



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING
Virtual Zoom Meeting
May 28, 2020

BOARD MEMBERS PRESENT: Bob Davis, Erica Libenow, Matt Altman, Jon Ward, Terry Clark

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Vicky Machorro, Rhonda Holden, Lisa Potter, Dr. Kevin Martin, Mandee Olsen, Carrie Barr, Manda Scott, Michele Wurl, Jason Adler, Kelly Goodian-Delys

MEDICAL STAFF PRESENT: None

1. At 5:02 p.m., President Bob Davis called the regular board meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved the agenda as presented.

3. **Consent Agenda:**

ACTION: On motion of Matt Altman and second of Terry Clark, the Board members unanimously approved the consent agenda.

4. **Presentations:**

Tom Dingus, from Dingus, Zarecor & Associates, presented the 2019 comparative financial data/stats regarding the latest independent financial audit of Kittitas Valley Healthcare. He reported that overall revenue went up more than expenses. He stated that there were no material findings or financial weaknesses reported for KVH. DZA stated that it was a good year, and the financial staff should be commended.

ACTION: On motion of Jon Ward and second of Erica Libenow, the Board members unanimously approved formal acceptance of the auditor's report.

Julie Petersen stated that she wanted to talk about what we are doing to reopen ambulatory clinics and surgery in a safe manner. Carrie Barr stated that they are not scheduling surgeries out farther than two weeks and patients are being tested for Covid five days prior to surgery. Vicky Machorro discussed how surgery is working to get patients caught up without overextending the staff.

5. Public Comment/Announcements:

Suspended at this time.

6. Reports and Dashboards:

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen stated that we have had great improvements with OnRad. She will lead a more in-depth discussion regarding workplace violence at a future Quality Improvement meeting and then will present on this issue to the Board.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that we will have another Employee Forum on June 2 at noon and will be presenting the Safe Catch Awards then. We need to think about how to conduct future board meetings. Manda Scott gave an update on leave requests related to Covid-19 and stated that we had an outstanding response, with about 40%-50% of the workforce volunteering in some way.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin.

Scott Olander reported on KVH's financial performance for April and stated that revenue was \$5.1 million below budget. Olander stated that the month of April was better than March due to the Federal Government CARES funds that we received. Olander stated that the resolution in front of the board is to meet the requirements of the for the small works process. Olander stated that we publish the notice each year and maintain a roster but need to have a resolution approved by the board.

ACTION: On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved the capital expenditure for the 60 Spectrum IQ Infusion Pumps.

ACTION: On motion of Jon Ward and second of Matt Altman, the Board members unanimously approved Resolution No. 20-03 for Authorization of a Small Works Roster.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden, and Carrie Barr. Holden stated that at this time we have about three thousand Covid-19 tests and we are now looking into on-site testing. Barr stated that direct patient scheduling went live in the patient portal today.

The Board members reviewed the Community Relations report with Michele Wurl.

7. Education and Board Reports:

None.

8. Old Business:

None.

9. New Business:

None.

10. Executive Session:

At 8:10 pm, President Davis announced that there would be a 10-minute recess followed by a 15-minute executive session regarding real estate. RCW 42.30.110(b). No action was anticipated.

At 8:35 pm, the meeting was reconvened into open session.

11. Adjournment:

With no further action and business, the meeting was adjourned at 8:36 pm.

CONCLUSIONS:

1. Motion passed to approve the board agenda.
2. Motion passed to approve the consent agenda.
3. Motion passed to approve formal acceptance of the auditor's report.
4. Motions passed to capital expenditure request for the 60 Spectrum IQ Infusion Pumps.
5. Motion passed to approve Resolution No 20-03 Authorizing Small Works Roster.

Respectfully submitted,

Mandy Weed/Matt Altman
Executive Assistant, Board of Commissioners