

Kittitas Valley Healthcare
Board of Commissioners
January 28, 2016
KVH Conference Rooms A/B

BOARD MEMBERS PRESENT: Matt Altman, Liahna Armstrong, Bob Davis, Erica Libenow, Pam Wilson

KVH STAFF PRESENT: Paul Nurick, Libby Allgood, Cathy Bambrick, Randi Christensen, Rhonda Holden

MEDICAL STAFF PRESENT: Dr. Don Solberg, Dr. Timothy O'Brien

1. At 4:30 p.m., President Liahna Armstrong called the regular Board meeting to order. President Armstrong introduced the new Board members, Matt Altman, Bob Davis and Erica Libenow.

2. **Approval of Agenda:**

ACTION: On motion of Pam Wilson and second of Bob Davis, the Board members unanimously approved the agenda.

3. **Public Comment/Announcements:**

Rich Elliott stated that the KVH hospital has had many successes over the past several years and that these successes should not be forgotten as the hospital moves forward with future planning.

Jim Applegate gave a short summary of the excellent care he has received at the hospital as well as the clinics and Physical Therapy Department on more than one occasion.

4. **Consent Agenda:**

ACTION: On motion of Pam Wilson and second of Bob Davis, the Board members unanimously approved the Consent Agenda.

5. **Quality:**

The Board members reviewed the QI Council summary and dashboards. They also reviewed the Washington Patient Safety Comparison report from the Washington Hospital Association.

Rhonda Holden reported that the hospital received three citations from the recent Department of Health survey. She stated that we responded back to them with our plan of action for the citations and two of the citations were categorically waived. She reported that the survey results were very good for the hospital.

Dr. Don Solberg reviewed two healthcare articles regarding patient risks in rural hospitals. He reported that patient care at KVH is excellent and that we have a higher volume of orthopedic joint surgeries than most rural CAH hospitals. He reported, however, that KVH does not hesitate to refer patients to larger hospitals for surgeries and/or patient illnesses that are not routinely done locally.

6. **Emerging Healthcare Issues:**

Mandee Olsen gave a PowerPoint presentation regarding addressing physician and staff behaviors that undermine a culture of patient safety, reliability and accountability. She reported on the process to handle and report behaviors that could adversely affect patient safety.

7. **Chief Executive Officer's Report:**

Paul Nurick reported that provider recruitment is going very well noting that an orthopedic surgeon and general surgeon were recently hired. He reported that interviews for the position of Director of Surgical Services are currently being conducted. He reported that the Teamster negotiations are progressing with a closure expected soon. He stated that Home Health and Hospice has moved into the new building on Mountain View Avenue across from KVH Physical Therapy. He reported that consultant, Dr. Mac McCormick, is reviewing the KVH Hospitalist program and will have a report with recommendations on February 17.

The Board members reviewed the Human Resources Dashboard. Bob Davis noted that contractual labor was higher than normal on the dashboard.

Cathy Bambrick reported on Public Hospital District No. 2 activities noting that meetings have been held in the upper county regarding merging Hospital District No. 1 and No. 2 medic services. She said this merger would be financially feasible for both hospital districts. She reported that a Joint District meeting of Hospital Districts No. 1 and 2 will possibly be scheduled in March.

Cathy Bambrick described the Gemba process with KVH staff noting that the Gembas are scheduled ahead of time and staff members know who will be attending the Gembas. She said that Board members will be invited to attend the Gembas once orientation is completed with the new Board members regarding the Gemba process.

Paul Nurick and the Board members discussed the monthly Board member meetings with the CEO. Paul stated that the meetings can be scheduled earlier in the month prior to the monthly public Board meeting.

8. **Chief of Staff Report:**

At 5:50 p.m., President Armstrong announced that there would be a short recess and at 6:00 p.m. the meeting would be convened into executive session for one hour to discuss personnel and quality improvement. RCW 42.30.110(g); RCW 70.44.062(2)

At 6:50 p.m., President Armstrong announced that the executive session was being extended for an additional 40 minutes. At 7:30 p.m., the executive session was extended for an additional 30 minutes. At 8:00 p.m., the executive session was extended for an additional 30 minutes. At 8:30 p.m., the executive session was extended for an additional 30 minutes. At 8:52 p.m., President Armstrong reconvened the meeting back into open session.

ACTION: On motion of Erica Libenow and second of Pam Wilson, the Board members unanimously approved the initial appointments for Dr. Matthew Castner and Dr. Steven Johnson, and the reappointments for Dr. Dennis Gaskill, Dr. Kyle Henneberry, Dr. Neil Wang, Patrick

Corbett, CRNA, and additional privileges for Dr. Terrence O'Malia as recommended by the Medical Executive Committee.

