



**KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**BOARD OF COMMISSIONERS' REGULAR MEETING**  
**Virtual Zoom Meeting**  
**July 23, 2020**

BOARD MEMBERS PRESENT: Bob Davis, Erica Libenow, Matt Altman, Jon Ward, Terry Clark

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Vicky Machorro, Rhonda Holden, Lisa Potter, Dr. Kevin Martin, Mandee Olsen, Carrie Barr, Manda Scott, Michele Wurl, Jason Adler, Jennifer Crane

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Bob Davis called the regular board meeting to order.

**2. Approval of Agenda:**

**ACTION:** On motion of Terry Clark and second of Erica Libenow, the Board members unanimously approved the agenda as presented.

**3. Consent Agenda:**

**ACTION:** On motion of Jon Ward and second of Matt Altman, the Board members unanimously approved the consent agenda.

**4. Presentations:**

None.

**5. Public Comment/Announcements:**

Hilda Coraggio stated that she received a request from the hospital to remove her garden, which is on hospital property. President Davis stated that Julie Petersen will contact her. President Davis asked that Petersen report her findings to the Board.

**6. Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen stated that they have been working SARS/COVID responses from a Workplace Health point of view and they have looked at 576 exposures.

The Board members reviewed the CEO report with Julie Petersen. Petersen thanked the Foundation for donating money for PAPR'S and that they are also currently looking at the needs of the community. Petersen requested Board approval for a

temporary Human Resources policy due to the emergency for an administrative leave use policy. Manda Scott asked for approval of the policy, which is specific to unique, emergency situations.

**ACTION:** On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved the authorization for the temporary administrative leave use policy as presented.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board from March 2020 through July 2020 because in-person meetings were on hold due to the Covid pandemic. See Board packet for the complete list of providers.

**ACTION:** On motion of Erica Libenow and second of Matt Altman, the Board members unanimously approved reappointments and the initial appointment for the months of March, April, May, June, and July as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin. Dr. Martin stated that we are working on mobilizing the response to the outbreaks in the long-term care facilities. Dr. Martin also stated that the Central Washington University Board of Trustees (BOT) met to address CWU's plans for reduced campus housing and our coordination for Covid testing if the need arises.

Scott Olander reported on KVH's financial performance, stating that we had a higher gross revenue for the month than we have in some time due receiving some under payments, EOC money, and CARES funds. Petersen commented that, year to date, we are still behind in revenues by \$8.3 million and we have not yet recovered from our budget shortfalls. Olander reviewed the communication that is being sent to Kaiser cancelling their contract. The Board agreed that they are supportive in moving forward.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden, and Carrie Barr. Machorro stated that things have escalated in the last couple of weeks in patient care areas and she is working on securing agency assists for staffing in various departments. Holden stated that we are looking at a contingency plan for the newly hired athletic trainer and discussed the possible options for Pacifica and getting patients on Hospice services.

The Board members reviewed the Community Relations report with Michele Wurl.

**7. Education and Board Reports:**

None.

**8. Old Business:**

None.

**9. New Business:**

Commissioner Ward asked about KVH looking into daycare options for employees' children. Petersen stated that there is a workgroup that is looking into employee needs but we are reluctant to get into the childcare business.

**10. Executive Session:**

At 6:55 pm, President Davis announced that there would be a 5-minute recess followed by a 20-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g).

At 7:20 pm, the meeting was reconvened into open session. No action was taken.

**11. Adjournment:**

With no further action and business, the meeting was adjourned at 7:21 pm.

**CONCLUSIONS:**

1. Motion passed to approve the board agenda.
2. Motion passed to approve the consent agenda.
3. Motion passes authorizing the temporary administrative leave use policy.
4. Motions passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee

Respectfully submitted,

Mandy Weed/Matt Altman  
Executive Assistant, Board of Commissioners