



KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1
BOARD OF COMMISSIONERS' REGULAR MEETING
KVH Conference Room A & B
May 24, 2018

BOARD MEMBERS PRESENT: Matt Altman, Liahna Armstrong, Erica Libenow, Roy Savoian

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Mandee Olsen, Rhonda Holden, Michele Wurl, Vicky Machorro

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien

1. At 5:00 p.m., President Matt Altman called the regular meeting to order. President Altman announced that Commissioner Bob Davis was excused from attendance at the meeting.

2. **Approval of Agenda:**

ACTION: On motion of Roy Savoian and second of Erica Libenow, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

ACTION: On motion of Liahna Armstrong and second of Erica Libenow, the Board members unanimously approved the Consent Agenda.

4. **Presentation:**

President Altman presented Liahna Armstrong with a Certificate of Appreciation for her twenty years of service to Kittitas Valley Community Hospital as a Commissioner.

Bill Mannewitz gave a PowerPoint presentation updating the Board members regarding physical therapy and other related services provided by Rehab Visions for Kittitas Valley Healthcare (KVH). He reported that overall the program was doing very well. He noted that due to the new Cerner information system installation at KVH, business declined for a few months. He reported that patient satisfaction scores were positive with an overall rating of 98%.

Tom Dingus, from Dingus, Zarecor & Associates, gave a PowerPoint presentation regarding the latest independent financial audit of Kittitas Valley Healthcare. He reported that overall the hospital was doing very well financially. He stated that there were no material findings or financial weaknesses reported for KVH.

5. **Public Comment/Announcements:**

Mandy Wilson, Washington State Auditor, was in attendance at the meeting and introduced herself to the Board members.

6. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary. The Board members reviewed the implementation plan for the Patient Family Engagement Program.

ACTION: On motion of Roy Savoian and second of Erica Libenow, the Board members unanimously adopted the implementation plan for the Patient Family Engagement Program.

The Board members reviewed the CEO report with Julie Petersen. Julie Petersen noted that due to the implementation of the Cerner Program, completion of employee evaluations has been somewhat delayed.

ACTION: On motion of Roy Savoian and second of Erica Libenow, the Board members unanimously approved Resolution No. 18-04, authorizing the bid process for the public works project for the KVH Medical Arts Center Building, Phase I.

ACTION: On motion of Erica Libenow and second of Liahna Armstrong, the Board members approved the reappointments for Dr. Micahlyn Powers, Dr. Elise Herman, Dr. John Merrill-Steskal, Dr. Brian McElaney, and Jose Diaz, PA-C, as recommend by the Medical Executive Committee. Dr. O'Brien announced that the Medical Executive Meetings are being moved from noon to 5:15 p.m. on the second Wednesday of each month to better accommodate the schedules for the members of the committee.

The Board members reviewed the Chief Medical Officer report.

Libby Allgood reported financials for April and stated that she is working on a cash recovery plan. Liahna Armstrong reported that the Finance Committee met to review the financials for April and the independent audit report, and that the committee recommends approval of the capital expenditure request.

ACTION: On motion of Liahna Armstrong and second of Roy Savoian, the Board members unanimously approved the capital expenditure request for the purchase of the ultrasound guidance system.

The Board members reviewed the operations report with Vicky Machorro and Rhonda Holden. Vicky Machorro reported that the recent staff Education Fair was a success. Rhonda Holden reported that the new pharmacy in Cle Elum has opened. She reported that there will be a two-week delay in conducting mammography tests at the hospital due to digital problems. She noted that the Department of Health inspection of the Lab at the KVH Family Practice clinic in Cle Elum went very well.

7. **Education and Board Reports:**

Matt Altman reported that he and Roy Savoian recently attended the WSHA CEO & Trustee Patient Safety Summit. He stated that topics covered at the summit included healthcare disparities and provider burnout. He noted that he sent his notes from the summit to the other Board members.

Julie Petersen reviewed the agenda for the upcoming WSHA/AWPHD rural hospital leadership conference at Campbell's Resort in Chelan on June 24-27. She announced that there will be a dinner on Monday, June 25, with the Hospital District No. 2 Commissioners at the Adante's Restaurant in Chelan at 6:30 p.m. and there will be a special KVH Board meeting on Wednesday, June 27, at noon in a meeting room at the Campbell's Resort regarding medical staff development.

8. **Old Business:**

None.

9. **New Business:**

None.

10. **Community Relations Report:**

The Board members reviewed the Community Relations report. At 7:10 p.m., President Altman announced that there would be a 15-minute recess followed by a 15-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g)

At 7:35 p.m., the meeting was reconvened into open session.

With no further action and business, the meeting was adjourned at 7:36 p.m.

CONCLUSIONS:

1. Motion passed to approve the Board agenda.
2. Motion passed to approve the Consent Agenda.
3. Motion passed to adopt the implementation plan for the Patient Family Engagement Program.
4. Motion passed to approve Resolution No. 18-04 authorizing the bid process for the public works project for the Medical Arts Center Building, Phase I.
5. Motion passed to approve the reappointments as recommended by the Medical Executive Committee.
6. Motion passed to approve the capital expenditure request for the purchase of the ultrasound guidance system.

Respectfully submitted,

Franki Storlie/Erica Libenow
Executive Coordinator/Secretary, Board of Commissioners