

Kittitas Valley Healthcare
Board of Commissioners
September 22, 2016
KVH Conference Rooms A/B

BOARD MEMBERS PRESENT: Matt Altman, Liahna Armstrong, Bob Crowe, Bob Davis, Erica Libenow

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Randi Christensen, Rhonda Holden, Mandee Olsen, Amy Diaz

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien, Dr. Don Solberg

1. At 5:00 p.m., President Liahna Armstrong called the regular Board meeting to order. The Oath of Office was given to new Board member, Bob Crowe. President Armstrong welcomed Bob Crowe as a new member of the Board of Commissioners.

2. **Approval of Agenda:**

ACTION: On motion of Bob Crowe and second of Bob Davis, the Board members unanimously approved the agenda as revised. Items added to the agenda under New Business were hospital branding and CEO search process.

3. **Consent Agenda:**

ACTION: On motion of Bob Crowe and second of Bob Davis, the Board members unanimously approved the Consent Agenda.

4. **Quality:**

Mandee Olsen presented the Safe Catch awards to the following winners: Jeannette Simonton and Leah Heyer for the first quarter and Nazha El kabouss, Keith Graham and John Bartlett for the second quarter. Liahna Armstrong stated how impressed the Board was with the nominees and winners of the Safe Catch Awards in providing excellent quality care to patients.

Mandee Olsen reported that as of this date 200 plus employees have received the flu vaccination with only three employees declining to receive the vaccination.

The Board members reviewed the QI Council summary and dashboards.

5. **Public Comment/Announcements:**

None.

6. **Emerging Healthcare Topic:**

Amy Fuller, Kittitas County Public Health Department Assessment Coordinator, Jon Fowler, Kittitas Valley Fire and Rescue, Polly Florence, KVH Home Health and A-Team, and Lyn Fuller KVH Social Services presented an overview of the work the community paramedic program and KVH A-Team have done to serve needy patients in the county. These patients are frequent callers to KVFR and they would be better served with the assistance of local healthcare agencies rather than through the emergency calling system to KVFR. Thus, local agencies that include aging and disability, skilled nursing and assisted living, clinics, home health and mental health work together to serve these

patients. These agencies will be applying for grants to assist with the community program as well as work with CWU's paramedic program.

7. **Chief Executive Officer's Report:**

Julie Petersen reported that Hospital Districts No. 1 and 2 are working closely to ensure that all residents of the county have access to high quality primary and urgent care as well as hospital services. She reported that the 3P process for the new medical office building is being wrapped up and the architects will be working on actual drawings for plans submitted to them by the team. Julie announced that Dr. Larry Birger is planning to have KVH host Dr. Guyot who will make a presentation regarding evidence-based medicine. Dr. Birger is hoping that KVH in collaboration with CWU will become a host site for providers statewide and beyond in the future. Julie introduced the new Director of Therapy Services, Brent Proctor. She reported that she met with Dr. David Wood regarding collaboration between KVH and Dr. Wood's urgent care clinic in Ellensburg. She announced that she, Drs. Solberg, Lindsey and O'Brien will be meeting with the CEO and other administrators at Yakima Valley Memorial Hospital to discuss the patient transfer process. She reported that the first Management Plus One luncheon was a success with over 60 KVH Directors and guests attending.

Amy Diaz discussed various options for videotaping Board meetings. It was agreed that using a web cam to videotape the meetings should be tried first for several months.

Julie Petersen and the Board members agreed that governance education would be excellent future topics for Board education. Julie also stated that in October it may be possible for the Board members to meet with Congressman Reichert and Senator Maria Cantwell.

The Board members reviewed the Human Resources Dashboard. Bob Davis inquired if the length of time to hire new staff into open positions has improved. Julie Petersen and Mitch Engel responded that this process is being reviewed and has improved.

8. **Chief of Staff Report:**

This item was moved to executive session.

9. **Financials:**

Libby Allgood presented a short financial summary for the month of August noting that operations for the month resulted in an operating gain of \$124,000. Libby Allgood announced that a special meeting will be held in early November to introduce the budget and set the tax levy for resolutions to be submitted to the County Assessor regarding the 2017 tax levies and budget. The final budget will be approved at the December Board meeting.

