: Julie Petersen, Rhonda Holden, Manda Scott, Mandee Olsen, Scott Olander, Dr. Kevin Martin, Michele Wurl, Jeff Yamada, Jason Adler, Vicky Machorro, Mandee Olsen

The special meeting was called to order at 4:30 p.m. President Bob Davis announced that the purpose of the special meeting was to provide an update on incident command and the vaccine mandate, and for an executive session regarding personnel.

Michele Wurl stated that Incident Command (IC) has moved back to a more frequent schedule of meeting three times per week. Julie Petersen stated the COVID tent went back up outside the hospital so we are prepared if we need to shift staff and have a place for positive COVID patients. Vicky Machorro reported on patient census in the hospital and stated that positive COVID patients are usually here between two and twenty days. Machorro stated that they are looking at cancelling all surgeries that are not emergent. Rhonda Holden stated that testing volumes are up to 120-140 per day this week and we are short staffed in the lab. Holden stated that we are trying to hire additional staff to do specimen collections.

Wurl stated that KVH received a leadership award from WSHA.

Manda Scott stated that fewer than ten people have not responded at all to the notification from HR regarding vaccine status. We have received seventy-two accommodation requests, have offered fifteen plans of accommodation, and of those requests eighteen were not appropriate requests. We have received six resignations and there are a few employees working on getting vaccinated. All the accommodations will require testing one to two times per week.

At 5:38 p.m., President Davis announced that there would be a 2-minute recess followed by a 35-minute executive session regarding personnel. RCW 42.30.110(g). There is action anticipated.

At 6:15 p.m., the meeting was reconvened into open session.

**ACTION:** On the motion of Matt Altman and second of Erica Libenow, the board members authorized retention bonuses to all Kittitas Hospital District No. 1 employees who meet the condition of being employed by the District on October 24, 2021 and that the bonus will be determined by work FTE status. The motion passed with two abstentions. President Davis and Commissioner Ward stated that they support the employee and are only recusing themselves from the vote to avoid a potential conflict of interest, because they have family members employed at KVH.

With no further business, the meeting was adjourned at 6:18 p.m.

Respectfully submitted,

Mandy Weed/Matt Altman  
Executive Assistant, Board of Commissioners