



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING
KVH Conference Room A & B
April 25, 2019

BOARD MEMBERS PRESENT: Matt Altman, Bob Davis, Erica Libenow, Liahna Armstrong, Roy Savoian

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Mandee Olsen, Vicky Machorro, Rhonda Holden, Lisa Potter, Jeff Yamada, Dr. Kevin Martin, Carrie Youngblood, Ron Urlacher, and Jason Adler

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Matt Altman called the regular meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Roy Savoian and second of Bob Davis, the Board members unanimously approved the agenda and agreed to delay the staff development presentation.

3. **Consent Agenda:**

ACTION: On motion of Erica Libenow and second of Liahna Armstrong, the Board members unanimously approved the consent agenda.

4. **Presentations:**

Mandee Olsen presented Safe Catch Awards for the fourth quarter of 2018 as follows: Clinical Award was presented to Veronica Herrera, Clinical Assistant, Family Medicine Ellensburg; Non-Clinical Award was presented to Paige Caton, Patient Service Representative, Family Medicine Cle Elum.

Gayl Curtiss, FISH Board Member of the Friends In Service to Humanity (FISH) Food Bank went over the history, mission, and programs offered by FISH. Julie stated that FISH is an important part of the Kittitas County Health Network (KCHN) and explained how it furthers KVH's aim of improving population health. Gayl requested a letter of support from the Board to Senator Warnick for state appropriations toward a new building. The Board agreed to sign letter of support to send to Senator Warnick.

5. **Public Comment/Announcements:**

None.

6. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen stated that there was a presentation at the QI meeting on total joints that will also be presented at a future Board meeting.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that it has now been three years since TeamHealth exited the Emergency Department. The ED provider contracts are currently being reviewed. Petersen stated that she sent an email this morning to all users regarding the

special Board meeting that was held on Tuesday and she has received a lot of positive feedback from staff. She also stated that KVH will host an open house for staff next week at the MAC. Petersen stated that the AHA has reached out to President Altman and requested that he apply to join the Governance Committee. President Altman stated that he really enjoyed the congressional visits while at his recent AHA annual meeting and went over some of his takeaways from the meeting.

President Altman introduced Resolution 19-04, which was discussed at the special Board meeting on April 23. He asked if there were any further comments or questions regarding the MAC project or the resolution.

ACTION: On motion of Roy Savoian and second of Liahna Armstrong, the Board members unanimously approved Resolution 19-04 authorizing a Public Works project for the MAC in the amount of \$5,350,000.

ACTION: On motion of Erica Libenow and second of Roy Savoian, the Board members unanimously approved authorizing administration to take any and all actions necessary to execute the Medical Arts Center project as presented and budgeted.

Commissioner Davis stated it is a good investment for our community and that it will help us develop programs that we couldn't without the new space. Commissioner Libenow added she agreed that it is furthering KVH's mission.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board. President Altman requested that applications be discussed in Executive Session, with action taken in public session after that.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin.

Scott Olander reported on KVH's financial performance for March. Olander stated that we had a pretty good month and ended the month with overall revenue slightly above budget.

ACTION: On motion of Liahna Armstrong and second of Erica Libenow, the Board members approved the capital expenditure request for the Eye Microscope and Phacoemulsification Machine for Cataract Surgery. Commissioner Davis recused himself from the vote due to a potential conflict of interest.

The Board members reviewed the operations report with Vicky Machorro and Rhonda Holden. Holden stated that the Home Health and Hospice Survey went well and the administration should receive a written report by next Friday.

The Board members reviewed the Community Relations report.

7. Education and Board Reports:

ACTION: On motion of Liahna Armstrong and second of Erica Libenow, the Board members unanimously approved the Regular Meeting Process policy as amended.

ACTION: On motion of Erica Libenow and second of Liahna Armstrong, the Board members unanimously approved the Commissioner Pledge Code of Conduct as amended.

President Altman stated that the Board also needs to review the bylaws. Commissioners Armstrong and Libenow agreed to review the bylaws.

President Altman stated that he covered the AHA meeting under the CEO report out.

8. Old Business:

None.

9. New Business:

None.

10. Executive Session:

At 7:15 pm, President Altman announced that there would be a 10-minute recess followed by a 50-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g). Action was anticipated.

At 8:15 pm, the meeting was reconvened into open session.

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the initial appointment for Dr. Jonathan Fish, Dr. Stephen Atkinson, Dr. Michael Breen, Dr. Jessika Dingwall, Dr. Jarrett Kuo, Dr. David Madden, Dr. Joseph Morrell, Dr. Zandra Nocera, Dr. Justin Pham, Dr. Christin Reisenauer, Dr. Ripp Smith, Dr. Lon Welch, Carissa Dahl, ARNP and reappointments for Dr. Gary Bos, Dr. Jonathan Hibbs, Dr. Mark Larson, Dr. Faisal Ahmed, Dr. Susan Oldenkamp, Aaron Long, ARNP, Mary Nouwens, ARNP as recommended by the Medical Executive Committee.

11. Adjournment:

With no further action and business, the meeting was adjourned at 8:16 pm.

CONCLUSIONS:

1. Motion passed to approve the board agenda.
2. Motion passed to approve the consent agenda.
3. Motion passed approving Resolution 19-04 authorizing a Public Works project for the MAC.
4. Motion passed authorizing administration to take any and all actions necessary to execute the Medical Arts Center project as presented and budgeted.
5. Motion passed approving the capital expenditure request for the Eye Microscope and Phacoemulsification Machine for Cataract Surgery
6. Motion passed approving the Regular Meeting Process policy as amended.
7. Motion passed approving the Commissioner Pledge Code of Conduct as amended.
8. Motions passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.

Respectfully submitted,

Mandy Weed/Erica Libenow
Executive Assistant, Board of Commissioners