

Kittitas Valley Healthcare
Board of Commissioners
February 25, 2016
KVH Conference Rooms A/B

BOARD MEMBERS PRESENT: Matt Altman, Liahna Armstrong, Erica Libenow, Pam Wilson

KVH STAFF PRESENT: Paul Nurick, Libby Allgood, Cathy Bambrick, Randi Christensen, Rhonda Holden

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 4:30 p.m., President Liahna Armstrong called the regular Board meeting to order. President Armstrong announced that Bob Davis was excused from attendance at the meeting.

2. **Approval of Agenda:**

ACTION: On motion of Pam Wilson and second of Erica Libenow, the Board members unanimously approved the agenda as revised removing the Foundation Report from the Consent Agenda.

3. **Public Comment/Announcements:**

Bob Ota requested that the Board members and other meeting participants use the microphones. Tom Stoffle asked about the possible closure of Spokane Street due to future facility construction. Cathy Bambrick asked for Mr. Stoffle's contact information so that a meeting could be scheduled with him to explain the process.

4. **Consent Agenda:**

ACTION: On motion of Pam Wilson and second of Erica Libenow, the Board members unanimously approved the Consent Agenda as revised.

5. **Quality:**

Mandee Olsen presented the Safety Catch Awards to the following staff: Stacey Botten, Director of Family Birthing; Susan Barton, Family Medicine-Cle Elum; Nicole Hinkle, RN, Surgical OutPatient; and Cassy Sterkel, Environmental Services.

The Board members reviewed the QI Council summary and dashboards. They also reviewed the 2015 Quality Improvement Summary, the 2016 Quality Improvement Plan and indicators, and the Home Health and Hospice Improvement Plan.

6. **Chief Executive Officer's Report:**

Paul Nurick reported that Libby will be presenting the topic Value Based Pricing at the March Board meeting. He reported about the competitive market between hospitals in the Yakima area with Virginia Mason acquiring Yakima Valley Memorial Hospital. He stated that the Hospitalists met with the senior leadership team about changes to the program. Matt Altman asked about the process regarding a final decision on the direction of the program. Paul responded that he may have this information available at the March Board meeting.

Libby Allgood reported that an RFI is going out to select an IT company to perform an IT assessment on KVH's medical record systems. She said that the physicians, including non-KVH physicians, will be included on a committee regarding selection and implementation of a future system.

The Board members reviewed the Human Resources Dashboard.

7. **Chief of Staff Report:**

This item was moved to the executive session portion of the meeting.

8. **Financials:**

Libby Allgood presented a short financial summary for the month of January noting that the operations for the month resulted in a \$59,037 gain. Liahna Armstrong asked why the clinic revenues were low and the response was that this was due to getting new physicians on board and started during the month.

ACTION: On motion of Pam Wilson and second of Matt Altman, the Board members unanimously approved Resolution No. 16-01 regarding surplus property.

ACTION: On motion of Pam Wilson and second of Matt Altman, the Board members unanimously approved the capital expenditure request for the design humidity control/HVAC system for the Family Birthing Center.

9. **Education:**

Liahna Armstrong, Pam Wilson and Cathy Bambrick reported about the sessions they attended at the AHA conference recently held in Phoenix, Arizona. They reported that overall the conference was good with concern being expressed about the possibility of Obama Care going away with upcoming elections. They reported that sessions focused on governance, retail healthcare with the importance of value and transparency to customers, and virtual healthcare.

10. **Public Policy:**

Paul Nurick reviewed the agenda items that were discussed at a recent WSHA Public Policy Committee meeting he recently attended.

11. **Old Business:**

a. **Board Meeting Evaluation Summary:**

The Board members reviewed the Board meeting evaluation summary. After some discussion regarding the effectiveness of the evaluation format, it was agreed to continue to revisit this at the next Board meeting and offer a tutorial regarding how to complete the evaluation summary for new Board members.

President Armstrong noticed that Joanna Markell of the Daily Record was recording the meeting; Joanna responded that she was peri-operatively recording the meeting. President Armstrong responded that it would be courteous to those attending the meeting to inform them that the meeting was being recorded prior to starting the actual recording. Paul Nurick was directed to get a legal opinion regarding the legality of the Board meetings being recorded. Matt Altman

indicated that it should be legal for the public to record the Board meetings since they are a public and open meeting.

