



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' SPECIAL MEETING
KVH Conference Room A & B
January 9, 2020

BOARD MEMBERS PRESENT: Bob Davis, Erica Libenow, Matt Altman, Jon Ward, Terry Clark

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Vicky Machorro, Rhonda Holden, Lisa Potter, Dr. Kevin Martin, Mandee Olsen, Carrie Barr, Michele Wurl, Jason Adler, Manda Scott

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Bob Davis called the regular board meeting to order. President Davis welcomed Terry Clark to the Board.

2. **Oath of Office:**

Bob Davis and Terry Clark took the oath of office.

3. **Approval of Agenda:**

ACTION: On motion of Erica Libenow and second of Matt Altman, the Board members unanimously approved the agenda.

4. **Consent Agenda:**

ACTION: On motion of Erica Libenow and second of Jon Ward, the Board members unanimously approved the consent agenda.

5. **Approval of Board Minutes:**

ACTION: On motion of Erica Libenow and second of Jon Ward, the Board members approved the minutes. Commissioner Clark recused himself from the vote due to not being on the Board during that meeting.

6. **Presentations:**

None.

7. **Public Comment/Announcements:**

None.

8. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen stated that she was requesting Board approval of the 2020 Quality Assessment Performance Improvement Plan (QAPI) as recommended by the Quality Improvement (QI) Council. Olsen went over the process and timeline of the QAPI.

ACTION: On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved the 2020 Quality Assessment Performance Improvement Plan as presented.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that the Values Alignment Committee has been meeting for about a year now and compensation manuals for APC's and physicians will be rolled out in January, with contracts being updated no later than January of 2021. Petersen went over the draft work plan of the strategic refresh plan. The timeline would bring the new strategic plan for 2021-2023 to the Board for approval in July of 2020. Petersen stated that she wanted to congratulate Matt Altman for being appointed to the American Hospital Association Committee on Governance (COG) as the COG Region 9 Member.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

ACTION: On motion of Erica Libenow and second of Matt Altman, the Board members unanimously approved the initial appointment for Dr. Jonathan Meyer and the reappointments for Dr. Kevin Martin, Dr. Douglas Dixon, Dr. Thomas Ellingson, Dr. Dennis Glaskill, Dr. John Hwang, Dr. Richard Vaughan, Dr. Vanessa Wright, and Auren O'Connell, DNP as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin.

Scott Olander reported on KVH's financial performance for November. Olander noted that the month was solid and that they have made progress with patient receipts, resulting in a positive operating income for the month. Olander reviewed the 2020 budget narrative and discussed the changes of bringing other clinics under the Rural Health Clinic umbrella.

ACTION: On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved the 2020 budget.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden, and Carrie Barr. Holden stated that we switched radiology groups on January 1 to OnRad. Holden stated that, since the switch, turnaround times have improved. OnRad has contracted with a fulltime Radiologist who should be on site by the beginning of April. Barr stated that a memorial for Mary Norton will be held at the Fairgrounds on January 25th.

The Board members reviewed the Community Relations report with Michele Wurl.

7. Education and Board Reports:

The Board members discussed the upcoming WSHA Hospital Advocacy Days in Olympia, AHA Rural Health Care Leadership Conference in Phoenix, and the AHA Annual Meeting in Washington, D.C.

8. Old Business:

None.

9. New Business:

None.

10. Executive Session:

At 7:02 pm, President Davis announced that there would be an 8-minute recess followed by a 20-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g). No action was anticipated.

At 7:30 pm, the meeting was reconvened into open session.

11. Adjournment:

With no further action and business, the meeting was adjourned at 7:34 pm.

CONCLUSIONS:

1. Motion passed to approve the board agenda.
2. Motion passed to approve the consent agenda.
3. Motion passed to approve the minutes.
4. Motion passed to approve the 2020 Quality Assessment Performance Improvement Plan.

5. Motions passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.
6. Motion passed to approve the 2020 budget.

Respectfully submitted,

Mandy Weed/Matt Altman
Executive Assistant, Board of Commissioners