

Kittitas Valley Healthcare
Board of Commissioners
May 26, 2016
KVH Conference Rooms A/B

BOARD MEMBERS PRESENT: Matt Altman, Liahna Armstrong, Bob Davis, Erica Libenow, Pam Wilson

KVH STAFF PRESENT: Paul Nurick, Libby Allgood, Cathy Bambrick, Randi Christensen, Rhonda Holden

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien, Dr. Don Solberg

1. At 5:00 p.m., President Liahna Armstrong called the regular Board meeting to order. President Armstrong introduced Foundation Board member, Brian Cullinane.

2. **Approval of Agenda:**

Pam Wilson requested that the Clinic Council Report be pulled from the Consent Agenda and placed under New Business. **ACTION:** On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the agenda as revised.

3. **Consent Agenda:**

ACTION: On motion of Bob Davis and second of Erica Libenow, the Board members unanimously approved the Consent Agenda as revised.

4. **Quality:**

Mandee Olsen shared that a hospital employee used the virtual patient care system because she was ill at work. The physician on the virtual care system responded that she needed to see her primary care physician instead of using virtual care due to the seriousness of her ailment. Because the virtual care physician did not provide services, she was not charged for the virtual care visit. Rhonda Holden reported that the virtual care program has been going very well with 15 patient visits occurring since May 22.

The Board members reviewed the QI Council minutes and dashboards as well as the Washington State Hospital Association's Partnership for Patients report.

The vaccination report was reviewed and a discussion took place regarding the reasons employees decline to receive the flu vaccination. Pam Wilson requested that this topic be presented as an emerging healthcare topic at a future Board meeting for further review by the Board.

Rhonda Holden reported that the recent DOH/CMS Hospice survey went quite well with some recommendations for improvement in the areas of monitoring patient contractual services and for Chaplin services.

5. **Public Comment/Announcements:**

Roger Weaver stated that he had placed several calls to the hospital regarding the new clinic construction project with no one returning his calls. He stated that he did not understand why the hospital was continuing with the new clinic project plans due to the restrictive covenants on the property for the proposed new clinic site and without receiving any SEPA and other permit approvals from the City of Ellensburg. He stated that the hospital administration should consult with its attorney

in order to fully understand the ramifications of the restrictive covenants. He reported that the neighbors are concerned about their land values going down and are getting appraisals on their property. He asked that the hospital be a good neighbor.

6. **Dingus, Zaercor & Associates, Audit Presentation:**

Tom Dingus gave a PowerPoint presentation regarding the financial statements and independent auditors' report for years ending December 2014 and 2015. He reported that overall the hospital was in excellent financial standing with no difficulties or findings being discovered during the audit.

7. **Chief Executive Officer's Report:**

Paul Nurick reported that contracts are being finalized with the Emergency Department Physicians who will start working for the hospital on July 1, 2016, due to the TeamHealth contract for physician services not being renewed with the hospital. He reported that administration is in the process of hiring an Emergency Department Medical Director.

Dr. Don Solberg reported that the recent physician engagement dinner meeting went very well with good discussion taking place regarding the new clinic master facility plans. He said the physicians participated in the future care design for the new clinic as well as discussion regarding a possible future scribe program and the selection of an electronic health record system.

Cathy Bambrick reported that the recent workshop regarding the design, workflow and systems mock-up planning for the new clinic building went very well. She stated that next steps will be to create a cardboard mock-up and the hospital is looking for space to present the mock-up design to the public. She also stated that the master facilities committee recommended the new clinic be built as a two-story building to allow for future expansion.

Bob Davis expressed concern that he just recently learned about the restrictive covenants affecting the property for the new clinic site and that this could hold up the building project. Matt Altman expressed concern that the only way to be able to build the new clinic on the property due to the restrictive covenants, would be to declare eminent domain. He stated that he was not in favor of declaring eminent domain and that instead the proposed new clinic building could possibly be moved to another location. Liahna Armstrong suggested moving the site to the current Family Medicine-Ellensburg clinic. Pam Wilson suggested following the restrictive covenant document by contacting all the neighbors affected by the covenants and asking them if they would approve the new clinic being built at the proposed site. It was the consensus of the Board to direct administration to contact an attorney to assist with the process of polling the affected neighbors before moving ahead with the building project.

The Board members reviewed the Human Resources Dashboard. Bob Davis stated that he would like to see the percentage go up on the dashboard regarding employee evaluations.

