

Kittitas Valley Healthcare
Board of Commissioners
October 27, 2016
KVH Conference Rooms A/B

BOARD MEMBERS PRESENT: Matt Altman, Liahna Armstrong, Bob Crowe, Bob Davis, Erica Libenow

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Randi Christensen, Rhonda Holden, Mandee Olsen, Amy Diaz, Carrie Youngblood

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien, Dr. Don Solberg

1. At 5:00 p.m., President Liahna Armstrong called the regular Board meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Bob Davis and second of Bob Crowe, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

ACTION: On motion of Bob Crowe and second of Bob Davis, the Board members unanimously approved the Consent Agenda.

4. **Quality:**

Mandee Olsen shared a patient story regarding herself as an RN who made a medication error and learned from the experience early in her career. She gave an overview of her career as an RN to present as Director of KVH Quality Improvement. She said that KVH has instituted a program called Just Culture that allows staff to be able to admit to patient care errors without being blamed and shamed. Instead learning and improving patient care is gained from the errors and this attitude has greatly improved care and staff success. She reported that KVH has always had a quality and risk management prevention program and has been a leader among rural hospitals.

The Board members reviewed the QI Council summary and dashboards.

5. **Public Comment/Announcements:**

None.

6. **Emerging Healthcare Topic:**

Carol Moser gave a PowerPoint presentation regarding the Greater Columbia Accountable Communities of Health (GCACH) thanking Julie Petersen for her work in obtaining a grant through the Benton County Health Alliance. She introduced Liz Whitaker and Robin Read who attend the GCACH meetings representing Kittitas County. She reported that 10 counties and the Yakama Nation are members of GCACH. She stated that the mission of the Greater Columbia Accountable Community of Health is to advance the health of our population by decreasing health disparities, improving efficiency of health care delivery, and empowering individuals and communities through collaboration, innovation, and community engagement. She reported that the GCACH plans to apply for a regional health improvement plan grant. The organization assists with local projects that include funding for wheels on meals and aging and long-term care.

7. **Chief Executive Officer's Report:**

Julie Petersen reported that the second Management Plus One luncheon was held recently with over 60 managers and guests attending the event. She stated that the topic at the luncheon was regarding multi-tasking which is often called switch tasking and how this process actually reduces the quality of the tasks being performed. She reported that she has attended every Rotary meeting in the county as well as CWU's Women in Business group. She stated that Congressman David Reichert's visit to KVH was a success with Commissioners attending from both hospital districts as well as representatives from Community Health of Central Washington. She said that the Department Directors and Managers will be working through the 2017 operating and capital budgets at their next meeting. Human Resources will be rolling out a new fitness program for staff called "Fit To Care 2.0" in 2017. She reported that WSNA negotiations are going well. Julie reviewed the KVH Foundation Board members responses on a recent questionnaire. The Foundation members indicated they would like more education regarding hospital activities. Julie and Erica Libenow will work on this endeavor.

The Board members reviewed the Human Resources Dashboard noting that 73% of employee evaluations were delinquent in May 2016 and as of October 2016, there are only 2.3% delinquent.

8. **Chief of Staff Report:**

This item was moved to executive session.

9. **Financials:**

Libby Allgood presented a short financial summary for the month of September noting that operations for the month resulted in an operating gain of \$409,981. She noted that the operating gain was due in part from revenue being reimbursed to the hospital as a result of a Medicare interim cost report.

Liahna Armstrong reported that at the last Finance Committee the members reviewed the budget and recommended approval of the capital expenditure request. She announced that Larry Dunbar resigned as a member of the Finance Committee

ACTION: On motion of Matt Altman and second of Bob Crowe, the Board unanimously approved Resolution No. 16-14 regarding the appointment of a district auditor.

ACTION: On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved the capital expenditure request for the DOH approved site for Mobile CT for Engineering.

Randi Christensen gave an update on Project Access in the clinics stating that this project has been well received by the providers with two providers opening up their panel to receive new patients. Dr. O'Brien noted that providers are receptive to having scribes assist them so that they can spend more time with the patients.

10. **Education:**

Bob Crowe reported that he attended the WSHA Annual meeting on October 12-14 in Seattle noting that the governance sessions were very helpful. He said a highlight of the meeting was the presentation by Patrick Kennedy.

11. **Public Policy:**

None.

12. **Old Business:**

a. **Board Meeting Evaluation Summary:**

The Board members reviewed the revised Board meeting evaluation form and agreed that they liked the format. Franki will include paper copies in future Board packets and will also email the form to Board members to assist them with filling out the evaluation form after each meeting.

b. **2017 Board Committees:**

The Board members reviewed the 2017 Board Committee assignments and volunteered to serve on the various committees. Franki will finalize the form and send out to the Board members.

c. **2017 Board Calendar:**

The Board members reviewed the 2017 Board calendar.

13. **New Business:**

a. **December Board Meeting Date:**

It was agreed to change the date of the December Board meeting from December 15, 2016, to December 29, 2016.

14. **Clippings, Articles, Correspondence and Board Meeting Evaluation Form:**

The Board members reviewed the various clippings and correspondence items.

At 6:35 p.m., President Armstrong announced that there would be a 15 minute recess followed by a 60 minute executive session regarding personnel, real estate and physician credentialing. RCW 42.30.110(b)(g); RCW 70.44.062(1)

At 7:50 p.m., the executive session was continued for 60 minutes. At 8:37 p.m., the meeting was reconvened into open session.

ACTION: On motion of Erica Libenow and second of Bob Crowe, the Board members unanimously approved the initial appointments for Dr. Berhan Ghermay, Dr. Christopher Hurt, Dr. Ginger Longo, and Steve Eckhoff, PA-C, additional privileges for Dr. William Waltner, and reappointments for James Repsher, PA-C, Lori Drews, ARNP, Rhonda Ramm, ARNP, and Dr. Wendy Brown as recommended by the Medical Executive Committee.

With no further action and business, the meeting was adjourned at 8:40 p.m.

CONCLUSIONS:

1. Motion passed to approve the Board agenda.
2. Motion passed to approve the Consent Agenda.
3. Motion passed to approve Resolution No. 16-14 regarding the appointment of a district auditor.
4. Motion passed to approve the capital expenditure request for the DOH approved site for Mobile CT for Engineering.
5. On motion of Erica Libenow and second of Bob Crowe, the Board members unanimously approved the initial appointments for Dr. Berhan Ghermay, Dr. Christopher Hurt, Dr. Ginger Longo, and Steve Eckhoff, PA-C, additional privileges for Dr. William Waltner, and reappointments for James Repsher, PA-C, Lori Drews, ARNP, Rhonda Ramm, ARNP, and Dr. Wendy Brown as recommended by the Medical Executive Committee.

Respectfully submitted,

Franki Storlie/Bob Davis
Executive Coordinator/Secretary, Board of Commissioners