ACTION: On motion of Bob Crowe and second of Erica Libenow, the Board unanimously approved Resolution No. 16-13 regarding surplus property.

10. **Education:**

Erica Libenow, Bob Crowe and Julie Petersen stated that they planned to attend the WSHA Annual meeting in Seattle on October 12-14.

11. **Public Policy:**

None.

12. **Old Business:**

a. **Board Meeting Evaluation Summary:**

The Board members reviewed the revised Board meeting evaluation form and agreed to use the new form.

b. **Clinic Report:**

The Board members reviewed the clinic report. Randi Christensen gave a PowerPoint presentation regarding Project Patient Access, Act 3, outlining the process to recruit providers both short-term and long-term for the clinics in order to increase patient access to the clinics. Mitch Engel was introduced as the newly hired physician liaison/recruiter to assist with this process.

c. **2016 Board Officers and Committees:**

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the 2017 Board Officers as follows: President, Liahna Armstrong; Vice-President, Matt Altman; and Secretary, Bob Davis.

President Armstrong asked the Board members to review the Board Committee list and let her know what committees they would like to serve on for 2017. She noted, however, that she and Bob Crowe would be serving on the Finance Committee, Bob Davis would be serving on the Medical Executive Committee, and Matt Altman and Liahna Armstrong would be serving on the QI Council Committee. Erica Libenow indicated that she would like to continue serving on the KVH Foundation Board Committee.

13. **New Business:**

a. **Community Healthcare Roundtables:**

Matt Altman reviewed the community healthcare roundtable events that have been held throughout the county, both lower and upper county, as well as the master site facility presentations. Matt noted that the presentations have been held on the road at various locations as well as at KVH.

b. **Branding:**

Erica Libenow requested that hospital branding, logo, vision and mission statements and goals be reviewed in 2017.

c. **CEO Search:**

It was agreed that a search for the CEO position should be started soon. President Armstrong stated that she would be scheduling a special Board meeting to start this process.

14. **Clippings, Articles, Correspondence and Board Meeting Evaluation Form:**

The Board members reviewed the various clippings and correspondence items.

At 7:15 p.m., President Armstrong announced that there would be a 15 minutes recess followed by a 60 minute executive session regarding personnel and physician credentialing. RCW 42.30.110(g); RCW 70.44.062(1)

At 8:30 p.m., the executive session was continued for 15 minutes. At 8:43 p.m., the meeting was reconvened into open session.

ACTION: On motion of Bob Davis and second of Bob Crowe, the Board unanimously approved removing Dr. Vicki Macy from the reappointment list for approval by the Board of Commissioners.

ACTION: On motion of Bob Davis and second of Bob Crowe, the Board members unanimously approved the initial appointments for Laurel Gorham, ARNP, Nathaniel Ruiz, PA-C, Dr. Dhawal Goradia and reappointments for Robert Merkel, PA-C, Dr. Frank Smith, Kenneth Gano, CRNA, Dr. Larry Birger, Dr. Don Solberg, and Dr. Brian McElaney as recommended by the Medical Executive Committee.

ACTION: On motion of Matt Altman and second of Bob Davis, the Board members approved the provisional appointment of Dr. Vicki Macy. There was one abstention to the motion.

With no further action and business, the meeting was adjourned at 8:45 p.m.

CONCLUSIONS:

1. Motion passed to approve the Board agenda as revised.
2. Motion passed to approve the Consent Agenda.
3. Motion passed to approve Resolution No. 16-13 regarding surplus property.
4. Motion passed to approve the 2017 Board Officers as follows: President, Liahna Armstrong; Vice-President, Matt Altman; and Secretary, Bob Davis.
5. Motion passed to approve removing Dr. Vicki Macy from the reappointment list for approval by the Board of Commissioners.
6. Motion passed to approve the initial appointments for Laurel Gorham, ARNP, Nathaniel Ruiz, PA-C, Dr. Dhawal Goradia and reappointments for Robert Merkel, PA-C, Dr. Frank Smith, Kenneth Gano, CRNA, Dr. Larry Birger, Dr. Don Solberg, and Dr. Brian McElaney as recommended by the Medical Executive Committee.
7. Motion passed to approve the provisional appointment of Dr. Vicki Macy.

Respectfully submitted,

Franki Storlie/Bob Davis
Executive Coordinator/Secretary, Board of Commissioners