



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1

BOARD OF COMMISSIONERS' REGULAR MEETING

KVH Conference Room A & B

January 23, 2020

BOARD MEMBERS PRESENT: Bob Davis, Erica Libenow, Matt Altman, Jon Ward, Terry Clark

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Vicky Machorro, Rhonda Holden, Lisa Potter, Dr. Kevin Martin, Mandee Olsen, Carrie Barr, Michele Wurl, Ron Urlacher, Mitchel Rhodes, Manda Scott

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Bob Davis called the regular board meeting to order.

2. Approval of Agenda:

Julie Petersen stated that she would like to add the WSNA contract as an action item. Commissioner Clark requested that Medical Executive Committee (MEC) files be discussed in Executive Session, with action taken in public session.

ACTION: On motion of Erica Libenow and second of Jon Ward, the Board members unanimously approved the agenda as amended.

3. Consent Agenda:

ACTION: On motion of Matt Altman and second of Terry Clark, the Board members unanimously approved the consent agenda.

4. Presentations:

Julie Petersen went over the timeline of the MAC and stated that our current clinics are out of space. The MAC will allow us to increase that space in order to increase access for our patients. Carrie Barr discussed the providers who have been added. Ron Urlacher reviewed the Clinic Improvement Plan and move in dates. Julie Petersen stated that there have been weekly huddles in preparation for the move along with planning new workflows.

Mitchell Rhodes gave a brief overview of his grant applications and the strategies he is using. Mitchell gave status updates and described the amounts we have received for grant funding.

5. Public Comment/Announcements:

Joan Bennett, KVH Medical Technologist, requested that the administration record and post employee forums on the intranet.

6. Reports and Dashboards:

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Mandee pointed out the improvements that have been made with restraints. Mandee stated that the surgical pack gowns had a recall that is affecting 9.1 million gowns, but the recall is voluntary while the investigation is being conducted.

Manda Scott shared the Staff Development Plan, stating that it is comprehensive enough to meet our needs and contains three components: 1. Master Job Skills, 2. Our Code of Excellence, and 3. Expanding My Potential. Manda stated that we are doing this because the employees are asking for it, that this is a progressive plan, and that it is adaptable.

The Board members reviewed the CEO report with Julie Petersen. Julie stated that work has begun with our consultant on the Strategic Work Plan and more dates and details will be coming soon to create a draft plan and to assign Board sponsors. Julie stated that WSNA has ratified the three-year contract and reviewed the specific changes to the contract.

ACTION: On motion of Erica Libenow and second of Matt Altman, the Board members unanimously approved the WSNA three-year contract.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin. Dr. Martin stated that work is going on in our community to look at models for elder care.

Scott Olander reported on KVH's financial performance for December and stated that, overall, KVH had a good year. Scott stated that we continue to have some adjustments due to untimely billing but year-end we were over budget on revenue by a million dollars.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden, and Carrie Barr. Rhonda stated that the impact of the twenty-four-hour pharmacy has greatly helped our hospice patients. Carrie stated that we are working on bringing flight physicals back in house.

7. Education and Board Reports:

Commissioner Altman stated that he and Julie will be attending WSHA Advocacy Days in Olympia on Jan. 29-30. President Davis stated that there is a Safety Summit on May 14.

8. Old Business:

None.

9. New Business:

None.

10. Executive Session:

At 7:02 pm, President Davis announced that there would be a 6-minute recess followed by a 30-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g). Action was anticipated.

At 7:38 pm, the meeting was reconvened into open session.

ACTION: On motion of Erica Libenow and second of Jon Ward, the Board members unanimously approved the initial appointment for Dr. Suzanne Cleland-Zamudio and the reappointments for Dr. Byron Haney, Dr. Nathan Kemalyan, Dr. Thomas Penoyar, Dr. Andrew Peet, Dr. Richard Roux, and Jocelyn Judd, PA-C as recommended by the Medical Executive Committee.

11. Adjournment:

With no further action and business, the meeting was adjourned at 7:40 pm.

CONCLUSIONS:

1. Motion passed to approve the board agenda.
2. Motion passed to approve the consent agenda.
3. Motion passed to approve the WSNA three-year contract.
4. Motions passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.

Respectfully submitted,

Mandy Weed/Matt Altman
Executive Assistant, Board of Commissioners