



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING
KVH Conference Room A & B
November 29, 2018

BOARD MEMBERS PRESENT: Matt Altman, Bob Davis, Erica Libenow, Liahna Armstrong, Roy Savoian

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Mandee Olsen, Rhonda Holden, Carrie Youngblood, Carrie Barr, Dr. Kevin Martin, Michele Wurl, Vicky Machorro, Lisa Potter, Amy Diaz, Linda Navarre, Kyle West, Tana Condatta, Jeff Yamada

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Matt Altman called the regular meeting to order.

Julie Petersen introduced Kyle West, Medical Staff Coordinator and Jeff Yamada, Chief Information Officer. Rhonda Holden introduced Kathy Murray, Clinic Manager for Home Health and Hospice.

President Matt Altman, on behalf of the Board of Commissioners and Kittitas Valley Healthcare, presented the KVH Auxiliary with a plaque for their fantastic work over the years supporting the hospital.

2. **Approval of Agenda:**

ACTION: On motion of Erica Libenow and second of Liahna Armstrong, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

ACTION: On motion of Bob Davis and second of Roy Savoian, the Board members unanimously approved the Consent Agenda.

4. **Presentations:**

Mandee Olsen presented Safe Catch Awards for the third quarter of 2018 as follows: Clinical Award was presented to Tana Condatta, RN, Home Health & Hospice and Anna Collins, GNP, KVH Internal Medicine; Non-Clinical Award was presented to Amy Diaz, Quality Data Analyst, Quality & Risk Management.

Jinger Haberer, Superintendent of the Ellensburg School District, stated that the school bond was approved and went over the future plans for the schools. Ms. Haberer stated that the district received a \$300,000 grant for crime prevention and mental health and that the district is interested in expanding career pathways by partnering with KVH.

5. **Public Comment/Announcements:**

None.

6. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary. Mandee Olsen noted that KVH received an award from Press Ganey for Guardian of Excellence for reaching the 95th percentile for the year in quality measures.

The Board members reviewed the CEO report with Julie Petersen. Petersen reviewed the updated organizational chart and stated that she will be reviewing it next week with the administrative team. Petersen stated that Employee Forums will be held next week, where they will discuss budget strategies for the coming year. She reviewed the graphs that she would be showing employees. Linda Navarre summarized the Compliance Program Workplan Update and stated that the security and risk assessment was completed this week. Navarre stated that the final report will be complete in four to six weeks.

Chief of Staff, Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

ACTION: On motion of Liahna Armstrong and second of Erica Libenow, the Board members unanimously approved the initial appointments for Desirae Bloomquist, ARNP, Dr. Pushapdeep Brar and reappointments for Lauren Musick, ARNP, Dr. Abel Li, Dr. Daniel Pak, and Dr. Arthur Chen as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin. Dr. Martin stated that he attended a CMO/CEO safe table last week with Julie Petersen regarding the challenge of provider well-being in the workforce and reviewed the Stanford Model of well-being. Dr. Martin stated that the best thing to prevent burnout is professional fulfillment.

Libby Allgood reported on financial performance for October. She stated that it was a good month financially, but that we continue to work toward reducing AR days. Allgood stated that additional coding and billing resources have been extended through February to address the AR days. Liahna Armstrong reported that the Finance Committee met, and she presented the surplus property resolution.

ACTION: On motion of Liahna Armstrong and second of Roy Savoian, the Board members unanimously approved Resolution 18-11 authorizing surplus of personal property.

The Board members reviewed the operations report with Rhonda Holden, Carrie Barr, and Vicky Machorro.

The Board members reviewed the Community Relations report with Michele Wurl.

7. **Education and Board Reports:**

None

8. **Old Business:**

None

9. **New Business:**

- a. **ACTION:** On motion of Liahna Armstrong and second of Erica Libenow, the Board members unanimously approved 2019 Board Officers as presented (Matt Altman as President, Bob Davis as Vice-President, and Erica Libenow as Secretary).

- b. President Altman reviewed the 2018 Board committee assignments. The Board agreed to keep all committee assignments the same for 2019 as they were in 2018.
- c. **ACTION:** On motion of Liahna Armstrong and second of Erica Libenow, the Board members unanimously approved the 2019 Board Calendar as presented.

10. Executive Session:

At 7:25 p.m., President Altman announced that there would be a 10-minute recess followed by a 30-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g). No action was anticipated.

At 8:05 p.m., the meeting was reconvened into open session.

11. Adjournment:

With no further action and business, the meeting was adjourned at 8:05 p.m.

CONCLUSIONS:

1. Motion passed to approve the Board agenda.
2. Motion passed to approve the Consent Agenda.
3. Motion passed approving Resolution 18-11 authorizing surplus of personal property.
4. Motion passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.
5. Motion passed approving the 2019 Board Officers.
6. Motion passed approving the 2019 Board Calendar.

Respectfully submitted,

Mandy Weed/Erica Libenow
Executive Assistant/Secretary, Board of Commissioners