

Kittitas Valley Healthcare  
Board of Commissioners  
April 27, 2017  
KVH Conference Rooms A/B

BOARD MEMBERS PRESENT: Matt Altman, Liahna Armstrong, Bob Crowe, Bob Davis, Erica Libenow

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Carrie Barr, Vicky Machorro, Mandeel Olsen, Amy Diaz

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien, Dr. Don Solberg

1. At 5:00 p.m., President Liahna Armstrong called the regular board meeting to order. Bob Crowe was present at the meeting by telephone.

2. **Approval of Agenda:**

**ACTION:** On motion of Matt Altman and second of Bob Davis, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

**ACTION:** On motion of Matt Altman and second of Bob Davis, the Board members unanimously approved the Consent Agenda.

4. **Quality:**

Mandeel Olsen announced the winners of the Safety Catch Awards as follows: Clinical award was presented to Susan Penick, RN, in the Emergency Department and the non-clinical award was presented to Sherri Alma, Environmental Services employee at the Family Practice Clinic in Cle Elum. Matt Altman noted that Environmental Services staff is often recognized for not only excellent housekeeping services but for going out of their way to assist patients.

The Board members reviewed the QI Council summary and dashboards.

Mandeel Olsen reported that the Department of Health (DOH) accepted the Plan of Action submitted by the hospital addressing concerns from a recent DOH hospital survey. She reported that 96% of hospital employees received flu vaccinations last fall.

5. **Public Comment/Announcements:**

None.

6. **Emerging Healthcare Topic:**

Robin Read, Administrator for the Kittitas County Health Department, gave a brief PowerPoint outlining the health department programs and services that are provided throughout Kittitas County. Robin reported that the health department employees around 20 staff members who cover the entire county regarding water inspections, restaurant inspections, vaccination programs, disease investigations, and promoting healthy lifestyles. Bob Davis commended the health department for its excellent services to county residents and is looking forward to continued excellent relationships between the health department and the hospital.

7. **Chief Executive Officer's Report:**

Julie Petersen introduced Pam Daly and Bev Kearns of the KVH Auxiliary. They gave an overview of the history of the auxiliary from when it was started in 1980 from the Wilfred Baker Guild. They reported that currently the auxiliary members focus on the KVH Gift Shop and Espresso Bar. Over the years the auxiliary has donated such items as wheelchairs, fetal monitors, televisions for patient rooms and funding for digital mammography.

Jack Schwartz and Mark Andrew reported that the Cerner project is going well. Libby Allgood reported that they are looking for other options other than McKesson.

Julie Petersen reported that she working with an attorney regarding a conditional use permit for the Royal Vista building that the hospital recently purchased. She reported that a cabulance service may be available for KVH patients. The Board and Julie reviewed the schedule for the upcoming WSHA rural conference in Chelan in June. Julie announced that there will be an active shooter drill at Cle Elum High School on June 24<sup>th</sup> and the Board members are welcome to attend and observe the drill.

The Board members reviewed the Human Resources Dashboard.

8. **Chief of Staff Report:**

This item was deferred to executive session.

9. **Financials:**

Libby Allgood presented a short financial summary for the month of March noting that through the end of the first quarter the hospital is ahead of budget on outpatient revenue. She reported that the Cerner project is progressing. The Board members agreed that Libby Allgood should continue to explore debt opportunities.

**ACTION:** On motion of Matt Altman and second of Bob Davis, the Board members unanimously approved the capital expenditure requests for the purchase of the Ultrasound Cleaning System for Surgical Services in the amount of \$78,302, for the purchase of two operating room tables for Surgical Services for \$111,968, and for the purchase of electrical work services for the Family Medicine Clinic in Cle Elum in the amount of \$62,000.

**ACTION:** On motion of Erica Libenow and second of Matt Altman, the Board members unanimously approved Resolution No. 17.04 regarding surplus property.

10. **Clinic Operations:**

Carrie Barr reported that overall the clinics are operating well and that four new providers are available to accept new patients. She stated that the wound care program is being developed and that the scribe program is going very well.

11. **Education:**

It was noted that Julie Petersen, Bob Crowe and Bob Davis will be attending the AHA Annual meeting in Washington, D.C. on May 5-11.

12. **Public Policy:**

None.

13. **Old Business:**

a. **Board Meeting Evaluation Summary:**

The Board members reviewed the Board meeting evaluation form.

b. **Resolution No. 17-02: Appointment of Julie Petersen as the District's Superintendent and Chief Executive Officer:**

**ACTION:** On motion of Matt Altman and second of Bob Davis, the Board members unanimously approved Resolution No. 17-02 appointing Julie Petersen as the District's Superintendent and Chief Executive Officer and approving the Employment Agreement for Julie Petersen.

14. **New Business:**

None.

15. **Clippings, Articles, Correspondence and Board Meeting Evaluation Form:**

The Board members reviewed the various clippings and correspondence items.

At 6:50 p.m., President Armstrong announced that there would be a 10 minute recess followed by a 30 minute executive session regarding personnel, provider privileges and real estate. RCW 42.30.110(b)(g); RCW 70.44.062(1)

At 7:30 p.m., the meeting was reconvened into open session.

**ACTION:** On motion of Matt Altman and second of Erica Libenow, the Board members unanimously approved the reappointments for Sheldon Jensen, DO, Gary Bos, MD, Kevin Walsh, MD, Mark Larson, MD, Jonathan Hibbs, MD, and Aaron Long, ARNP, and for the initial appointments for Morgan Haile, MD, and June Bredin, MD as recommended by the Medical Executive Committee.

With no further action and business, the meeting was adjourned at 7:32 p.m.

**CONCLUSIONS:**

1. Motion passed to approve the Board agenda.
2. Motion passed to approve the Consent Agenda.
3. Motion passed to approve the capital expenditure requests for the purchase of the Ultrasound Cleaning System for Surgical Services in the amount of \$78,302, for the purchase of two operating room tables for Surgical Services for \$111,968, and for the purchase of electrical work services for the Family Medicine Clinic in Cle Elum in the amount of \$62,000.
4. Motion passed to approve Resolution No. 17.04 regarding surplus property.

5. Motion passed to approve Resolution No. 17-02 appointing Julie Petersen as the District's Superintendent and Chief Executive Officer and approving the Employment Agreement for Julie Petersen.
6. Motion passed to approve the medical executive committee reappointments and initial appointments as recommended by the Medical Executive Committee.

Respectfully submitted,

Franki Storlie/Bob Davis  
Executive Coordinator/Secretary, Board of Commissioners