



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1

BOARD OF COMMISSIONERS' REGULAR MEETING

KVH Conference Room A/B & Virtual Zoom Meeting

October 22, 2020

BOARD MEMBERS PRESENT: Bob Davis, Erica Libenow, Matt Altman, Jon Ward, Terry Clark

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Dr. Kevin Martin, Mandee Olsen

KVH STAFF PRESENT VIA ZOOM: Vicky Machorro, Rhonda Holden, Carrie Barr, Manda Scott, Michele Wurl

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Bob Davis called the Budget Hearing to order. The Board members reviewed the 2021 budget with Scott Olander.

ACTION: On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved Resolution No. 20-05 adopting the 2021 budget.

ACTION: On motion of Terry Clark and second of Matt Altman, the Board members unanimously approved Resolution No. 20-06 authorizing the regular property tax levy.

President Bob Davis adjourned the Budget Hearing at 5:06 p.m.

2. At 5:06 p.m., President Bob Davis called the regular board meeting to order.

3. **Approval of Agenda:**

ACTION: Board member Jon Ward requested to amend the agenda adding under line item 6. Reports and Dashboards, item d. Finance, number 3 Capital Equipment Discussion. On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the agenda as amended.

4. **Consent Agenda:**

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the consent agenda.

5. **Presentations:**

Ron Urlacher, Chief of Facilities gave a Security and Workplace Violence presentation. He reviewed the risk assessment in each department of the hospital on

and off campus. Urlacher stated that there has been a slight increase of occurrences from 2019 to 2020. It is believed that this increase is caused by the recent pandemic and restrictions that have been implemented because of it. There was discussion regarding the camera system and footage only able to be stored for 30 days. Board member Jon Ward expressed some concern for that short time period and supports staff looking into the cost to be able to store video footage for a longer period of time. Manda Scott reported on the de-escalation training that staff members have been going through and the positive feedback she has received from it. Urlacher reviewed the security improvements that have been made and projects that are planned out into 2021. The board expressed interest in seeing an annual report on the progress made of completed projects.

6. Public Comment/Announcements:

Ms. Stacy Hammond, a member of the community discussed an event that had occurred at her home.

7. Reports and Dashboards:

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen stated that the employee flu vaccination rate is currently at seventy percent.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that the governor is expected to present a proclamation pertaining to elective surgeries. WSHA has expressed concerns on the draft that was presented. Petersen gave an update on Kaiser, an agreement has been made for an extension however the hospital has not seen any paperwork from Kaiser. Congratulations to Dede Utey for her appointment to the Kittitas County Board of Health. She was appointed by the Board of County Commissioners.

The Board members reviewed the Human Resources report with Manda Scott.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

ACTION: On motion of Terry Clark and second of Matt Altman, the Board members unanimously approved the initial appointment for Dr. Anthony Longo, Dr. Susan Campeas, Dr. Michael Chang, Dr. Brian Cox, Dr. Robert Greene, Dr. Eric Lauer, Dr. Navroop Nagra, Dr. Daniel Thorner, Dr. Dwight Townsend, Dr. Matthew Uhlman, Dr. Michael Witkosky, Luis Ortega, PA-C, Michael Shultis, PA-C, reappointments for Dr. Abel LI, Dr. Vanessa Tseng, Sarah Heniges, PA-C, Lauren Musick, MMSC, PA-C, status change from Associate to Active for Dr. Frank Cruz, Dr. David Frick, Dr. Berhan

Ghermay, Dr. Kenneth Lindsey, Dr. Andrew Peet, Dr. Monica Romanko, and additional privileges for Dr. Sheldon Jensen adding Conscious Sedation, as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin.

Scott Olander reported on KVH's financial performance for September. Olander stated that KVH had a softer month in patient volumes and ended the month with a positive revenue variance.

ACTION: On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved Resolution 20-07 Declaring surplus property. This would allow the hospital to rent property they own.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved a capital equipment request to upgrade Suite B to move General Surgery to a larger area and expense for a new ultrasound machine for the new Vascular Surgeon, Dr. Zammit.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden and Carrie Barr. Holden stated that she has been working with KDR on the design and cost estimate for the lab remodel. She will be doing a walk thru with KDA to determine the options of phasing the remodel compared with moving the lab to a temporary location while the full remodel is in process. She hopes to have a presentation by the next board meeting. Total project time is estimated at 9 months to complete.

The Board members reviewed the Community Relations report with Michele Wurl.

7. Education and Board Reports:

Nothing to report.

8. Old Business:

Nothing to report.

9. New Business:

ACTION: On motion of Erica Libenow and second of Matt Altman, the Board members unanimously approved the 2021 Board Officers: Bob Davis as President, Erica Libenow as Vice-President, and Matt Altman as Secretary.

ACTION: On motion of Jon Ward and second of Terry Clark, the Board members unanimously approved the 2021 Board Committees not making any changes from 2020.

2021 Board Calendar will be moved to next meeting under Old Business.

Julie Petersen engaged Network Engagement to assist in the Board self-evaluation. They can provide tools and discussion to assist the Board. The hospital has already paid for this service.

President Davis reviewed the process used last year for the CEO evaluation and stated that he will email the senior leadership team (SLT) a copy of the evaluation tool and, when he compiles a summary of their comments, he will meet with any SLT members who would like to provide further feedback.

10. Executive Session:

At 7:38 pm, President Davis announced that there would be a 10-minute recess followed by a 15-minute executive session regarding personnel and real estate. RCW 42.30.110(b). No action was anticipated.

At 8:02 pm, the meeting was reconvened into open session.

11. Adjournment:

With no further action and business, the meeting was adjourned at 8:02 pm.

CONCLUSIONS:

1. Motion passed approving Resolution No. 20-05 adopting the 2021 budget.
2. Motion passed approving Resolution No. 20-06 authorizing the regular property tax levy.
3. Motion passed to approve the board agenda as amended.
4. Motion passed to approve the consent agenda.
5. Motions passed to approve the initial appointments, reappointments, changes in status and additional privileges as recommended by the Medical Executive Committee.

6. Motion passed authorizing the capital expenditure request for the remodel of Suite B and the purchase of a new ultrasound machine.
7. Motion passed approving Resolution 20-07 surplus real property.
8. Motion passed approving 2021 Board Officers.
9. Motion passed approving 2021 Commissioner Board Committees.

Respectfully submitted,

Shannon Carlson, CPCS/Matt Altman
Medical Staff Coordinator, Board of Commissioners