



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING
Virtual Zoom Meeting
August 27, 2020

BOARD MEMBERS PRESENT: Bob Davis, Erica Libenow, Matt Altman, Jon Ward, Terry Clark

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Vicky Machorro, Rhonda Holden, Lisa Potter, Dr. Kevin Martin, Mandee Olsen, Carrie Barr, Manda Scott, Michele Wurl, Jason Adler

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Bob Davis called the regular board meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Erica Libenow and second of Matt Altman, the Board members unanimously approved the agenda as presented.

3. **Consent Agenda:**

ACTION: On motion of Erica Libenow and second of Jon Ward, the Board members unanimously approved the consent agenda.

4. **Public Comment/Announcements:**

Bill Hinkle stated that he wanted to thank the staff for the care he and his family received but asked that we look at our restricted visitor policy that is in place due to the coronavirus pandemic.

Joan Bennett stated that she would like us to reconsider the proposed lab expansion and remodel.

5. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen stated that the Safe Catch Awards were presented in person by Commissioners Altman and Clark. Olsen stated that the employees enjoyed being surprised in their work areas and the recording will be played at the Employee Forum next week.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that Hospital District #2 had a successful bid for the new ambulance garage.

Petersen also stated that Hospice Friends reached out regarding purchasing the building that they are leasing. Petersen stated that job descriptions are all being reviewed and will be designated as either remote eligible or not, along with rules around working remotely.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

ACTION: On motion of Terry Clark and second of Jon Ward, the Board members unanimously approved the initial appointment for Carolyn Wise, ARNP and the reappointments for Dr. Larry Birger, Dr. Donald Orminski, Laurel Gorham DNP and Julie Riel, PA-C as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin. Dr. Martin stated that the Kittitas County Incident Management and the partnerships with the hospital were part of a remarkable effort that made a difference and saved lives.

Scott Olander reported on KVH's financial performance, stating that we had a positive revenue variance for the month of July. Olander stated that expenses were almost all below budget and that our days cash on hand increased by eight and a half days. Olander stated that we have reached out to city and county employers regarding Kaiser and we have a patient letter ready to go out letting them know we will not be in network after their contract is cancelled. Olander also stated that we need to select an architect/engineer firm to provide services. Olander stated we published a request for qualifications and received thirteen responses. They were evaluated and the reviewing group chose KDA Architecture. Olander stated that the advanced funding resolution will be presented at a future meeting.

ACTION: On motion of Jon Ward and second of Matt Altman, the Board members unanimously approved KDA Architecture as the Architect of Record/On-Call for Kittitas County Hospital District #1 in accordance with RCW 39.80.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden, and Carrie Barr. Holden stated that she wanted to recognize the work of the pharmacy with the Alternative Care Facility (ACF) and Hospice admits as they filled all the needed prescriptions very quickly.

The Board members reviewed the Community Relations report with Michele Wurl.

6. Education and Board Reports:

None.

8. Old Business:

None.

9. New Business:

Commissioner Davis stated that we needed to select meeting dates for November and December, since they fall on holidays.

ACTION: On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved the meeting dates for November 30, 2020 and January 7, 2021.

10. Executive Session:

At 6:56 pm, President Davis announced that there would be a 4-minute recess followed by a 30-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g). No action was anticipated.

At 7:30 pm, the meeting was reconvened into open session and President Davis announced that an additional 45-minute executive session was needed.

11. Adjournment:

With no further action and business, the meeting was adjourned at 8:15pm.

CONCLUSIONS:

1. Motion passed to approve the board agenda.
2. Motion passed to approve the consent agenda.
3. Motions passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee
4. Motion passed to approve KDA as architect of record.
5. Motion passed to approve meeting dates for November and December Board meetings.

Respectfully submitted,

Mandy Weed/Matt Altman
Executive Assistant, Board of Commissioners