



**KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**BOARD OF COMMISSIONERS' REGULAR MEETING**  
**KVH Conference Room A & B**  
**August 24, 2017**

BOARD MEMBERS PRESENT: Liahna Armstrong, Matt Altman, Bob Crowe, Bob Davis, Erica Libenow

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Carrie Barr, Mande Olsen, Amy Diaz, Carrie Youngblood, Rhonda Holden, Vicky Machorro

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien, Dr. Don Solberg

1. At 5:00 p.m., President Liahna Armstrong called the regular board meeting to order.

2. **Approval of Agenda:**

**ACTION:** On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

**ACTION:** On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved the Consent Agenda.

4. **Public Comment/Announcements:**

None.

5. **Presentations:**

Kyle West introduced two new first year residents of the Community Health of Central Washington Family Medicine Residency Program as well as a third year student. First year residents are Dr. Andrew DeGiorgio and Dr. Benjamin Keggi, and the third year resident is Dr. Annaliese Stone.

County Commissioner Paul Jewel reported that the PILT (Payment in Lieu of Taxes) request he submitted to Olympia resulted in increased funding of around \$239,000 to support county agencies including KVH. KVH will receive approximately \$12,500.

6. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary. Mande Olsen will register Board members interested in attending the Covery's Risk Management Seminar scheduled for September 22 in Spokane.

The Board members reviewed the CEO report with Julie Petersen. Julie and the Board agreed that the new ipads issued to Board members should have full function usage available to the Board. Julie reported that the Radio Hill Annex has been issued a conditional use permit with details for usage of the building to be worked out with the City of Ellensburg. Julie reported that the Jolly Fire near Cle

Elum is still burning and coordination efforts are underway to assist Home Health and Hospice patients in the fire area by KVH staff. She announced that the next community roundtable at KVH is scheduled for September 12 with Board members Matt Altman and Erica Libenow volunteering to be in attendance at the roundtable.

Carrie Youngblood reported that the next employee opinion survey will be launched on October 15-27 with the same company, NBRI, that completed the last survey. In the future, she reported that a new vendor, Tiny Pulse, will be utilized for future surveys.

**ACTION:** On motion of Bob Davis and second of Erica Libenow, the Board members unanimously approved the reappointments for Dr. Eric Lindstrom, James Brull, DO, Dr. Gregory Engel, Dr. Daniel Hanson, and Christine Bentley, PAC, as recommended by the medical executive committee.

The Board members and Dr. Don Solberg reviewed the Chief Medical Officer report. Dr. Solberg added that the clinics may expand the service line to patients to include dermatology. Bob Davis commended Mitch Engel for his physician/provider recruitment efforts and success. Liahna Armstrong suggested that Board members are invited to meet with provider candidates who are being interviewed in the future.

Libby Allgood reported financials for August noting that the hospital has completed the transactions for the approved debt loan and has received the loan funds. Liahna Armstrong reported that the Finance Committee reviewed the financials and recommended approval of the capital expenditure request.

**ACTION:** On motion of Bob Crowe and second of Bob Davis, the Board members unanimously approved the capital expenditure request for the purchase of the glidescope system in the amount of \$46,000 for the CCU, ED, OR and Family Birthing Place.

The Board members reviewed the operations report with Rhonda Holden announcing that digital mammography will be available for patients on September 6. Carrie Barr announced that the KVH clinics will be launching an MA apprenticeship program this fall.

7. **Education and Board Reports:**

Matt Altman, Erica Libenow, Liahna Armstrong and Bob Crowe indicated that they will attend the Covery's Risk Management seminar on September 22 in Spokane.

8. **Old Business:**

a. **Wound Care Proposal Update:**

Lisa Potter gave a brief PowerPoint presentation updating the Board on the status of the proposed wound care program. She stated that she will report back to the Board at the next Board meeting with a recommendation to either start the program or put it on hold.

b. **Approval of KVH Strategic Plan:**

Sarah Cave, consultant, presented a brief PowerPoint outlining the proposed KVH Strategic Plan that included the Mission and Vision statements and KVH Core Values and Strategic Focus Areas.

Erica Libenow stated that she did not want to lose the culture of “yes.” President Armstrong thanked consultants Sara Cave and Steve Huebner for all of their efforts with the process.

**ACTION:** On motion of Bob Davis and second of Bob Crowe, the Board members unanimously approved the KVH Strategic Plan that included the Mission and Vision statements and KVH Core Values and Strategic Focus Areas.

c. KVH Radio Hill Annex:

Julie Petersen reported that the hospital IT server will need to be relocated to the Radio Hill Annex. She stated that other plans for the building are being considered and will be reported to the Board.

9. New Business:

None.

10. Articles and Communication:

The Board members reviewed the various clippings and correspondence items.

At 7:00 p.m., President Armstrong announced that there would be a 10 minute recess followed by a 60 minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g)

At 8:00 p.m., President Armstrong extended the executive session for an additional 60 minutes.

At 9:00 p.m., the meeting was reconvened into open session. With no further action and business, the meeting was adjourned at 9:01 p.m.

**CONCLUSIONS:**

1. Motion passed to approve the Board agenda.
2. Motion passed to approve the Consent Agenda.
3. Motion passed to approve the reappointments as listed above as recommended by the Medical Executive Committee.
4. Motion passed to approve the capital expenditure request for the purchase of the glidescope system in the amount of \$46,000 for the CCU, ED, OR and Family Birthing Place.
5. Motion passed to approve the KVH Strategic Plan that included the Mission and Vision statements and KVH Core Values and Strategic Focus Areas.

Respectfully submitted,

Franki Storlie/Bob Davis  
Executive Coordinator/Secretary, Board of Commissioners