



**KITTITAS COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**BOARD OF COMMISSIONERS' REGULAR MEETING**  
**KVH Conference Room A & B**  
**January 25, 2018**

BOARD MEMBERS PRESENT: Matt Altman, Liahna Armstrong, Bob Davis, Erica Libenow

KVH STAFF PRESENT: Julie Petersen, Libby Allgood, Carrie Barr, Mandee Olsen, Carrie Youngblood, Rhonda Holden, Vicky Machorro, Michele Wurl

MEDICAL STAFF PRESENT: Dr. Timothy O'Brien, Dr. Don Solberg

1. At 5:00 p.m., President Matt Altman called the regular meeting to order.

2. **Approval of Agenda:**

**ACTION:** On motion of Erica Libenow and second of Bob Davis, the Board members unanimously approved the agenda.

3. **Consent Agenda:**

**ACTION:** On motion of Erica Libenow and second of Liahna Armstrong, the Board members unanimously approved the Consent Agenda.

4. **Public Comment/Announcements:**

None.

5. **Presentations:**

Mike Nollan, Interim Superintendent of Ellensburg School District, and Brian Aiken, Executive Business Manager, presented an overview of the upcoming school district E & O Replacement Levy Renewal. They stated that the levy is not a new tax levy because it renews the current expiring levy. The levy funds maintain current educational program and facility operations. The levy rates will be dropping in 2019 due to a ruling by the Washington State Supreme Court.

6. **Reports and Dashboards:**

The Board members reviewed the QI dashboards and summary. Mandee Olsen announced that KVH has been designated again as a Level 2 cardiac/stroke hospital.

The Board members reviewed the CEO report with Julie Petersen. Julie reported that she met with some of the tenants in the KVH MAC building and the meetings went very well. She met with Dr. Vicky Jones of North Star and Virginia Mason Orthopedics Northwest regarding partnering opportunities in the MAC building. She also met with the anesthesiologists regarding future coverage to meet the needs of KVH. She met with Drs. Ginger Longo and Bruce Herman and noted that a mid-wife will be joining KVH sometime this spring. She stated that she will be attending conferences in February and March for several days.

Jack Schwartz gave an update on the Cerner project noting that the go-live date is February 12. He stated that super users as well as extra trainers from Cerner have been training with staff to address

any concerns they have. He reported that a Command Center has been created for problem solving and staff assistance for this project. Michele Wurl reported that several steps have been taken to ease staff stress such as nutritious snacks being delivered to hospital departments along with such items as KVH logo t-shirts, lanyards, and winter knit hats. At the end of the project period, the super user trainers will be invited to a special recognition dinner and the Board members will be invited to attend as well.

The administration team members gave presentations in the areas of Access, Partnerships and Collaborations, Community Engagement, and Financial Sustainability for the 2018-2020 KVH Business Plan.

**ACTION:** On motion of Erica Libenow and second of Liahna Armstrong, the Board members unanimously approved the KVH Business Plan.

**ACTION:** On motion of Liahna Armstrong and second of Erica Libenow, the Board members unanimously approved Resolution No. 18-02 giving authorization for a public works project for Phase I of the KVH Radio Hill Annex.

**ACTION:** On motion of Bob Davis and second of Liahna Armstrong, the Board members unanimously approved the initial appointments for Dr. Jared Shannon, Dr. William Phillips II, Dr. Preetkamal Neetu Singh Cheerma, and Emilie Torretta, ARNP/CNM; and the reappointments for Dr. Vicky Jones, Dr. James Talcott, Dr. Dennis Gaskill, Dr. Kyle Henneberry, Dr. Kevin Martin, and Lori Drews, Psychiatric ARNP (as corrected from MD to ARNP); as recommend by the Medical Executive Committee.

The Board members reviewed the Chief Medical Officer report. Dr. Solberg added that he has been working on scheduling physicians to cover pediatric call due to Dr. Waltner's absence.

Libby Allgood reported financials for December, noting that the figures for December are preliminary until the completion of the year-end analysis and audit. Liahna Armstrong reported that the Finance Committee met to review the financials for December.

The Board members reviewed the operations report with Vicky Machorro, Carrie Barr, and Rhonda Holden. Vicky Machorro reported that the Cle Elum Urgent Care Clinic's move to its new location was a success and very well received by both clinic staff and patients. Rhonda Holden reported that the recent Board of Pharmacy outpatient audit went very well, with no citations.

7. **Education and Board Reports:**

The Board members agreed to let administration know if they wish to attend the WRHA conference in March or the AHA Annual meeting in May.

8. **Old Business:**

a. **Process for Appointment of a New Board of Commissioner:**

Matt Altman announced that applications received for the open Board position are being screened, with interviews taking place at a special Board meeting scheduled for February 12. He stated that the new Board member will be sworn in at the February 22 regular Board meeting.

9. **New Business:**

None.

10. **Articles and Communication:**

The Board members reviewed the various clippings and correspondence items. At 7:25 p.m., President Altman announced that there would be a 10-minute recess followed by a 60-minute executive session regarding personnel and real estate. RCW 42.30.110(b)(g)

At 8:19 p.m., the meeting was reconvened into open session.

With no further action and business, the meeting was adjourned at 8:20 p.m.

**CONCLUSIONS:**

1. Motion passed to approve the Board agenda.
2. Motion passed to approve the Consent Agenda.
3. Motion passed to approve the KVH Business Plan.
4. Motion passed to approve Resolution No. 18-02 giving authorization for a public works project for Phase I of the KVH Radio Hill Annex.
5. Motion passed to approve the initial appointments and reappointments as recommended by the Medical Executive Committee.

Respectfully submitted,

Franki Storlie/Erica Libenow  
Executive Coordinator/Secretary, Board of Commissioners