ACTION: Matt Altman made the motion that anyone can record the open/public portion of the Board of Commissioner meetings. Erica Libenow seconded the motion. After some discussion, the motion was amended to add that a sign would be placed at the entrance to the Board meetings announcing that the Board meeting was being recorded as a courtesy to those attending the meeting. The motion passed with two yes votes from Matt Altman and Erica Libenow and two abstentions from Liahna Armstrong and Pam Wilson.

b. Videotaping of Board Meetings:

The Board members reviewed the proposal submitted by Frank Jones regarding the videotaping of Board meetings. It was agreed that the agenda for Board meetings should be posted on the KVH Facebook site and a link to the KVH website and Facebook should be noted on posted agendas and newspaper announcements. Copies of Board agendas and minutes will also be placed at the hospital's front reception counter for the public.

ACTION: On motion of Erica Libenow and second of Matt Altman, the Board unanimously approved the proposal as submitted by Frank Jones for the videotaping of future Board meetings.

12. **New Business:**

a. KVH Annual Compliance Plan:

Debi Barneycastle presented the KVH Compliance Plan for 2016. She also recapped the 2015 program plan. She noted that in 2016 the focus would be on training staff on compliance procedures and issues. President Armstrong will sign the 2016 KVH Compliance Plan.

b. March 7 Board Retreat:

President Armstrong reminded the Board members to attend the March 7th Board Retreat regarding Master Facility Planning.

c. Foundation Board Report:

Erica Libenow reported that the February 23 Foundation Board meeting to review 2015 Foundation goals and refine them for 2016 went very well. She reported that this year's Magical Evening Fund-A-Need item will be a digital mammography project. Paul Nurick reported that two of the Foundation Board members intend to attend future Board meetings to enhance communications and to keep the Foundation Board apprised of the Board of Commissioner activities.

13. **Clippings, Articles, Correspondence and Board Meeting Evaluation Form:**

The Board members reviewed the various clippings and correspondence items. The Board members completed the Board Meeting Evaluation Summary. Liz Whitaker of the Kittitas County Health Department invited anyone interested to attend an Accountable Communities of Health meeting in the Tri-Cities.

President Armstrong recessed the meeting at 7:15 p.m. for ten minutes. She announced that the meeting would be recessed into executive session at 7:25 p.m. for one hour to discuss personnel and quality improvement. RCW 42.30.110(g); RCW 70.44.062(2)

At 8:25 p.m., the executive session was extended for 35 minutes.

At 9:00 p.m., the meeting was reconvened into open session.

ACTION: On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved the initial appointments for Dr. Paul Miller, Dr. Joshua Cooks, DO, Dr. Lori Starke, and Jose Diaz, PA-C, and the reappointments for Dr. John Anderson, DO, Dr. Lawrence Bub, Dr. C. Sinclair Cottingham, Dr. John Hwang, Dr. Phillip Menashe, Dr. Norman Shively, Dr. David Stepanek, Dr. Juan Tamariz-Loor, and Chelsea Newman, PA-C.

ACTION: On motion of Matt Altman and second of Erica Libenow, the Board members approved the reappointment for Dr. John Arias, with three yes votes and one no vote by Liahna Armstrong.

ACTION: On motion of Matt Altman and second of Pam Wilson, the Board members approved the reappointment for Dr. Nancy Wells with three yes votes and with Erica Libenow recusing.

With no further action and business, the meeting was adjourned at 9:04 p.m.

CONCLUSIONS:

1. Motion passed to approve the Board agenda as revised.
2. Motion passed to approve the Consent Agendas revised.
3. Motion passed to approve Resolution No. 16-01 regarding surplus property.
4. Motion passed to approve the capital expenditure request for the design humidity control/HVAC system for the Family Birthing Center.
5. Motion passed to approve the recording of the open/public portion of the Board of Commissioner meetings. The motion was amended to add that a sign would be placed at the entrance to the Board meetings announcing that the Board meeting was being recorded as a courtesy to those attending the meeting.
6. Motion passed to approve the proposal as submitted by Frank Jones for the videotaping of future Board meetings.
7. Motion passed to approve the initial appointments for Dr. Paul Miller, Dr. Joshua Cooks, DO, Dr. Lori Starke, and Jose Diaz, PA-C, and the reappointments for Dr. John Anderson, DO, Dr. Lawrence Bub, Dr. C. Sinclair Cottingham, Dr. John Hwang, Dr. Phillip Menashe, Dr. Norman Shively, Dr. David Stepanek, Dr. Juan Tamariz-Loor, and Chelsea Newman, PA-C.
8. Motion passed to approve the reappointment for Dr. John Arias, with three yes votes and one no vote by Liahna Armstrong.

9. Motion passed to approve the reappointment for Dr. Nancy Wells with three yes votes and with Erica Libenow recusing.

Respectfully submitted,

Franki Storlie/Bob Davis
Executive Coordinator/Secretary, Board of Commissioners