



**KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**BOARD OF COMMISSIONERS' SPECIAL MEETING**  
**Virtual Zoom Meeting**  
**January 28, 2021**

BOARD MEMBERS PRESENT: Bob Davis, Erica Libenow, Matt Altman, Jon Ward, Terry Clark

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Mandee Olsen, Vicky Machorro, Rhonda Holden, Carrie Barr, Michele Wurl, Jeff Yamada, Jason Adler, Ron Urlacher, Dr. Kevin Martin, Tricia Sinek

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Bob Davis called the regular Board meeting to order.

2. **Approval of Agenda:**

**ACTION:** On motion of Erica Libenow and second of Jon Ward, the Board members unanimously approved the agenda as presented.

3. **Consent Agenda:**

**ACTION:** On motion of Matt Altman and second of Terry Clark, the Board members unanimously approved the consent agenda.

4. **Public Comment/Announcements:**

None.

5. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen stated that it has been all-hands-on-deck with COVID vaccines. Olsen explained the vaccination process, storage, and management. Olsen further stated that we are getting little notice as to when we will be receiving vaccine shipments.

Julie Petersen stated that the volunteer group is continuing to make contact with COVID-positive patients with the help of Laura Bobovski at the Foundation. Petersen also thanked the Foundation for the donation of the four CADD pumps.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

**ACTION:** On motion of Jon Ward and second of Matt Altman, the Board members unanimously approved the initial appointments for Dr. Matthew Becker, Dr. Lee Beville, Dr. David Fink, Dr. Thomas King, Dr. Jeffrey Pett; and the reappointments for Dr. Dr. Berhan Ghermay, Dr. Annaliese Stone Casey, Dr. Pushapdeep Brar, Dr. Robert Yapundich, Mary Nouwens, ARNP, Jennifer Simons, ARNP, Christine Ward, ARNP and the additional privilege for Dr. John Merrill-Steskal, as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin.

Scott Olander reported on KVH's financial performance for December and year end. Olander stated that we were over budget on revenue for the month due to COVID testing, but for operating income and year end we are at break even for operations. Olander stated that, year to date, we had a net operating income of \$5.7 million.

**ACTION:** On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved a capital expenditure request for the Stryker Prime Electric Big Wheel Stretcher.

**ACTION:** On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved a capital expenditure request for the Materials Management Storage Project.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden, and Carrie Barr.

The Board members reviewed the Community Relations report with Michele Wurl.

**6. Education and Board Reports:**

None.

**7. Old Business:**

President Davis stated that he and Commissioner Libenow completed the CEO assessment and that they are thankful for Julie Petersen and all her expertise. Commissioner Libenow stated they really appreciate her and her leadership.

**8. New Business:**

None.

**9. Executive Session:**

At 6:30 p.m., President Davis announced that there would be a 5-minute recess followed by a 60-minute executive session regarding personnel. RCW 42.30.110(b). No action was anticipated.

At 7:35 p.m., the meeting was reconvened into open session. No action was taken.

**10. Adjournment:**

With no further action and business, the meeting was adjourned at 7:36 p.m.

**CONCLUSIONS:**

1. Motion passed to approve the Board agenda as amended.
2. Motion passed to approve the consent agenda.
3. Motions passed to approve the initial appointments, reappointments, changes in status and additional privileges as recommended by the Medical Executive Committee.
4. Motion passed approving capital expenditure request for the Stryker Prime Electric Big Wheel Stretcher.
5. Motion passed approving a capital expenditure request for the Materials Management Storage Project.

Respectfully submitted,

Mandy Weed/Matt Altman  
Executive Assistant/Board of Commissioners