



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING
KVH Conference Room A & B
July 26, 2018

BOARD MEMBERS PRESENT: Matt Altman, Liahna Armstrong, Erica Libenow, Roy Savoian, Bob Davis

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Mandee Olsen, Rhonda Holden, Michele Wurl, Vicky Machorro, Carrie Youngblood, Dr. Kevin Martin, Carrie Barr, Ron Urlacher, Lisa Potter

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Matt Altman called the regular meeting to order.

2. **Approval of Agenda:**

ACTION: On motion of Erica Libenow and second of Liahna Armstrong, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

ACTION: On motion of Roy Savoian and second of Erica Libenow, the Board members unanimously approved the Consent Agenda.

4. **Presentations:**

Kyle West, Central Washington Family Medicine Residency Coordinator, introduced Dr. Cierra DeLay and Dr. Kristina Bowen as members of the new residency class. Kyle West stated they are both attending Pacific Northwest University (PNWU) perusing their Doctor of Osteopathic (DO) Degree.

Bruce Tabb, Executive Director of Elmview and Jonnie Crossland, Marketing & Employment Specialist of Elmview stated that Elmview is a private, non-profit, organization that started due to the unmet needs of those with disabilities in our community. Bruce Tabb explained that they support a variety of needs such as housing, senior meals, and employment assistance.

5. **Public Comment/Announcements:**

None.

6. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary.

The Board members reviewed the CEO report with Julie Petersen. Julie Petersen stated that Debi Barneycastle is retiring after 40 years. Libby Allgood stated she has been an incredible resource for the District throughout her long and varied career.

The administration team members presented the 2nd Quarter Business Plan.

ACTION: On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the initial appointments for Dr. David Wang, Dr. Todd Greenberg, Dr. Annaliese Stone, Dr. Meghan Young, and the reappointments for Dr. Brian Staley, Dr. Michael Druschel, Dr. John Asriel, Dr. Krista Summers, Zoe Carlson, ARNP, and Ryan Ahr, PA-C as recommended by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report. Dr. Kevin Martin stated wound care is on track for go live next week and the associated wound care symposium is completely full for registration.

Libby Allgood reported on financial performance for June. She explained that days in accounts receivable continue to be higher than normal due to a back log in coding since the transition to Cerner. The finance department has instituted a daily revenue review with department leaders. Liahna Armstrong reported that the Finance Committee met to review the financials for June.

ACTION: On motion of Liahna Armstrong and second of Roy Savoian, the Board members unanimously approved the capital expenditure request for the renovation of Suite C of the Mediplex.

The Board members reviewed the operations report with Vicky Machorro, Rhonda Holden and Carrie Barr. Rhonda Holden reported that a contract has been signed to provide 7:00 am to 7:00 pm MRI services.

7. Education and Board Reports:

Julie Petersen stated there are a number of proposals to cut the 340B program and encouraged Board members to attend the Rural Advocacy Days.

8. Old Business:

Carrie Youngblood stated the Teamsters Registered Respiratory Therapist Contract had not yet been ratified by the membership. The contract will be brought to the Board for approval at a later date.

9. New Business:

None.

10. Community Relations Report:

The Board members reviewed the Community Relations report.

11. Executive Session:

At 7:35 p.m., President Altman announced that there would be a 10-minute recess followed by a 1-hour executive session regarding personnel and real estate. RCW 42.30.110(b)(g). No action was anticipated.

At 8:45 p.m., the meeting was reconvened into open session.

12. Adjournment:

With no further action and business, the meeting was adjourned at 9:17 p.m.

CONCLUSIONS:

1. Motion passed to approve the Board agenda.
2. Motion passed to approve the Consent Agenda.
3. Motion passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.
4. Motion passed to approve the capital expenditure request for the renovation of Suite C of the Mediplex.

Respectfully submitted,

Mandy Weed/Erica Libenow
Executive Assistant/Secretary, Board of Commissioners