



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING
KVH Conference Room A & B
October 25, 2018

BOARD MEMBERS PRESENT: Matt Altman, Bob Davis, Erica Libenow, Roy Savoian

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Mande Olsen, Rhonda Holden, Kevin Martin, Carrie Youngblood, Carrie Barr, Vicky Machorro, Michele Wurl, Jason Adler, Lisa Potter

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Matt Altman called the Budget Hearing to order. The Board members reviewed the 2019 budget with Libby Allgood.

ACTION: On motion of Bob Davis and second of Roy Savoian, the Board members unanimously approved Resolution No. 18-08 adopting the 2019 budget.

ACTION: On motion of Roy Savoian and second of Erica Libenow, the Board members unanimously approved Resolution No. 18-09 authorizing the regular property tax levy.

President Altman adjourned the Budget Hearing at 5:03 p.m.

2. At 5:03 p.m., President Matt Altman called the regular board meeting to order.

3. **Approval of Agenda:**

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the agenda with the addition of CEO evaluation being added to old business.

4. **Consent Agenda:**

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the Consent Agenda.

5. **Presentations:**

None

6. **Public Comment/Announcements:**

None.

7. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary. Mande Olsen stated she was excited about the revised Quality Assessment Performance Improvement (QAPI) process and went over the process and timeline. Olsen talked about how it should complement the strategic structure and stated the QAPI will come back to the Board for approval in December.

The Board members reviewed the CEO report with Julie Petersen. Petersen stated there are some issues with costs associated with the PEBB and we intend to terminate our contract with them effective December 31, 2018.

ACTION: On motion of Roy Savoian and second of Erica Libenow, the Board members unanimously approved Resolution 18-10 authorizing cancellation of employee benefits with the PEBB.

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously granted authority to Julie Petersen, CEO, to enter into a contract not to exceed \$250,000 for demo of all DSHS space at the Medical Arts Center (MAC).

ACTION: On motion of Bob Davis and second of Erica Libenow, the Board members unanimously approved the expense model proposed for Mountain View Speech and Occupational Therapy in the amount of \$195,000 for total project costs and to amend the lease to 2028.

The administration team members presented the Third-Quarter Business Plan, a quarterly progress report on the strategic plan.

Chief of Staff, Dr. Timothy O'Brien presented the MEC's recommendations for initial appointment and reappointment to the Board. President Altman stated these will be discussed in Executive Session.

The Board members reviewed the Chief Medical Officer report.

Libby Allgood reported on financial performance for September, stating that we had a better month than in August. She stated that losses at Urgent Care are up and we have asked District 2 to increase their subsidy. Roy Savoian reported that the Finance Committee met, and they have two new members who have agreed to join the committee. They hope it will help with the continuity of meetings.

ACTION: On motion of Erica Libenow and second of Roy Savoian, the Board members unanimously approved the capital expenditure request for the sterilization containers.

ACTION: On motion of Roy Savoian and second of Erica Libenow, the Board members unanimously approved the capital expenditure request for the Medical Arts Center external signage.

The Board members reviewed the operations report with Rhonda Holden, Carrie Barr, and Vicky Machorro.

The Board members reviewed the Community Relations report with Michele Wurl.

7. Education and Board Reports:

None

8. Old Business:

Carrie Barr stated that this is our first service line review for Workplace Health and we have developed some really great tools for future projects. Lisa Potter stated that go live for Workplace Health was in September of 2017, and as a result 54 organization protocols have been created, which range from government to private industry.

President Altman stated that he and Bob Davis will summarize the CEO evaluations they received and will schedule a special Board meeting for review.

9. New Business:

None

10. Executive Session:

At 7:50 p.m., President Altman announced that there would be a 10-minute recess followed by a 40-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g). Action was anticipated.

At 8:57 p.m., the meeting was reconvened into open session.

ACTION: On motion of Roy Savoian and second of Bob Davis, the Board members unanimously approved the initial appointments for Dr. Jeffrey Grossman, Anna Parr, PA-C, William Phillips, PA-C, and the reappointments for Dr. Joanna Carlson, Laurel Gorham, ARNP, James Repsher, PA-C, Patrick Erley, PA-C, Brett White, PA-C, and Rhonda Ramm, ARNP.

President Altman stated that Dr. Byron Haney was unintentionally left off of the reappointment list distributed with the Board packet but was also included for reappointment.

ACTION: On motion of Roy Savoian and second of Bob Davis, the Board members unanimously approved granting provisional reappointment to Dr. Haney and referred it back to the MEC for clarification.

11. Adjournment:

With no further action and business, the meeting was adjourned at 8:59 p.m.

CONCLUSIONS:

1. Motion passed approving Resolution No. 18-08 adopting the 2019 budget.
2. Motion passed approving Resolution No. 18-09 authorizing the regular property tax levy.
3. Motion passed to approve the Board agenda.
4. Motion passed to approve the Consent Agenda.
5. Motion passed approving Resolution 18-10 authorizing cancellation of an employee benefits with the PEBB.
6. Motion passed granting authority to Julie Petersen, CEO, to enter into a contract not to exceed \$250,000 for demo of all DSHS spaces at the MAC.
7. Motion passed approving the expense model proposed for Mountain View Speech and Occupational Therapy in the amount of \$195,000 for total project costs and to amend the lease to November 30, 2028.
8. Motion passed to approve the capital expenditure request for the sterilization containers.
9. Motion passed to approve the capital expenditure request for the Medical Arts Center external signage.

- 10 Motion passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee (MEC), with one reappointment being referred back to the MEC for clarification.

Respectfully submitted,

Mandy Weed/Erica Libenow
Executive Assistant/Secretary, Board of Commissioners