8. **Chief of Staff Report:**

ACTION: On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved the initial appointments for Dr. James Atkisson, Dr. Tomas King, DO, Dr. Brian Staley, Heidee Hanson, PA-C, and Theresa Fough, CNM, and the reappointments for Dr. Elise Herman, Dr. Micahlyn Powers, Dr. Monica de Baca, Dr. John Merrill-Steskal, and a one-year approval for Dr. Ken Harris as recommended by the Medical Executive Committee.

The Board members reviewed the recommended changes to the medical staff Reappointment Policy and Procedure and the Pre-application Policy as presented by Dr. Timothy O'Brien.

9. **Financials:**

Libby Allgood presented a short financial summary for the month of April noting that the month's operations resulted in an operating loss with the budget margin being lower due primarily to the provider quarterly incentive pay.

Matt Altman asked about professional services and purchased services being much higher than in the past. It was noted that some of this was due to traveler staff and to charges for professional consultants. Liahna Armstrong asked what the Lean consultant monthly charges were for the past several months. Paul Nurick responded that they did not know off hand and this information would be provided to her. Liahna Armstrong asked about clinic losses. Randi Christensen responded that a lot of the loss was due to the new providers not yet building a strong and continued patient base.

Pam Wilson reported that the Finance Committee met and reviewed the April financials as well as the audit report recently conducted noting that the financials overall are very strong.

10. **Education:**

Erica Libenow, Matt Altman, Pam Wilson, Paul Nurick and Bob Davis attended the WSHA CEO and Trustee Patient Safety Summit in Seattle on May 16. They reported that the presentations focused on patient safety for not only patients but for the caretakers, a checklist for surgeons, and the development of a quality checklist when purchasing capital equipment for patient care.

Matt Altman recently attended a Washington State Medical Association conference that focused on the importance of improved future healthcare models to assist physicians like creating team-based models for patient care such as having scribes for physicians, and working smarter to prevent physician burnout.

11. **Public Policy:**

None.

12. **Old Business:**

a. **Board Meeting Evaluation Summary:**

The Board members reviewed the Board meeting evaluation summary.

13. **New Business:**

a. **Clinic Report:**

The Board members reviewed the Clinic Report for April with Pam Wilson asking that further review take place for improvement with the future clinic finances.

14. **Clippings, Articles, Correspondence and Board Meeting Evaluation Form:**

The Board members reviewed the various clippings and correspondence items. The Board members completed the Board Meeting Evaluation Summary.

President Armstrong recessed the meeting at 7:25 p.m. for ten minutes. At 7:35 p.m., she announced that the meeting would be recessed into executive session for 90 minutes to discuss personnel, quality improvement and real estate. RCW 42.30.110(g)(b); RCW 70.44.062(2)

At 9:05 p.m., the executive session was extended for an additional 30 minutes.

At 9:34 p.m., the meeting was reconvened into open session.

ACTION: Erica Libenow made the motion to retain the law firm of Miller Nash Graham & Dunn for Kittitas County Public Hospital District No. 1 according to RCW. 70.44.060. Pam Wilson seconded the motion and the motion passed unanimously.

ACTION: Matt Altman made the motion to adopt the Proposed Resolution for Removal of the Superintendent of Public Hospital District No. 1, Kittitas County, to be adopted at the next regularly scheduled meeting of Public Hospital District No. 1 on June 23, 2016. Bob Davis seconded the motion and the motion passed unanimously.

ACTION: Bob Davis made the motion to place the Chief Executive Officer, Paul Nurick, on administrative leave according to District policy pending the approval of the Resolution for Removal of the Superintendent of Public Hospital District No. 1 at the next regularly scheduled Board meeting on June 23, 2016. Erica Libenow seconded the motion and the motion passed unanimously.

With no further action and business, the meeting was adjourned at 9:39 p.m.

CONCLUSIONS:

1. Motion passed to approve the Board agenda as revised.
2. Motion passed to approve the Consent Agenda as revised.
3. Motion passed to approve the initial appointments and reappointments for medical staff as cited above and recommended by the Medical Executive Committee.
4. Motion passed to retain the law firm of Miller Nash Graham & Dunn for Kittitas County Public Hospital District No. 1 according to RCW. 70.44.060.
5. Motion passed to adopt the Proposed Resolution for Removal of the Superintendent of Public Hospital District No. 1, Kittitas County, to be adopted at the next regularly scheduled meeting of Public Hospital District No. 1 on June 23, 2016.

6. Motion passed to place the Chief Executive Officer, Paul Nurick, on administrative leave according to District policy pending the approval of the Resolution for Removal of the Superintendent of Public Hospital District No. 1 at the next regularly scheduled Board meeting on June 23, 2016.

Respectfully submitted,

Franki Storlie/Bob Davis
Executive Coordinator/Secretary, Board of Commissioners