



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING
KVH Conference Room A & B
October 26, 2017

BOARD MEMBERS PRESENT: Liahna Armstrong, Matt Altman, Bob Crowe, Bob Davis, Erica Libenow

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Carrie Barr, Mandee Olsen, Amy Diaz, Carrie Youngblood, Rhonda Holden, Vicky Machorro

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien, Dr. Don Solberg

1. At 5:00 p.m., President Liahna Armstrong called the Budget Hearing to order. The Board members reviewed the 2018 budget with Libby Allgood.

ACTION: On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved Resolution No. 17-13 adopting the 2018 budget.

ACTION: On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved Resolution No. 17-14 authorizing the 2018 regular property tax levy.

President Armstrong adjourned the Budget Hearing at 5:07 p.m.

2. President Armstrong called the regular board meeting to order at 5:07 p.m.

3. **Approval of Agenda:**

President Armstrong requested that a new item be added under New Business on the agenda regarding the slate of Board Officers for 2018. **ACTION:** On motion of Matt Altman and second of Bob Davis, the Board members unanimously approved the agenda as revised.

4. **Consent Agenda:**

ACTION: On motion of Erica Libenow and second of Bob Crowe, the Board members unanimously approved the Consent Agenda.

5. **Public Comment/Announcements:**

None.

6. **Presentations:**

Mandee Olsen presented Safe Catch Awards as follows: Clinical Award was presented to Jeannette Simonton, RN in the Surgical Out-Patient Department, and Non-Clinical Award was presented to Sandra Mani Gomez in the Housekeeping Department.

Mandee Olsen gave a PowerPoint presentation regarding Patient Satisfaction Health Streams data noting that overall Kittitas Valley Healthcare scored very well with patient satisfaction. She reported that staff will be reviewing the data more closely and will be working on ways to improve in all the patient satisfaction areas as well as pain management.

6. Reports and Dashboards:

The Board members reviewed the QI dashboards and summary. Mandee Olsen reported that currently 90% of KVH employees have received the flu immunization.

ACTION: On motion of Bob Crowe and second of Bob Davis, the Board members unanimously approved KVH Quality Policy regarding Medical Staff Peer Review.

The Board members reviewed the CEO report with Julie Petersen. Julie introduced Bill Mannewitz, Regional Director for Rehab Visions. Mr. Mannewitz reported that the transition of the KVH physical rehabilitation employees to Rehab Visions has gone quite well. He announced that Joseph Westlake will be the interim Director for the Physical Rehab Department for three months and a permanent Director will be hired as well. Julie reported that the Hospital District No. 2 strategic planning session went very well noting that the hospital district is strong financially and looking to form strategic relationships in the region as well. She announced that there will be a public hearing for the KVH Radio Hill Annex with the City of Ellensburg Planning Commission on November 30. Julie reported that Engineering Director, Mike Severns, will be moving and stepping down from this position on November 17. Randy Kaiser will fill in as Engineering Director until a permanent replacement is hired.

Carrie Youngblood announced that the hospital will be offering employees health insurance and other benefits through the PEBB for 2018. She reported that the employee survey received around 60.28% of employee participation with results being compiled around November 13. She announced that non-union employees will receive a 1.9% wage increase in 2018.

ACTION: On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved the initial appointments for Brett White, P A-C, Patrick Erley, PA-C, Joanna Carlson, MD, and reappointments for Christopher Hurt, MD, Berhan Ghermay, MD, David Jackson, MD, Timothy O'Brien, MD, Ginger Longo, MD, and Steven Eckhoff, PA-C as recommended by the medical executive committee.

The Board members and Dr. Don Solberg reviewed the Chief Medical Officer report. Dr. Solberg noted that the new KVH Workplace Health clinic has already signed up several businesses that wish to contract with the clinic. He thanked Carrie Barr for getting the NHSC status for the clinics.

Libby Allgood reported financials for September noting that the hospital overall for the month achieved its operating income with a year-to-date operating margin of 2.7%.

ACTION: On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved Resolution No. 17-16 regarding surplus property.

The Board members reviewed the operations report with Vicky Machorro noting that implementation of the Cerner project is a priority for nursing staff. Rhonda Holden reported that the new digital mammography system has been approved and patients will start using digital mammography on October 31. Carrie Barr reported that Wilderness Preparation presentation by Dr. Penoyar, Rob Merkel, PA-C, and Chelsea Newman, PA-C, was a huge success with a record number of community members attending the event.

7. **Education and Board Reports:**

Erica Libenow reported that the WSHA Annual meeting was excellent and she asked the Board members to support AHA's equity pledge to eliminate healthcare disparities for patients.

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the support of the AHA Equity Pledge for Kittitas Valley Healthcare.

8. **Old Business:**

None.

9. **New Business:**

a. **Resolution No. 17 -15: Amendment to Employee Pension Trust:**

ACTION: On motion of Erica Libenow and second of Matt Altman, the Board members unanimously approved Resolution No. 17-15 regarding an amendment to the Employee Pension Plan. The amendment will allow the vesting of qualified Physical Rehabilitation employees.

b. **Evaluation of New Board Agenda Format:**

The Board members stated that they liked the new Board agenda format that has been used for the past several months and would like to continue using the format for future Board meetings.

c. **Board Self-Evaluation Process:**

The Board members agreed that they will not conduct the self-evaluation process this year due to their extensive work earlier in the year with Board consultants regarding KVH strategic planning, and vision and mission statements.

d. **Board Retreat:**

After discussing Board Retreat plans and timeline, President Armstrong directed Franki Storlie to schedule a Board Retreat off campus in mid-February 2018.

e. **Slate of Board Officers for 2018:**

President Armstrong suggested the following Board members to serve as 2018 Board Officers: President – Matt Altman; Vice-President Bob Davis; and Secretary – Erica Libenow. It was agreed that the approval of the 2018 Board Officers will be placed on the agenda for the November Board meeting.

10. **Articles and Communication:**

The Board members reviewed the various clippings and correspondence items. At 7:12 p.m., President Armstrong announced that there would be a 10 minute recess followed by a 60 minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g)

At 8:15 p.m., the meeting was reconvened into open session. With no further action and business, the meeting was adjourned at 8:15 p.m.

CONCLUSIONS:

Budget Hearing:

1. Motion passed to approve Resolution No. 17-13 adopting the 2018 budget.
2. Motion passed to approve Resolution No. 17-14 authorizing the 2018 regular property tax levy.

Regular Meeting:

1. Motion passed to approve the Board agenda as revised.
2. Motion passed to approve the Consent Agenda.
3. Motion passed to approve the KVH Quality Policy regarding Medical Staff Peer Review.
4. Motion passed to approve the initial appointments and reappointments as listed above as recommended by the Medical Executive Committee.
5. Motion passed to approve Resolution No. 17-16 regarding surplus property.
6. Motion passed to approve support of the AHA Equity Pledge for Kittitas Valley Healthcare.
7. Motion passed to approve Resolution No. 17-15 regarding an amendment to the Employee Pension Plan.

Respectfully submitted,

Franki Storlie/Bob Davis
Executive Coordinator/Secretary, Board of Commissioners