



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING
KVH Conference Room A & B
January 3, 2019

BOARD MEMBERS PRESENT: Matt Altman, Bob Davis, Erica Libenow, Roy Savoian

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Scott Olander, Mandee Olsen, Rhonda Holden, Carrie Youngblood, Carrie Barr, Dr. Kevin Martin, Michele Wurl, Vicky Machorro, Lisa Potter, Jason Adler

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Matt Altman called the regular meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Erica Libenow and second of Roy Savoian, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

ACTION: On motion of Erica Libenow and second of Roy Savoian, the Board members unanimously approved the Consent Agenda.

Julie Petersen gave a brief update on the condition of Family Medicine - Cle Elum. Petersen stated that, after the fire alarm went off, a fire sprinkler water pipe in the ceiling burst, causing damage to about a quarter of the building. Carrie Barr said that it would be about one month before all of the damages is repaired. Both Julie and Carrie gave kudos to KVH staff and the Cle Elum Fire Department for their teamwork.

4. **Presentations:**

Mandee Olsen, Quality and Risk Management Director, reviewed the CMS Hospital Compare Preview Report and she stated that their website is intended to help consumers make informed decisions about healthcare organizations. Julie Petersen commented that this report shows that we are improving in areas that we have been working on, so it shows that our efforts are making a difference.

5. **Public Comment/Announcements:**

Commissioner Davis stated he would like to give kudos to the Emergency Department after a recent family encounter. Commissioner Davis stated he was very grateful for how quickly they responded and saved his son's life. Commissioner Libenow echoed his comment after also having a recent family encounter and stated that the staff was wonderful, and she knew she was going into a place that she trusts.

6. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary with Mandee Olsen. The Board agreed to move forward with the revised QI dashboard as presented. Olsen presented the 2019 Quality Assessment and Performance Improvement Plans (QAPI), stating that departments really thought

about the services they provide and how those services align with the strategic plan. President Altman stated that this was very much a bottom up approach and a lot of work went into the plans. President Altman stated that the plans have been approved by the Quality Improvement Council and have been forwarded to the Board for approval.

ACTION: On motion of Erica Libenow and second of Roy Savoian, the Board members unanimously approved the 2019 Quality Assessment and Performance Improvement Plan as presented.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated that Robin Read has been hired as the KCHN Executive Director. Petersen stated that the Department of Health (DOH) reviewed plans for Speech and Occupational Therapy and have some additional requirements that did not come up at the time of their walk through. Petersen stated she was asking for an amendment to the spending authority that was approved at the October 25, 2018 Board meeting in the amount of \$195,000 to include the addition of \$65,000 to meet DOH requirements.

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the spending authority for the Mountain View Speech and Occupational Therapy increase in amount of \$65,000 for a total of \$260,000.

Chief of Staff, Dr. Timothy O'Brien presented the MEC's recommendations for initial appointments and reappointments to the Board.

ACTION: On motion of Erica Libenow and second of Roy Savoian, the Board members unanimously approved the initial appointments for Dr. Vanessa Wright, Dr. Thomas Ellingson, Dr. Courtney Carter, Dr. Kent Hall, Dr. Anjali Roy and Dr. Tepe Popovich and reappointments for Dr. Robert Ortiz, Dr. Thomas Mirich, Dr. Richard Vaughan, Dr. William Glenski and Dr. Byron Haney as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report with Dr. Kevin Martin.

Libby Allgood reported on financial performance for November. She stated that significant progress was made and we are continuing to reduce the Accounts Receivable (AR) days. Roy Savoian reported that the Finance Committee met, and they continue to look at ways to bring down the AR days.

The Board members reviewed the operations report with Rhonda Holden, Carrie Barr, and Vicky Machorro.

The Board members reviewed the Community Relations report with Michele Wurl.

7. **Education and Board Reports:**

None

8. **Old Business:**

None

9. **New Business:**

Julie Petersen stated that the Teamsters has tentatively ratified the three-year contract. She explained which groups of employees are represented by the Teamsters.

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the Teamsters three-year agreement.

10. Executive Session:

At 6:45 p.m., President Altman announced that there would be a 10-minute recess followed by a 10-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g). No action was anticipated.

At 7:05 p.m., the meeting was reconvened into open session.

11. Adjournment:

With no further action and business, the meeting was adjourned at 7:05 p.m.

CONCLUSIONS:

1. Motion passed to approve the Board agenda.
2. Motion passed to approve the Consent Agenda.
3. Motion passed approving the Quality Assessment and Performance Improvement Plan.
4. Motion passed approving the spending authority for the Mountain View Speech and Occupational Therapy increase in amount of \$65,000 for a total of \$260,000.
5. Motion passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.
6. Motion passed approving the Teamsters three-year agreement.

Respectfully submitted,

Mandy Weed/Erica Libenow
Executive Assistant/Secretary, Board of Commissioners