



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' SPECIAL MEETING
Virtual Zoom Meeting
January 7, 2021

BOARD MEMBERS PRESENT: Bob Davis, Erica Libenow, Matt Altman, Jon Ward, Terry Clark

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Mandee Olsen, Vicky Machorro, Rhonda Holden, Carrie Barr, Michele Wurl, Jeff Yamada, Jason Adler, Ron Urlacher, Stacy Olea, Tricia Sinek

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Bob Davis called the regular Board meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved the agenda as presented.

3. **Consent Agenda:**

ACTION: On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved the consent agenda.

4. **Presentations:**

Julie Petersen stated that the lab expansion project will come back to the Board at the February meeting to request taking the project to bid. Rhonda Holden stated that they have been working on this project since 2019, and she described the current state of the lab. Stacy Olea described the future state of the lab and the need for modular/mobile workstations. Ken Camarata went over the remodel and how to do it with the least amount of interruptions to the staff and patients with the phased approach.

5. **Public Comment/Announcements:**

None.

6. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen stated that the QI Council recommended forwarding the attached QAPI to the Board for approval.

ACTION: On motion of Matt Altman and second of Terry Clark, the Board members unanimously approved 2021 QAPI as presented.

Julie Petersen introduced Tricia Sinek, Strategic Projects Coordinator, and reviewed her role. Tricia stated she has a background in program development and that she has worked in healthcare for over 30 years. The Board members reviewed the CEO report with Julie Petersen. Petersen gave an update on Covid testing. She also described how we are assisting Public Health with their daily check-in calls, since they are no longer able to keep up with the current case load. Petersen stated that we have administered all of our first dose of the Pfizer vaccine to the 1A's in the community. About sixty percent of KVH employees received a vaccination.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

ACTION: On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved the initial appointments for Dr. Jay Radhakrishnan, Dr. Christin Reisenauer; and the reappointments for Dr. Matthew Castner and Dr. Jonathan Meyer, as recommended by the Medical Executive Committee.

Scott Olander reported on KVH's financial performance for November. Olander stated that we had mixed statistics and overall an operating loss for the month. Olander stated that accounts receivable days went down by three days to seventy-eight days.

ACTION: On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved a capital expenditure request for the space renovation behind hospital front desk.

ACTION: On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved a capital expenditure request for IT storage infrastructure expansion and single sign on (SSO) pilot.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the 2021 budget.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden, and Carrie Barr.

The Board members reviewed the Community Relations report with Michele Wurl.

7. Education and Board Reports:

Matt Altman stated he is serving on the Crisis Standards of Care Regional Triage Team for eastern Washington, along with Dr. Martin and Dr. Hibbs from KVH, and several other providers and ethicists from eastern Washington. He stated that at this time they are operational but not yet activated.

8. Old Business:

Petersen introduced Gregg Davidson and Nancy Steiger of the CEO Network. Nancy stated that she will be sending out a Board self-evaluation survey, and all agreed to complete it by January 15th. Davidson and Steiger will then prepare an analysis to review at the next Board meeting in executive session. After further discussion, it was decided that Petersen would discuss the survey with the senior leadership team and a special Board meeting will be scheduled for a deeper dive.

9. New Business:

None.

10. Executive Session:

At 7:50 pm, President Davis announced that there would be a 0-minute recess followed by a 25-minute executive session regarding personnel and real estate. RCW 42.30.110(b). Action was anticipated.

At 8:15 pm, the meeting was reconvened into open session. No action was taken.

11. Adjournment:

With no further action and business, the meeting was adjourned at 8:16 pm.

CONCLUSIONS:

1. Motion passed to approve the Board agenda as amended.
2. Motion passed to approve the consent agenda.
3. Motion passed approving 2021 QAPI as presented.

4. Motions passed to approve the initial appointments, reappointments, changes in status and additional privileges as recommended by the Medical Executive Committee.
5. Motion passed approving capital expenditure request for the space renovation behind hospital front desk.
6. Motion passed approving a capital expenditure request for IT storage infrastructure expansion and single sign on (SSO) pilot.
7. Motion passed approving the 2021 budget.

Respectfully submitted,

Mandy Weed/Matt Altman
Executive Assistant/Board of Commissioners