9. **Financials:**

Libby Allgood presented a short financial summary for the month of December noting that overall there was an operating gain due to settlement, Medicare and insurance adjustments to the budget. Pam Wilson reported that the Finance Committee recommended approval of the capital expenditure requests.

ACTION: On motion of Pam Wilson and second of Erica Libenow, the Board members unanimously approved the capital expenditure request for the purchase of the picture archiving and communication system (PACS) CD burner for Radiology.

ACTION: On motion of Pam Wilson and second of Erica Libenow, the Board members unanimously approved the capital expenditure request for the purchase of the automated endoscope reprocessor for the Sterile Processing Department.

ACTION: On motion of Pam Wilson and second of Erica Libenow, the Board members unanimously approved the capital expenditure request for the leasehold improvements for the Mountain View Annex for the Engineering Department.

10. **Education:**

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the attendance of Pam Wilson and Liahna Armstrong at the AHA Conference in Phoenix, Arizona February 15-17, 2016.

ACTION: On motion of Pam Wilson and second of Bob Davis, the Board members unanimously approved the attendance of Erica Libenow and Liahna Armstrong at the NW Rural Health Conference in Spokane, Washington on March 15-17, 2016.

President Armstrong requested that the Board members consider attending the upcoming 2016 CEO and Trustee Patient Safety Summit in Seattle in May and the WSHA Summer Rural Conference at Chelan in June. She stated that a Board Retreat will possibly be scheduled after the Chelan conference.

11. **Public Policy:**

The Board members reviewed the Washington State Hospital Association's 2016 policy priorities.

12. **Old Business:**

a. **Board Meeting Evaluation Summary:**

The Board members reviewed the Board meeting evaluation summary. President Armstrong suggested that the evaluation summary form could be revised in the future.

b. Videotaping of Board Meetings:

ACTION: On motion of Bob Davis and second of Erica Libenow, the Board members unanimously requested Paul Nurick to obtain bids for the cost of the set-up and equipment for the videotaping of Board meetings.

Matt Altman asked the Board members and administration to consider adjusting the starting time of Board meetings to a later time or adjusting the sequence of agenda items in order to better accommodate attendance at the meetings by the public and possibly staff.

13. **New Business:**

a. KVH Annual Compliance Plan:

This item was moved to the February regular Board meeting.

b. 2016 Board Committees:

President Armstrong and the Board members reviewed their assignments to the 2016 Board Committees.

c. Daily Record Editorial Staff Meetings with Board Members:

After some discussion regarding Board members meeting with the Daily Record Editorial Staff, it was agreed that Liahna Armstrong and Bob Davis would attend these meetings initially and then the remainder of the Board members would attend the meetings on a rotational basis.

d. Community Roundtables:

Matt Altman agreed to spearhead future community roundtables that would involve presentations to such groups as Rotary, nursing health facilities, political parties and so forth. The presentations could be more informal and could be held at the hospital or at the meeting place where the group(s) usually meet.

14. **Clippings, Articles, Correspondence and Board Meeting Evaluation Form:**

The Board members reviewed the various clippings and correspondence items. The Board members completed the Board Meeting Evaluation Summary.

With no further action and business, the meeting was adjourned at 9:50 p.m.

CONCLUSIONS:

1. Motion passed to approve the Board agenda.
2. Motion passed to approve the Consent Agenda.
3. Motion passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee as cited above.

4. Motion passed to approve the capital expenditure request for the purchase of the picture archiving and communication system (PACS) CD burner for Radiology.
5. Motion passed to approve the capital expenditure request for the purchase of the automated endoscope reprocessor for the Sterile Processing Department.
6. Motion passed to approve the capital expenditure request for the leasehold improvements for the Mountain View Annex for the Engineering Department.
7. Motion passed to approve the attendance of Pam Wilson and Liahna Armstrong at the AHA Conference in Phoenix, Arizona February 15-17, 2016.
8. Motion passed to approve the attendance of Erica Libenow and Liahna Armstrong at the NW Rural Health Conference in Spokane, Washington on March 15-17, 2016.
9. Motion passed requesting Paul Nurick to obtain bids for the cost of the set-up and equipment for the videotaping of Board meetings.

Respectfully submitted,

Franki Storlie/Bob Davis
Executive Coordinator/Secretary, Board of Commissioners