



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING
KVH Conference Room A & B
February 28, 2019

BOARD MEMBERS PRESENT: Matt Altman, Bob Davis, Erica Libenow, Liahna Armstrong, Roy Savoian

KVH STAFF PRESENT: Julie Petersen, Scott Olander, Mandee Olsen, Dr. Kevin Martin, Carrie Barr, Vicky Machorro, Rhonda Holden, Lisa Potter, Jason Adler, Morgan Anderson

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Matt Altman called the regular meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Liahna Armstrong and second of Roy Savoian, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

ACTION: On motion of Erica Libenow and second of Liahna Armstrong, the Board members unanimously approved the consent agenda.

4. **Presentations:**

Mandee Olsen, Quality and Risk Management Director, stated that the oversight of Workplace Violence is a shared responsibility between Human Resources, Facilities and Quality. The Committee reports to the CEO. Olsen went over the definition of Workplace Violence, the categories, the history and the risk factors and stated that Workplace Violence is four times more likely to occur in healthcare than in private industry. Olsen explained that a caregiver may be injured by a confused patient suffering from dementia or an agitated patient in the emergency department. KVH is working to tailor training and tools to individual needs. There is a growing awareness of the problem of workplace violence in healthcare, and KVH is searching for effective tools to mitigate the risk to employees.

5. **Public Comment/Announcements:**

None

6. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary with Mandee Olsen. Olsen stated that we successfully attested to meaningful use for 2018.

The Board members reviewed the CEO report with Julie Petersen. Petersen proposed that the Board review preliminary planning for the combined Med/Surg/ICU nurses station at the regular March Board meeting. Administration will not be asking for action, but would like an opportunity to acquaint the Board with the current thinking. Petersen went over the timeline and next steps at the MAC. Petersen requested a special meeting the beginning of April with the Board and providers.

Lisa Potter discussed the reimbursement model and benefits it would bring to our patients if KVH had a swing bed unit. Potter stated that a swing bed unit gives our patients and their families another option for post-acute care.

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously authorized Administration to take any and all actions necessary to implement a swing bed program as presented.

Julie Petersen stated that our current courier service is provided by a local taxi service, and it was discussed during the 2019 operating budget cycle whether it was time to move to an internal service. Morgan Anderson stated that this is an opportunity to improve the overall service. Anderson went over the proposed KVH courier services and the logistical benefits. Petersen stated that, while no decision has been made, the KVH campus is growing and the Board may see this at some point as a capital request.

Chief of Staff Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

ACTION: On motion of Roy Savoian and second of Bob Davis, the Board members unanimously approved the initial appointment for Dr. Shameem Azizad and reappointments for Dr. Raymond Merrell, Dr. Berhan Ghermay, Jennifer Simons, ARNP, Jocelyn Judd, PA-C, Megan DeSelms, PA-C, Marquette Washington, ARNP, Dr. Matthew Caster, Dr. Gregory Engel, and Dr. Jared Shannon as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin.

Scott Olander reported on financial performance for January. Olander stated that January came in ahead of budget with regard to most statistics and the result was a positive gross revenue of \$763,157.00. Liahna Armstrong reported that the Finance Committee met and discussed the swing bed program.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden, and Carrie Barr. Barr stated that a clinic manager has been hired for Family Medicine – Cle Elum.

The Board members reviewed the Community Relations report.

7. **Education and Board Reports:**

President Altman stated that he, Roy Savoian, Bob Davis, and Julie Petersen attended the AHA Rural Health Care Leadership Conference. They each went over their takeaways from the conference. President Altman questioned if it would be beneficial to have a Trustee Organization and Education (TOE) Committee and stated that the Board should discuss it further at a future meeting.

8. **Old Business:**

None

9. **New Business:**

President Altman read the section of bylaws regarding education requirements and reminded everyone that there is a policy that each Board member get 16 hours of continuing education each year.

President Altman stated that the AHA Annual Meeting is April 7-10, 2019.

Julie Petersen stated that there will be a Governance Education webinar on Finance April 2, 2019 from 12:00 pm to 1:00 pm.

President Altman stated there will be a special Board meeting on finance May 3, 2019 from 2:30 pm to 6:30 pm.

Julie Petersen stated that Congresswoman Dr. Kim Schrier will be here for a visit on the afternoon of March 23, 2019 from 2:00 pm to 3:00 pm.

10. Executive Session:

At 7:42 pm, President Altman announced that there would be an 8-minute recess followed by a 45-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g). No action was anticipated.

At 8:35 pm, the meeting was reconvened into open session.

11. Adjournment:

With no further action and business, the meeting was adjourned at 8:35 pm.

CONCLUSIONS:

1. Motion passed to approve the board agenda.
2. Motion passed to approve the consent agenda.
3. Motion passed to approve swing bed unit.
4. Motion passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.

Respectfully submitted,

Mandy Weed/Erica Libenow
Executive Assistant/Secretary, Board of Commissioners