



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING
KVH Conference Room A & B
March 28, 2019

BOARD MEMBERS PRESENT: Matt Altman, Bob Davis, Erica Libenow, Liahna Armstrong, Roy Savoian

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Mandee Olsen, Vicky Machorro, Rhonda Holden, Lisa Potter, Linda Navarre, and Ron Urlacher

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Matt Altman called the regular meeting to order. The Board observed a moment of silence in honor of Deputy Ryan Thompson.

2. **Approval of Agenda:**

ACTION: On motion of Roy Savoian and second of Liahna Armstrong, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

ACTION: On motion of Erica Libenow and second of Liahna Armstrong, the Board members unanimously approved the consent agenda.

4. **Presentations:**

Linda Navarre, Risk Management Coordinator and Compliance Officer, reviewed the 2018 Compliance Work Plan policy and procedures. Linda summarized the 2018 work of the Compliance Committee.

5. **Public Comment/Announcements:**

None

6. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Following up on her February Violence in the Work Place presentation, Olsen discussed the process for addressing noncompliant patients and aggressive visitors on KVH property. Olsen then went over the charter for the Patient and Family Advisory Council. It was agreed that Commissioner Libenow would represent the Commission on the newly formed committee and that Commissioner Armstrong would act as alternate. Commissioners will suggest potential PFAC members to Olsen.

ACTION: On motion of Roy Savoian and second of Erica Libenow, the Board members unanimously authorized approving the Patient and Family Advisory Council charter and volunteer job description.

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously authorized appointing Mandee Olsen and Carrie Barr as leaders of the Patient and Family Advisory Council.

Linda Navarre presented the 2019 Compliance Program. Julie Petersen stated that Cynthia Kelly has taken on the role of Privacy Officer to allow us to be more consistent in enforcing HIPAA.

The Board members reviewed the 2019 Compliance Work Plan with Linda Navarre. Navarre stated that a system-wide risk analysis has been completed and a report will be coming to the Board at a future meeting.

ACTION: On motion of Liahna Armstrong and second of Bob Davis, the Board members unanimously approved the 2019 Compliance Work Plan and the 2019 Compliance Program.

The Board members reviewed the CEO report with Julie Petersen.

Julie Petersen requested to delay the staff development presentation until the next Board meeting.

The Board members reviewed the Trustee Pledge Code of Conduct that was presented by Matt Altman. Board members will consider whether to institute such a pledge and will discuss it at the next Board meeting.

Vicky Machorro and Ron Urlacher presented a preliminary review of the Med/Surg/CCU nurse station remodel. The remodel would combine the Med/Surg and CCU nurse station into a single workspace allowing for greater efficiency and a space for telemetry monitoring without distraction.

Chief of Staff, Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board. Dr. O'Brien noted that the transition to MDIG Radiology is generating a high volume of initial appointments. Commissioner Armstrong requested that applications be discussed in Executive Session.

The Board members reviewed the Chief Medical Officer report.

Scott Olander reported on financial performance for February. Olander stated that February came in below budget by \$470,000. Liahna Armstrong reported that the Finance Committee met and discussed the remodel to suite C in the Mediplex. Commissioner Armstrong stated that the original estimate came in at \$25,436, but after closer inspection and identifying the needs of the potential renters, the new cost is estimated to be \$79,314.59.

The Board members reviewed the operations report with Vicky Machorro and Rhonda Holden.

The Board members reviewed the Community Relations report.

7. Education and Board Reports:

Matt Altman and Julie Petersen will attend the American Hospital Association Annual meeting in Washington DC in April.

The Board will review the Regular Meeting Process (KVH policy) and will discuss whether to make changes at the next Board meeting.

8. Old Business:

The Board members reviewed the Dermatology service line with Lisa Potter. The Board requested a follow-up review in January of 2020.

9. New Business:

Julie Petersen requested to delay the four retirement and benefit related resolutions until the Benefit Advisory Committee (BAC) has had an opportunity to review them.

10. Executive Session:

At 8:00 pm, President Altman announced that there would be a 10-minute recess followed by a 60-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g). Action was anticipated.

At 9:10 pm, the meeting was reconvened into open session.

ACTION: On motion of Erica Libenow and second of Liahna Armstrong, the Board members unanimously approved the initial appointment for Dr. Nathan Kemalyan, Dr. Nouredin Abdelhamid, Dr. Joshua Albrektsen, Dr. Jeffrey Caverly, Dr. David Huang, Dr. Surender Kurapati, Dr. Lawrence Lareau, Dr. Steven Lis, Dr. Nghi Lu, Dr. Daniel Lucas, Dr. Kamiar Massrou, Dr. Louis Muscarella, Dr. Vinod Nigam, Dr. Jose Ospina, Dr. Robert Pallow, Dr. Atul Patel, Dr. Peter Piampiano, Dr. Peilin Reed, Dr. Robert Reuter, Dr. Juanito Villanueva, Dr. Alix Vincent and reappointments for Dr. Ada Cheung, Dr. Ginger Longo, Dr. Rajendra Suvarna, Dr. Dhawal Goradia, Dr. Dane Sandquist, Dr. Charles Westin, Reese Hosey, PA-C, Christine Ward, ARNP as recommended by the Medical Executive Committee.

ACTION: On motion of Bob Davis and second of Roy Savoian, the Board members approved additional privileges for Dr. June Bredin. The motion passed with one abstention.

11. Adjournment:

With no further action and business, the meeting was adjourned at 9:14 pm.

CONCLUSIONS:

1. Motion passed to approve the board agenda.
2. Motion passed to approve the consent agenda.
3. Motion passed approving the Patient and Family Advisory Council charter and volunteer job description.
4. Motion passed appointing Mandee Olsen and Carrie Barr as leaders of the Patient and Family Advisory Council.
5. Motion passed approving the 2019 Compliance Work Plan and the 2019 Compliance Program.
6. Motions passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.

Respectfully submitted,

Kyle West/Erica Libenow
Medical Staff Coordinator/Secretary, Board of Commissioners