



**KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**BOARD OF COMMISSIONERS' REGULAR MEETING**  
**KVH Conference Room A & B & Via Zoom**  
**May 27, 2021**

BOARD MEMBERS PRESENT: Bob Davis, Erica Libenow, Matt Altman, Jon Ward, Terry Clark

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Mandee Olsen, Vicky Machorro, Rhonda Holden, Michele Wurl, Tricia Sinek, Kelli Goodian-Delys, Linda Navarre, Carrie Barr, Jim Gallagher

KVH STAFF PRESENT VIA ZOOM: Ron Urlacher, Jeff Yamada, Jason Adler, Manda Scott

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Bob Davis called the regular board meeting to order.

**2. Approval of Agenda:**

**ACTION:** On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved the agenda.

**3. Consent Agenda:**

**ACTION:** On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the consent agenda.

**4. Public Comment/Announcements:**

None.

**5. Presentations:**

Tom Dingus, from Dingus, Zarecor & Associates, presented the 2020 comparative financial data/stats regarding the latest independent financial audit of Kittitas Valley Healthcare. He reported that expenses were up ten percent due to new service lines and Covid response. He stated that there were no material findings or financial weaknesses reported for KVH. DZA stated that it was a good year, and the financial staff should be commended.

**ACTION:** On motion of Erica Libenow and second of Terry Clark, the Board members unanimously approved formal acceptance of the auditor's report.

Linda Navarre reviewed the 2020 Annual Report out and compliance policy changes with the Board. Navarre stated that she is working with Commissioners' Ward and Davis on a Compliance Dashboard and looking into a 24/7 Compliance Line.

## **6. Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary with Mandee Olsen.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that the Covid clinic will be moving back to the second floor of the hospital in early June. Petersen also stated that masks are still required in all KVH facilities.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden, and Carrie Barr. Machorro stated we are currently seeing more Covid patients in the ED than we did initially and we admitted fifteen patients with Covid in the month of May. Holden stated that Respiratory Therapy has had to ride in the ambulance on several patient transports. Barr stated there is a PFAC meeting next week.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for reappointments to the Board.

**ACTION:** On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the reappointments for Dr. June Bredin, Dr. John Sand, Dr. Andrew Thomas, Dr. Stewart Kerr, and the additional privilege for Dr. Roberta Hoppe, as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report. Michele Wurl stated that the Provider Spotlight will be brought to the Board meetings showcasing a different provider each month. Wurl played the video of Dr. Christopher Petty for this month's spotlight.

Scott Olander reported on KVH's financial performance for April. Olander stated that we continue to have positive numbers to report. Olander stated that the increase in primary care has grown other services lines and outpatient surgery numbers continue to rise. Olander stated that we are doing sixteen percent more work and volume compared to the prior year, excluding Covid.

**ACTION:** On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved the Capital Expenditure Policy as amended allowing the CEO or their designee to approve purchases under \$65,000.

**ACTION:** On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the Capital Expenditure request for the Phillips Monitor MX500.

**ACTION:** On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved the approved Resolution No. 21-02 authorizing a public works project to expand and renovate the cafeteria.

The Board members reviewed the Community Relations report with Michele Wurl.

**7. Education and Board Reports:**

None.

**8. Old Business:**

None.

**9. New Business:**

**ACTION:** On motion of Erica Libenow and second of Matt Altman, the Board members unanimously approved the Board Committee Policy as amended.

**10. Executive Session:**

At 7:02 p.m., President Davis announced that there would be a 10-minute recess followed by a 45-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g). No action was anticipated.

At 7:57 p.m., the meeting was reconvened into open session.

**11. Adjournment:**

With no further action and business, the meeting was adjourned at 7:58 p.m.

**CONCLUSIONS:**

1. Motion passed to approve the board agenda.
2. Motion passed to approve the consent agenda.
3. Motion passed to approve formal acceptance of the auditor's report.
4. Motions passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.

5. Motion passed authorizing Capital Expenditure Policy as amended allowing the CEO or their designee to approve purchases under \$65,000.
6. Motion passed authorizing the capital expenditure request for the Capital Expenditures request for the Phillips Monitor MX500.
7. Motion passed authorizing Resolution No. 21-02 authorizing a public works project to expand and renovate the cafeteria.
8. Motion passed approving the Board Committee Policy as amended.

Respectfully submitted,

Mandy Weed/Matt Altman  
Executive Assistant, Board of Commissioners