

Kittitas Valley Healthcare  
Board of Commissioners  
June 22, 2017  
KVH Conference Rooms A/B

BOARD MEMBERS PRESENT: Liahna Armstrong, Matt Altman, Bob Crowe, Bob Davis, Erica Libenow

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Carrie Barr, Vicky Machorro, Mande Olsen, Amy Diaz, Carrie Youngblood, Rhonda Holden

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien, Dr. Don Solberg

1. At 5:00 p.m., President Liahna Armstrong called the regular board meeting to order.

2. **Approval of Agenda:**

**ACTION:** On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

**ACTION:** On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved the Consent Agenda.

4. **Public Comment/Announcements:**

None.

5. **Presentations:**

Mande Olsen introduced patient Ona Solberg, retired Commander in the naval service, who shared her patient story. Ona had lower back pain and went to see her provider, Jose Diaz, PA-C, at Family Medicine - Ellensburg. Mr. Diaz decided to order some special tests as well as the regular tests for lower back pain. The special tests diagnosed cancer and due to this early detection, Ona is a survivor of cancer and expressed gratitude to Mr. Diaz for his care and diagnosis.

Dr. Merrill-Steskal gave a presentation regarding SBIRT (Screening, Brief Intervention, Refer for Treatment). This treatment is a tool that helps providers identify and assist patients with harmful drinking behavior patterns. The process helps patients make lifestyle changes that improve their health. He reported that patients have been very receptive to the process.

6. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary. Mande Olsen announced that Covery's Risk Management is offering boot camp regarding risk management education for Board members and administrators. The training is scheduled for September 22 in Spokane. Board members indicated that they will contact Franki Storlie if they are interested in attending. Julie Petersen commended Dr. Martin, Mande Olsen and the T-Team for their valuable participation and contributions to the Greater Columbia Accountable Care organization.

The Board members reviewed the CEO report with Julie Petersen noting that 329 employees attended the recent Employee Education Fair. She reported that the event was a great success and that KVH

staff are excellent trainers. Carrie Youngblood presented a rebuilding plan for the Staff Development Department. She reported that she will be seeking input from hospital staff, clinic staff and providers regarding what they want to see being offered through the Staff Development Department to meet educational and required needs. Julie announced that the next Employee Survey will be conducted in September 2017. Julie announced that the purchase of Royal Vista was completed.

Mark Andrew presented an update on the Cerner project noting that overall the project is going well and Capstone Legacy will be assisting with the process for the transferring of patient records into the new system.

**ACTION:** On motion of Bob Davis and second of Bob Crowe, the Board members unanimously approved the initial appointments for Drs. Andrew DeGiorgio and Benjamin Keggi and reappointments for Megan Power, ARNP and Ryan Beachy, PA-C as well as Doctors Perry Kaneriyia, Geoffrey Greenberg, Juan Tamariz-Loor, Dane Sandquist, Monica Romanko and Rajendra Suvana as recommended by the medical executive committee.

The Board members and Dr. Don Solberg reviewed the Chief Medical Officer report. Dr. Solberg announced that a PA-C has been hired for the planned occupational medicine clinic.

Libby Allgood reported that the month of May ended with strong outpatient volume as well as the clinics and surgery going over budget. Liahna Armstrong reported that the Finance Committee recommended approval of the surplus resolution and the capital expenditure request. Libby also reported that staff from Medicare came to KVH and educated staff regarding properly billing for bad debt and charity as well as how to charge cost-based reimbursement.

**ACTION:** On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved Resolution No. 17-07 regarding surplus property.

**ACTION:** On motion of Erica Libenow and second of Bob Crowe, the Board members unanimously approved the capital expenditure request for the purchase of the MedVac suction system in the amount of \$57,000.

Carrie Barr reported that all clinics are accepting new patients. She announced that the clinic managers will be hosting a meeting to collaborate on important topics and will be inviting the non-KVH clinics' office staff to participate as well as the Swedish staff affiliated with Cle Elum.

Vicky Machorro invited the Board members to the active shooting drill on Saturday, June 24, at the Cle Elum High School.

Rhonda Holden reported that the MRI has often not been available to patients due to operational problems and as a result, a termination notice has been given to the current MRI vendor. The vendor has indicated it would like to renegotiate its contract and services. Rhonda announced that digital mammography should be installed and operational around September 4.

## 7. **Education and Board Reports:**

Julie Petersen announced that she and the Board members would be attending the WSHA annual rural health conference at Chelan, Washington on June 25-28. During the conference, three special Board meetings will be held and the Board members will be drafting KVH mission, vision and value statements. The draft documents will be available for staff to review.

8. **Old Business:**

a. **Wound Care Update:**

Lisa Potter gave a brief report on the proposed Wound Care program stating that a pro-forma and program description will be presented at the August Board meeting. She noted that the Occupational Medicine clinic will be opening in September.

9. **New Business:**

a. **Compliance Policies: KVH Code of Conduct, Conflict of Interest Policy and Conflict of Interest Disclosure Statement:**

**ACTION:** On motion of Erica Libenow and second of Bob Crowe, the Board members unanimously approved the KVH Code of Conduct Policy, the Conflict of Interest Policy and the Conflict of Interest Disclosure Statement.

10. **Articles and Communication:**

The Board members reviewed the various clippings and correspondence items.

At 7:40 p.m., President Armstrong announced that there would be a 10 minute recess followed by a 45 minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g)

At 8:30 p.m., the meeting was reconvened into open session. With no further action and business, the meeting was adjourned at 8:31 p.m.

**CONCLUSIONS:**

1. Motion passed to approve the Board agenda.
2. Motion passed to approve the Consent Agenda.
3. Motion passed to approve the initial appointments and reappointments as listed above as recommended by the Medical Executive Committee.
4. Motion passed to approve Resolution No. 17-07 regarding surplus property.
5. Motion passed to approve the capital expenditure request for the purchase of the MedVac suction system in the amount of \$57,000.
6. Motion passed to approve the KVH Code of Conduct Policy, the Conflict of Interest Policy and the Conflict of Interest Disclosure Statement.

Respectfully submitted,

Franki Storlie/Bob Davis  
Executive Coordinator/Secretary, Board of Commissioners