



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1

BOARD OF COMMISSIONERS' REGULAR MEETING
KVH Conference Room A/B & Virtual Zoom Meeting
December 3, 2020

BOARD MEMBERS PRESENT: Bob Davis, Erica Libenow, Matt Altman, Jon Ward, Terry Clark

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Dr. Kevin Martin

KVH STAFF PRESENT VIA ZOOM: Mandee Olsen, Vicky Machorro, Rhonda Holden, Carrie Barr, Manda Scott, Michele Wurl, Jeff Yamada, Jason Adler

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Bob Davis called the regular board meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the agenda as presented.

3. **Consent Agenda:**

ACTION: On motion of Matt Altman and second of Jon Ward, the Board members unanimously approved the consent agenda.

4. **Presentations:**

The administrative team gave a status update on Covid. Michele Wurl reviewed the state-level response. Dr. Martin talked about Kittitas County situations and stated we are seeing double digit increases daily. Vicky Machorro explained the KVH Emergency Department status. Rhonda Holden went over testing and stated testing is now available in Cle Elum. Mandee Olsen described the collaborations with KVH, the county, and public health. Manda Scott summarized the work that has been done with the unions. Carrie Barr stated that the clinics have staffing plans in place to maintain service under different circumstances.

5. **Public Comment/Announcements:**

Rich Elliott, Deputy Fire Chief of Kittitas Valley Fire and Rescue, stated that KVH's senior staff decisions have mitigated the impact on our community. He thanked KVH

for its leadership. Elliott stated that we are taking huge dividends with what we are doing and the community doesn't realize how bad it could have been.

6. Reports and Dashboards:

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen reviewed the QAPI policy and the process for approving the QAPI plan. Board members should notify Matt Altman or Mandee Olsen of suggested revisions to the QAPI plan draft before the next QI Council meeting on December 14.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that the Hospital District No. 2 ambulance garage construction is being delayed until April. Manda Scott stated that HR has focused on workplace violence and staff development this year and has partnered with Idea Learning Group for customer service training.

ACTION: On motion of Erica Libenow and second of Jon Ward, the Board members unanimously approved Resolution 20-08 Concerning Acquisition of Real Property. The property is a medical office building and associated residence located at 107 E. Mountain View Avenue in Ellensburg.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

ACTION: On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved the initial appointments for Dr. Daniel Spiger, Dr. Lauren Wikholm, Dr. David Ishimitsu, Dr. Sheila Lynam, Dr. Kevin Ma, Dr. Rachel Monick, Dr. Fatima Milfred, Dr. Viren Patel, Dr. Martin Price; and the reappointments for Dr. Thomas Mirich, Dr. Robert Wageneck, Dr. Steven O'Donnell and Dr. Ari Plosker, as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin. Dr. Martin stated he will be stepping away from FME to focus on his administrative duties at the end of January.

Scott Olander reported on KVH's financial performance for October. Olander stated that we had a strong month with revenue and we are closing the year-to-date gap. Olander stated that we did have some unusual expenses this month as we needed to accelerate some repair and maintenance work. Olander stated that we have received some calls from patients with radiology complaints related to billing. Olander

recommended approval of Resolution 20-09, authorization to amend the 2020 budget.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved Resolution 20-09 amending the 2020 calendar year budget.

ACTION: On motion of Erica Libenow and second of Jon Ward, the Board members unanimously approved a capital equipment request for the Cepheid GenXpert 16 Bay.

ACTION: On motion of Erica Libenow and second of Jon Ward, the Board members unanimously approved a capital equipment request for the BioFire Instrument two additional bays.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden, and Carrie Barr.

The Board members reviewed the Community Relations report with Michele Wurl.

7. Education and Board Reports:

President Davis asked Board members to let Mandy Weed know if they would like to attend the virtual AHA Rural Healthcare Leadership Conference in February 2021.

8. Old Business:

Petersen stated that we have engaged the CEO Network for the Board Self-Evaluation and they will virtually report out the tool being used at the January 7th Board meeting. They will present the results at the January 28th Board meeting.

Julie stated the work sessions with the Board were very helpful to the senior leadership team. Julie reviewed all the work that has been done on updating the strategic plan.

9. New Business:

None.

10. Executive Session:

At 7:47 pm, President Davis announced that there would be a 10-minute recess followed by a 35-minute executive session regarding personnel and real estate. RCW 42.30.110(b). No action was anticipated.

At 8:32 pm, the meeting was reconvened into open session.

11. Adjournment:

With no further action and business, the meeting was adjourned at 8:32 pm.

CONCLUSIONS:

1. Motion passed to approve the board agenda as amended.
2. Motion passed to approve the consent agenda.
3. Motion passed approving Resolution 20-08 acquisition of real property.
4. Motions passed to approve the initial appointments, reappointments, changes in status and additional privileges as recommended by the Medical Executive Committee.
5. Motion passed authoring Resolution 20-09 amending the 2020 calendar year budget.
6. Motion passed approving capital expenditure request for Cepheid GenXpert 16 Bay.
7. Motion passed approving capital expenditure request for BioFire Instrument two additional bays.

Respectfully submitted,

Mandy Weed/Matt Altman
Executive Assistant/Board of Commissioners