

Kittitas Valley Healthcare
Board of Commissioners
May 25, 2017
KVH Conference Rooms A/B

BOARD MEMBERS PRESENT: Bob Crowe, Bob Davis, Erica Libenow

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Carrie Barr, Vicky Machorro, Mande Olsen, Amy Diaz, Carrie Youngblood

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien, Dr. Don Solberg

1. At 5:00 p.m., Secretary Bob Davis called the regular board meeting to order. Liahna Armstrong and Matt Altman were excused from attendance at the meeting.

2. **Approval of Agenda:**

ACTION: On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

ACTION: On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved the Consent Agenda.

4. **Public Comment/Announcements:**

Mike Nollan, Interim Superintendent of the Ellensburg School District, reported that he will remain in his position as interim superintendent until around June of 2018 while a search is being conducted for a permanent superintendent. He presented an overview of school district activities noting that Morgan Middle School remodeling was on schedule, student testing was taking place at all grade levels before the end of the school year, and Governor Inslee recently visited Mt. Stuart Elementary.

Commissioner Bob Davis noted Thorp School District elementary students had donated 300 baby blankets to KVH's Family Birthing Center stating this was a unique and valuable display of generosity. He also thanked the KVH Foundation and Director, Michele Wurl, for organizing the very successful Boots & Bling fundraiser held on May 20.

5. **Presentations:**

Mande Olsen presented the first quarter Safe Catch Awards for 2017 to the following KVH employees: clinical award to Debbie Perry, RN, Family Medicine – Ellensburg, and non-clinical award to John Bartlett, Information Services.

Tom Dingus, of Dingus, Zarecor and Associates, presented the financial statements and independent auditor's reports for fiscal years 2015 and 2016 stating that overall there were no material findings or significant issues. He reviewed main financial indicators in areas of revenue, expenses, and capital assets.

ACTION: On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously accepted the financial audit report as presented by Dingus, Zarecor and Associates.

6. Reports and Dashboards:

The Board members reviewed the QI dashboards and summary. Mandee Olsen noted that KVH received the WSHA Rural Quality award for sepsis taskforce performance improvement. The award will be presented to KVH at the upcoming WSHA rural summer conference in Chelan, Washington.

The Board members reviewed the CEO report with Julie Petersen reporting that the KVH Foundation raised over \$73,000 at its recent Boots & Bling fundraiser. She stated that she met with Governor Inslee recently at the Community Health of Central Washington clinic where the Governor heard patient stories and met with the medical residency students. Jack Schwartz, Director of Information Services, reported that overall the Cerner project is going well with leadership alignment analysis being completed.

The Board members reviewed the HR dashboard with Carrie Youngblood noting that the KVH Human Resources staff was acknowledged in an AME magazine publication regarding its knowledge related to lean and organizational efforts. Carrie reported that non-union staff shift differentials were reviewed and adjusted.

ACTION: On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved the reappointments for Chelsea Newman, ARNP, Dalila Fairchild, CRNA, Andrew Hansen, PA-C, Dena Mahre, PA-C, John Sand, MD, (Dr. Sand's reappointment was approved with the condition that he receives adequate training prior to performing tubal reversals) and Brian Staley, MD as recommended by the medical executive committee.

Dr. Don Solberg shared the revised KVH Organizational chart noting that as Chief Medical Officer, he now has a team of staff to assist with physician/provider credentialing, recruitment, contracts, and other related activities.

Libby Allgood reported that the month of April ended with a positive operating income with inpatient revenue being over budget. She reported that the Finance Committee recommended approval of the surplus resolution, capital expenditure request, and approval of the audited financials as presented by Dingus, Zarecor and Associates.

ACTION: On motion of Erica Libenow and second of Bob Crowe, the Board members unanimously approved the capital expenditure request for the new PACS application and migration of data for Imaging Services in the amount of \$176,754.

ACTION: On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved Resolution No. 17-05 regarding surplus property.

ACTION: On motion of Bob Crowe and second of Erica Libenow, the Board members unanimously approved Resolution No. 17-06 regarding reimbursement of capital expenditures from proceeds of future borrowing.

Carrie Barr reported that all clinics are accepting new patients. She stated that clinic staff recently received Code Blue training as well as patient falls training.

Vicky Machorro reported that Food and Nutrition Services will be under the Patient Care Services Department. She announced that the Family Birthing Center has hired a lactation specialist.

7. **Education and Board Reports:**

Bob Crowe reported that his attendance at the recent AHA annual meeting in Washington, D.C. with Bob Davis and Julie Petersen was worthwhile. He reported that the meetings with congressional staff went very well. Bob Davis stated that the new Veterans Affairs Director stated that he would be fixing problems in that program to better serve veteran patients. Julie Petersen reported that if the newly proposed health care reform passes, the State of Washington will be under funded by around 30 billion over ten years.

8. **Old Business:**

Brent Proctor reported that the musculoskeletal program was being developed with the focus to be on total joints, sports medicine, spine program and pain clinic. He reported that the plans for the occupational medical clinic are 99% approved by the Department of Health and should open around September 2017.

9. **New Business:**

None.

10. **Articles and Communication:**

The Board members reviewed the various clippings and correspondence items.

At 6:50 p.m., Bob Davis announced that there would be a 10 minute recess followed by a 60 minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g)

At 7:49 p.m., the meeting was reconvened into open session.

With no further action and business, the meeting was adjourned at 7:50 p.m.

CONCLUSIONS:

1. Motion passed to approve the Board agenda.
2. Motion passed to approve the Consent Agenda.
3. Motion passed to accept the financial audit report as presented by Dingus, Zarecor and Associates.
4. Motion passed to approve the reappointments as listed above as recommended by the Medical Executive Committee.
5. Motion passed to approve the capital expenditure request for the new PACS application and migration of data for Imaging Services in the amount of \$176,754.
6. Motion passed to approve Resolution No. 17-05 regarding surplus property.

7. Motion passed to approve Resolution No. 17-06 regarding reimbursement of capital expenditures from proceeds of future borrowing.

Respectfully submitted,

Franki Storlie/Bob Davis
Executive Coordinator/Secretary, Board of Commissioners