



**KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**BOARD OF COMMISSIONERS' REGULAR MEETING**  
**KVH Conference Room A & B**  
**May 23, 2019**

BOARD MEMBERS PRESENT: Matt Altman, Bob Davis, Erica Libenow, Liahna Armstrong, Roy Savoian

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Vicky Machorro, Rhonda Holden, Lisa Potter, Dr. Kevin Martin, Carrie Youngblood, Ron Urlacher, Anna Scarlet, Kelli Goodian-Delys, and Tanner Scheid

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien, and Dr. Jonathan Hibbs

1. At 5:00 p.m., President Matt Altman called the regular meeting to order.

2. **Approval of Agenda:**

President Altman stated that there is one change to the agenda: the June Board meeting will be held on June 24<sup>th</sup> in Chelan, in conjunction with the Washington State Hospital Association conference. It will remain an open meeting, and the public is invited. For those who cannot attend, the meeting will be broadcast online. This is a one-time change.

**ACTION:** On motion of Erica Libenow and second of Liahna Armstrong, the Board members unanimously approved the agenda as amended.

3. **Consent Agenda:**

**ACTION:** On motion of Liahna Armstrong and second of Erica Libenow, the Board members unanimously approved the consent agenda.

4. **Presentations:**

Tom Dingus, from Dingus, Zarecor & Associates, gave a presentation regarding the latest independent financial audit of Kittitas Valley Healthcare. He reported that overall the hospital was doing well financially. He stated that there were no material findings or financial weaknesses reported for KVH.

**ACTION:** On motion of Liahna Armstrong and second of Roy Savoian, the Board members unanimously approved formal acceptance of the auditor's report.

Dr. Jonathan Hibbs, KVH Hospitalist, gave a presentation on sepsis. Dr. Hibbs went over the definitions, metrics, criteria for payment and what we have done to improve our processes. Dr. Hibbs further stated that our mortality rates are low compared to the national average.

Tanner Scheid, KVH Orthopedics Clinic Manager, went over the packet that was developed as a result of the total joint improvement work. Tanner stated that the main focus was on communication and for patients to have one central place for all of their appointments, instructions, and contact information.

5. **Public Comment/Announcements:**

None.

**6. Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary. Julie Petersen reviewed the ACO Compliance Training for administration and Board members. Petersen stated that they are required to have this training. Petersen went over what an ACO is and why we are participating.

Ron Urlacher introduced Brian Andringa from KDA and Bill Frymier from VK Powell. Julie Petersen stated that the bid opening for the Medical Arts Center was held on Monday, and she summarized and explained the two bids received. Petersen stated that these bids do not include the vestibule/canopy.

**ACTION:** Based on the recommendation of KDA Architects and their assessment of the sealed bids received for the Medical Arts Center Tenant Improvement Project, Roy Savoian moved and Liahna Armstrong seconded the motion authorizing administration to enter into a contract with VK Powell Construction, the low bidder, to proceed with construction. The motion passed unanimously.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that both the grant writer and KVH Foundation assistant started this week.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

**ACTION:** On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the initial appointment for Dr. Holly Dawson, Dr. C Anderson, Dr. Lance Knecht, Dr. Stewart Kerr and reappointments for Dr. John Sand, Dalila Fairchild, ARNP, Dena Mahre, PA-C, and Chelsea Newman, PA-C as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin. Dr. Martin stated that the Provider Value Alignment Committee is working to create a framework on values and principals and that this process is new and different for our providers.

Scott Olander reported on KVH's financial performance for April. Olander stated that we are doing more GI cases on a monthly basis and expenses were below budget for the month.

**ACTION:** On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the capital expenditure request for the sidewalk and concrete repairs on the main campus.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden, and Carrie Barr. Machorro stated that wound care is continuing to grow. Holden stated that they have started offering mammograms one Saturday per month.

The Board members reviewed the Community Relations report.

**7. Education and Board Reports:**

None

**8. Old Business:**

None.

**9. New Business:**

None.

**10. Executive Session:**

At 7:25 pm, President Altman announced that there would be a 10-minute recess followed by a 25-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g). No action was anticipated.

At 8:00 pm, the meeting was reconvened into open session.

**11. Adjournment:**

With no further action and business, the meeting was adjourned at 8:01 pm.

**CONCLUSIONS:**

1. Motion passed to approve the board agenda.
2. Motion passed to approve the consent agenda as amended.
3. Motion passed approving formal acceptance of the auditor's report.
4. Motion passed authorizing administration to enter into a contract with VK Powell Construction, the low bidder, to proceed with construction on the Medical Arts Center Tenant Improvement project.
5. Motions passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.
6. Motion passed approving the capital expenditure request for the sidewalk and concrete repairs

Respectfully submitted,

Mandy Weed/Erica Libenow  
Executive Assistant, Board of Commissioners