



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING
KVH Conference Room A & B
June 28, 2018

BOARD MEMBERS PRESENT: Matt Altman, Liahna Armstrong, Erica Libenow, Roy Savoian, Bob Davis

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Mandee Olsen, Rhonda Holden, Michele Wurl, Carrie Youngblood, Carrie Barr, Ron Urlacher

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien, Dr. Kevin Martin

1. At 5:00 p.m., President Matt Altman called the regular meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Erica Libenow and second of Roy Savoian, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

ACTION: On motion of Erica Libenow and second of Roy Savoian, the Board members unanimously approved the Consent Agenda.

4. **Presentation:**

Amy Fuller from the Kittitas County Public Health Department presented the 2018 Kittitas County Community Health Assessment. This assessment is used to identify the health issues we are facing as a community in Kittitas County. With the Community Health Assessment information, a Community Health Improvement Plan (CHIP) is developed to implement strategies to improve overall community health.

5. **Public Comment/Announcements:**

Robin Reed, Kittitas County Public Health Department, was in attendance at the meeting and thanked KVH for their support and partnership with the CHA/CHIP project.

6. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Julie Petersen noted that the Family Birthing Place patient satisfaction scores are at the top of the scale.

The Board members reviewed the CEO report with Julie Petersen.

ACTION: On motion of Roy Savoian and second of Liahna Armstrong, the Board members unanimously accepted the low bid for the KVH Medical Arts Center Building at \$417,900.

ACTION: On motion of Roy Savoian and second of Erica Libenow, the Board members approved the \$535,000 budget, inclusive of construction, for the KVH Medical Arts Center Building.

The board members reviewed the HR report. Carrie Youngblood noted that annual evaluations are up from 86% completion to 92%. She reported that the Teamsters contract is still in process. She announced that as of July 1, the KVH coffee shop is transitioning ownership to D&M Coffee.

ACTION: On motion of Erica Libenow and second of Roy Savoian, the board members approved the reappointments for Andrew Schock, PA-C, Dr. Stuart Cardon, Dr. Cynthia Oberfelder, Dr. Steven Johnson, and Dr. Kelly Noyes, and for the initial appointments for Neena Nzeocha, ARNP, Dr. Liem Mansfield, and Dr. Andrew Thomas, Dr. Kristina Bowen, Resident, and Dr. Cierra DeLay, Resident, as recommend by the Medical Executive Committee.

ACTION: On motion of Erica Libenow and second of Roy Savoian, an additional privilege was approved for Laurel Gorham, ARNP.

The Board members reviewed the Chief Medical Officer report.

Libby Allgood reported financials for May and stated that patient admission and patient days are up, but that it is not due to Cerner. Libby also reported that rehab visits are above in volume from last year and AR days are more than expected. Libby stated we are bringing in more cash than anticipated with Cerner.

ACTION: On motion of Liahna Armstrong and second of Roy Savoian, the Board members unanimously approved Resolution 18-05, refunding of the LTGO Debt Resolution.

ACTION: On motion of Liahna Armstrong and second of Roy Savoian, the Board members unanimously approved Resolution 18-06 regarding the WRHC PHD Operating Board Interlocal Agreement.

ACTION: On motion of Liahna Armstrong and second of Erica Libenow, the Board members unanimously approved the capital expenditure request for the purchase of two anesthesia machines including two mobile arms.

The Board members reviewed the operations report with Rhonda Holden, Vicky Machorro and Carrie Barr. Rhonda stated that Fire District 7 is changing their contract. Rhonda gave an update on Physical Therapy in Cle Elum stating that it is staying at the Family Medicine Cle Elum location.

7. **Education and Board Reports:**

Matt Altman reported that the board recently attended the WSHA/AWPHD annual conference “Beyond the Walls and Into the Community” in Chelan. He stated that topics covered at the summit included the organization of meetings and current healthcare issues. Erica Libenow noted they learned a lot about the opioid crisis and they want to get a head start on solutions for it.

8. **Old Business:**

None.

9. **New Business:**

None.

10. Community Relations Report:

The Board members reviewed the Community Relations report.

ACTION: On motion of Liahna Armstrong and second of Erica Libenow, the board unanimously approved to rescind an old motion from the March 3, 2017, board meeting which approved the master facility plan to expand KVH and vacate Spokane Street.

With no further action and business, the meeting was adjourned at 7:55 p.m.

CONCLUSIONS:

1. Motion passed to approve the Board agenda.
2. Motion passed to approve the Consent Agenda.
3. Motion passed to accept the low bid for the KVH Medical Arts Center Building at \$417,900.
4. Motion passed to approve the \$535,000 budget, inclusive of construction, for the KVH Medical Arts Center Building.
5. Motion passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.
6. Motion passed to approve an additional privilege for Laurel Gorham, ARNP.
7. Motion passed to approve Resolution 18-05 for refunding of the LTGO Debt Resolution.
8. Motion passed to approve Resolution 18-06 regarding the WRHC PHD Operating Board Interlocal Agreement.
9. Motion passed to approve the capital expenditure request for the purchase of two anesthesia machines including two mobile arms.
10. Motion passed to rescind an old motion from the 3/6/17 board meeting which approved the master facility plan to expand KVH and vacate Spokane Street.

Respectfully submitted,

Cheyenne Wilson/Erica Libenow, Secretary, Board of Commissioners
HR Division Assistant